



Ward: N/A
Key Decision: No

Report by the Executive Head of Legal and Democratic Services

Annual Report

1.0 Summary

- 1.1 To agree the process for the submission of the Annual Report to Council on 21 April 2009
- 1.2 To agree that the Monitoring Officer and the Chairman of the Committee draft the Annual Report and submit it for approval to the meeting of the committee agreed under 1.3 below
- 1.3 To either move the meeting of the Standards committee of 23 February to Monday 6 April or hold an additional meeting on 6 April to approve the Annual Report

2.0 Background

- 2.1 The Committee has to make an annual report to the Standards Board for England, this should go to the meeting of full Council on 21 April 2009; this meeting being the last one in the Municipal Year.
- 2.2 The next meeting of the Committee is due to take place on 23 February, with no further meeting due to take place until after the Annual Meeting in May 2009.
- 2.3 As the Work Programme for the Committee is either complete or reliant on Government Regulations/guidance, it seems appropriate for the Committee to consider moving the February meeting to April.
- 2.4 The Monitoring Officer and the Chairman of the Committee can meet outside of the formal meeting(s) to draft the annual report, prior to submission to the committee, this can take place in mid to late March 2009

3.0 Legal Implications

- 3.1 With the Local Government and Public Involvement in Health Act 2007 the role of the Standards Board for England changed to a more supervisory and advisory body.
- 3.2 In its new role the Act requires that the Standards Board for England receives from the Council an Annual Report of its Standards Committee, the first formal report being in 2009.

4.0 Financial Implications

4.1 There are no specific financial implications arising from this report.

5.0 Recommendation

5.1 To consider the process for the submission of the Annual Report to the Standards Board for England as suggested in the report and agree the following:

5.2 The Monitoring Officer and Chairman of the committee to draft the Annual Report

5.3 the Annual Report be submitted to the 21st April council meeting

5.4 the committee decide to either defer the meeting of 23 February to 6 April or to hold an additional meeting on 6 April to consider the Annual Report

Local Government Act 1972

Background Papers:

Contact Officer:

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Schedule of other matters

1.0 Council Priority

1.1 There is no specific Council Priority; however there is a statutory requirement to submit an Annual Report to the Standards Board for England

2.0 Specific Targets

2.1 Corporate Governance

3.0 Sustainability Issues

3.1 Matter considered and no issues identified.

4.0 Equality Issues

4.1 Matter considered and no issues identified for this report

5.0 Community Safety issues (Section 17)

5.1 Matter considered and no issues identified.

6.0 Human Rights Issues

6.1 Matter considered and no issues identified.

7.0 Reputation Implications

7.1 The Standards Committee is the authority in the Council that has a key role to monitor the Code of Conduct and Member's behaviour; it offers support and guidance in reputation and ethical conduct in public office.

8.0 Consultations

8.1 Matter considered, the Annual Report will be submitted to full Council prior to submission to the Standards Board for England.

9.0 Risk assessment

9.1 Matter considered, statutory requirement.

10.0 Health & Safety Issues

10.1 Matters considered and no issues identified.

11.0 Procurement Strategy

11.1 Matters considered and no issues identified.

12.0 Partnership working

12.1 Matters considered and no issues identified.