



ADUR & WORTHING
COUNCILS

**Application to Purchase
Exclusive Right of Burial for a Grave
Please complete this form in full**

Grave Details		
Lawn/Traditional/Children's (delete as applicable)		
Cemetery		
Section	Row	Grave No.
Grave for up to one / two / three burials (delete as applicable) – please note a child's grave is for one		
Full Name of Deceased		

Purchaser Details	
Title:	
Full Name of Purchaser(s):	
Address	
	Postcode
Tel No.	Mobile No.
Email:	

Declaration	
I have read and understood the terms and conditions (overleaf) regarding the management and maintenance of graves within the cemetery and wish to purchase the Exclusive Rights of Burial to the grave detailed above.	
Signed	Date

THIS FORM IS TO BE COMPLETED IN ALL CASES WHERE EXCLUSIVE RIGHT OF BURIAL ARE REQUIRED

Please submit this application, together with the fee of £_____ (and Notice of Interment, if applicable) to:

Bereavement Services
Adur District and Worthing Borough Councils
Worthing Crematorium
Horsham Road, Findon
West Sussex, BN14 0RG
Email: cemetery@adur-worthing.gov.uk
Tel (01903) 872678

General Information and Terms and Conditions for the Management and Maintenance of Graves within Cemeteries

Deed of Grant

Once your application has been considered, a Deed of the Grant of Exclusive Right of Burial will be sent to you. The Deed is for a period of fifty years.

(Details of how long it can be extended by, and time limit is currently not allowed, but is under consideration).

General

In being granted the Exclusive Right of Burial, we hereby agree to abide by the Burial Ground Regulations and are aware that no form of memorial, other than that prescribed under the Council's Burial Ground Regulations will be allowed to be placed on the purchased grave. We also acknowledge that any unauthorised item(s) will be removed from the grave space.

For your guidance the following restrictions apply:

All memorial stones must have a minimum thickness of 3" (0.08m).

Please refer to the Burial Ground Regulations regarding the workmanship of memorial masons and the maintenance of plots.

Provision of Memorials

Traditional Graves

Traditional graves may have a headstone and a kerb and set memorial surrounding the grave. The responsibility for maintenance of the memorial and interior is that of the grave owner(s)

Lawn Graves

If you purchase a Lawn grave there is provision for a headstone either at the head of the grave or on a concrete rafter (depending on type) only. You will not be allowed to plant out shrubs, trees, nor will you be allowed to place a surround to the grave or infill it. These areas are kept as a lawn and will be mowed and maintained by the Council. The graves will be periodically topped up and seeded after approximately 6 months following interment

Maintenance

The Council aims to provide a dignified setting, free from any fencing or vases, jars or planting around the memorial stones. The area will be maintained as lawns by the Cemetery staff who have been instructed to remove any unauthorised stones, plants, fences or any other borders so that we can keep the area well maintained for the benefit of all visitors to the Cemetery.

A permit must be obtained from the Council prior to a memorial being fixed, and as mentioned above, a fee will be payable.

If you have any questions or if there is anything that you need explained in more detail, do not hesitate to contact the Cemetery Section of the Council who will be pleased to help.

For Official Use

R/List _____

Plan Marked _____

R.P.G. No. _____

Cemetery Informed _____