



ADUR & WORTHING  
COUNCILS

**Record of Officer  
Executive Decision**

**Ref. No:** HofES/011/18-19

**Date of Decision:** 20 December 2018

If you have any questions about this decision, please contact 01903 221006 or email [heather.kingston@adur-worthing.gov.uk](mailto:heather.kingston@adur-worthing.gov.uk).

<b>Record of Decision: Waste Contract Extension</b>			
<b>Decision taken by:</b> Andy Edwards, Head of Environmental Services.			
<b>Declaration:</b> I do not have a disclosable pecuniary interest, or conflict of interest.			
<b>Delegated authority:</b> Under Scheme of Delegation to Officers 2.6.8. To do all matters in relation to procurement and the letting of contracts and 8.22.2 in the Councils' Contract Standing Orders.			
<b>Decision:</b> To extend the current Contract in place by a further two years between Rabbit Waste Management Limited and The District Council of Adur and Worthing Borough Council. This Contract covers the disposal of the commercial waste collected by Adur & Worthing Council's Commercial Waste Collection Service.			
<b>Key Decision:</b> Yes			
<b>Reason for the Decision:</b> To extent current contract by a further two years, at re-negotiated rates. The rates agreed are in-line with the budget profiles projected until 2021. The current logistical arrangement suits the financial model for our current and predicted pricing for the next year at least.			
<b>Alternative Options Considered:</b> To re-tender contract to new suppliers. Existing supplier preferred due to competitive rates and proximity to Council depot.			
<b>Other Matters Considered:</b>			
Legal Advice and Issues	Y	Financial Advice and Issues	Y
Sustainability Issues	Y	Equality Issues	Y
Community Safety Issues	Y	Human Rights Issues	Y
Reputation	Y	Risk Assessment	Y

Health and Safety Issues	Y	
<b>Consultation:</b> Has taken place with Adur & Worthing Councils Procurement and Legal Team representatives, throughout the process.		
<b>Background Papers:</b> Record of Officer Executive Decision DforCS/004/15-16 'Commercial Waste Disposal Contract' - <a href="https://www.adur-worthing.gov.uk/media/media.138603.en.pdf">https://www.adur-worthing.gov.uk/media/media.138603.en.pdf</a>		
<b>Call-in:</b> The call-in deadline for this decision will be 5:00pm on Monday 31 December 2018.		



**Signed:**

**Dated:** 20 December 2018

**Name:** Andy Edwards, Head of Environmental Services

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