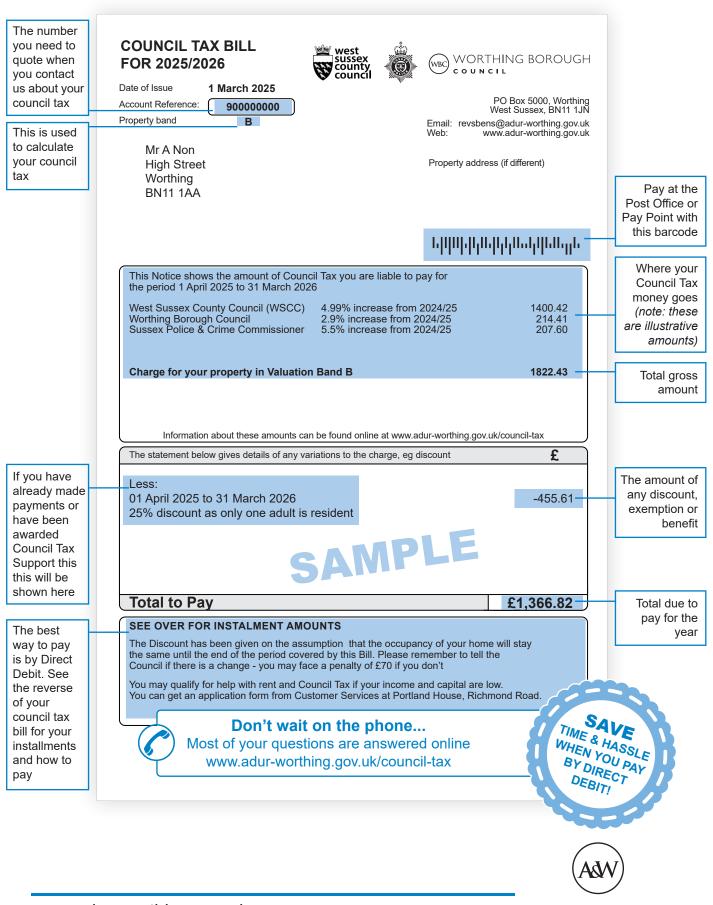
## Your council tax bill explained

Your council tax bill contains important information about what you need to pay, when you need to pay and how you can pay.



ADUR & WORTHING

# Go paperless

### What is e-Billing and what are the advantages?

The Council is pleased to be able to offer e-Billing as a free service for you to get your Council Tax bills, Business Rates bills or Benefit award letters sent directly to your email address.

By going paperless:

- It's faster get your bills and letters as soon as they're available
- · You'll always know where your bills and letters are
- It's secure and you can view your bills and letters wherever you are and whenever you want to 24/7

Signing up to e-Billing will help us save time, paper, printing & postage costs and energy, and will reduce the environmental impact.

#### How does it work?

To get e-bills you will need to register for a Self Service account and then request e-Billing:

- For Council Tax at www.adur-worthing.gov.uk/council-tax
- · For Business Rates at www.adur-worthing.gov.uk/business-rates
- · For Benefits at www.adur-worthing.gov.uk/benefits

Each time you are issued with a new/updated bill or Benefit letter we'll send you an email advising you to go online and view it. You'll still receive bill reminders, final notices or summonses through the post.

## Ways to reduce your Council Tax

There are a number of ways that the amount of Council Tax that we ask you to pay can be reduced.

You may be entitled to a discount or exemption, for example:

- If you are the only adult in your home
- If you live with another adult who has a severe mental impairment (for example, dementia)
- · Everyone living in your home is a student

Or if you're on a low income you may be entitled to Council Tax Support (benefit).

For full details see www.adur-worthing.gov.uk/council-tax and www.adur-worthing.gov.uk/benefits or organisations like Citizens Advice will be able to provide you with further information.

Don't delay - send off your application today.

## West Sussex County Council

For further information on the West Sussex County Council budget and how your council tax is used, please visit: www.westsussex.gov.uk/about-the-council/finance-and-budgets

Should you require a hardcopy of the West Sussex County Council council tax leaflet please email: counciltax@westsussex.gov.uk

