

Report by the Director of Strategy

Work Programme 2006/07

1.0 Summary

- 1.1 This report sets out an indicative programme for Policy and Strategy Committee for the period 2006/07.

2.0 Recommendations

- 2.1 Policy and Strategy Committee is recommended to:-
- (i) Agree the indicative programme for 2006/07 as set out in Annex A.
 - (ii) Note that the work programme for the forthcoming year will be supplemented by other matters of policy and strategy in response to emerging issues as well as any matters referred to Committee by Development and Scrutiny.

3.0 Work Programme 2006/07

- 3.1 Under the Council's constitution Policy and Strategy Committee is charged with the following delegated functions:
- 1. To determine policy frameworks in relation to Council functions.
 - 2. To agree all Council policies and strategies not reserved to Council.
 - 3. To provide strategic direction to the Executive Committees in relation to all Council functions (except those reserved to Council, the Standards Committee, the Licensing Committee and the Planning and Regulatory Committee) and to monitor their performance within the framework set.
 - 4. To exercise any function of the Council not delegated elsewhere or reserved to Council.
 - 5. To commission, receive, consider and make decisions on reports received from other Executive Committees, statutory officers or the Returning Officer in relation to policy.
 - 6. To commission and receive input from the Development & Scrutiny Committees in relation to policy development.
 - 7. To resolve matters of common concern between executive committees.
 - 8. To adopt masterplans, and supplementary planning guidance, in respect of planning matters.
 - 9. To exercise the Council's powers and duties in relation to the promotion and improvement of the economic, social and environmental well-being of the area.
 - 10. To determine policy and issues in relation to joint working/partnership working with local authorities, organisations, companies or similar bodies.
 - 11. To monitor and give direction on the performance of all services within its terms of reference.

- 3.2 In addition to the above, Policy and Strategy Committee monitor compliance with the Code of Corporate Governance and advise the Council, as appropriate.
- 3.3 Annex A attached to this report, sets out a draft work programme for the committee based on its policy, strategy and performance monitoring responsibilities. The work programme for the forthcoming year will inevitably be supplemented by matters arising from its core duties and responsibilities which at this stage cannot be anticipated, as well as any matters referred to Committee by Development and Scrutiny. For this reason, the work programme as set out in Annex A should be regarded as indicative.
- 3.4 Under the terms of the Constitution Planning and Regulatory Committee can now advise this Committee on matters relating to planning policy and strategy. This may have implications for the work programme, as yet unspecified.
- 3.5 Members are reminded that Policy and Strategy Committee sits alongside Worthing Borough Council's Executive at periodic meetings called Simultaneous Executive Meetings (S.E.M.'s) to consider strategic issues of joint partnership working.

Local Government Act 1972

Background Papers:

None

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Appendix

1.0 Council Objective

1.1 Matter considered and no issues identified in this report.

2.0 Specific Targets

2.1 This report sets out an indicative work programme, including target dates, for Policy and Strategy Committee business.

3.0 Sustainability Issues

3.1 Matter considered and no issues identified.

4.0 Equality Issues

4.1 Matter considered and no issues identified.

5.0 Community Safety issues (Section 17)

5.1 Matter considered and no issues identified.

6.0 Human Rights Issues

6.1 Matter considered and no issues identified.

7.0 Financial Implications

7.1 Matter considered and no issues identified.

8.0 Legal Implications

8.1 Matter considered and no issues identified.

9.0 Consultations

9.1 Matter considered and no issues identified.

10.0 Risk assessment

10.1 Matter considered and no issues identified.

11.0 Health & Safety Issues

11.1 Matter considered and no issues identified.

ANNEX A**POLICY AND STRATEGY COMMITTEE – DRAFT WORK PROGRAMME 2006/07**

SUBJECT	TARGET DATE	LEAD OFFICER
Service and Financial Performance Monitoring	Quarterly 2006/07	All Directors
Statement of Accounts	June 2006	Director of Resources
Corporate Governance Statement of Assurance	June 2006	Director of Resources
Houseboat Planning Document	June 2006	Head of Planning and Community
Quarterly monitoring Outturn 05/06	July 2006	Director of Resources
Medium term financial strategy	July 2006	Director of Resources
Adur Development Plan – Core Strategy	Sept 2006	Head of Planning and Community
Planning Delivery Grant	Sept 2006	Head of Planning and Community
Quarterly Monitoring : (Quarter 1 06/07)	Sept 2006	Director of Resources
Corporate and Financial Overview (V1)	Sept 2006	Director of Resources
CPA – Use of Resources Statement	Sept 2006	Director of Resources
Housing Strategy	Sept 2006	Head of Housing Need and Environmental Health
Play Strategy	Sept 2006	Head of Planning and Community
Quarterly Monitoring : (Quarter 2 06/07)	Nov 2006	Director of Resources
Adur Development Plan	Nov 2006	Head of Planning and Community
Corporate and Financial Overview	Nov 2006	Director of Resources
Management Audit Letter	Nov 2006	Audit Commission/Director of Resources
Local Area Agreement	Nov 2006	Chief Executive
Community Strategy Action Plans	Jan 2007	Head of Planning and Community
Sports Strategy	Jan 2007	Head of Planning and Community
Budget 2007/08	Jan 2007	Director of Resources
Divisional Plans	Jan 2007	All Corporate Directors
WSCC Highway Works Programme	Feb 2007	Head of Planning and Community

SUBJECT	TARGET DATE	LEAD OFFICER
Adur Development Plan	Feb 2007	Head of Planning and Community
Quarterly Monitoring : (Quarter 3 06/07)	March 2007	Director of Resources
Corporate Governance - Statement of Assurance	May 2007	Director of Resources
Best Value Performance Plan	May 2007	Chief Executive
CenSus Partnership progress reports	As required	Chief Executive

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