



ADUR & WORTHING  
COUNCILS

**Record of Officer  
Executive Decision**  
**Ref. No:** DforD&R/010/18-19  
**Date of Decision:** 7 December 2018

If you have any questions about this decision, please contact 01903 221006 or email heather.kingston@adur-worthing.gov.uk.

|   |     |                             |     |
|---|-----|-----------------------------|-----|
| <b>Record of Decision: Water Services Provider Contract</b>   |     |                             |     |
| <b>Decision taken by:</b> Director for Digital & Resources  |     |                             |     |
| <b>Declaration:</b> I do not have a disclosable pecuniary interest, or conflict of interest.  |     |                             |     |
| <b>Delegated authority:</b> At 2.6.8 of the Scheme of Delegations, a Director has a delegated authority to undertake all matters in relation to procurement and the letting of contracts (after consulting with the Head of Business & Technical Services and the Solicitor to the Council). The procurement for this contract must have regard to the Councils' Joint Contract Standing Orders and to the Public Contract Regulations 2015.  |     |                             |     |
| <b>Decision:</b> To tender and award for a water services provider contract as a result of the de-regulation of the water market.   |     |                             |     |
| <b>Key Decision:</b> Yes  |     |                             |     |
| <b>Reason for the Decision:</b> Following water de-regulation in April 2017 Southern Water sold off its commercial supplies to Business Stream who have since then been managing the billing of our site portfolio. The Councils utilise the procurement services of a specialist energy and utility buying framework provided by Kent County Council known as LASER (Local Authority Energy Buying Consortium South East Region) who use their economies of scale to seek tenders on behalf of local authorities. LASER have now completed its procurement frameworks for the water market and an award will be made to the most favourable tenderer ADSM for a three year period commencing 1st April 2019. |     |                             |     |
| <b>Alternative Options Considered:</b> None   |     |                             |     |
| <b>Other Matters Considered:</b>  |     |                             |     |
| Legal Advice and Issues   | Yes | Financial Advice and Issues | Yes |
| Sustainability Issues   | Yes | Equality Issues             | N/A |
| Community Safety Issues   | N/A | Human Rights Issues         | N/A |

|  |     |                 |     |
|--|-----|-----------------|-----|
| Reputation   | Yes | Risk Assessment | Yes |
| Health and Safety Issues   | N/A |                 |     |
| <b>Consultation:</b> Meetings held with LASER and Business Stream to discuss water de-regulation both prior and after it came into effect. Internal department meetings held with Technical Services, Finance, Procurement and Legal Services. |     |                 |     |
| <b>Background Papers:</b> N/A  |     |                 |     |
| <b>Call-in:</b> The call-in deadline for this decision will be 5:00pm on Friday 14 December 2018.  |     |                 |     |



**Signed:**

**Dated:** 7 December 2018

**Name:** Director for Digital & Resources, Paul Brewer

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