



ADUR & WORTHING
COUNCILS

23 July 2018

**Joint Governance Committee
6.30pm on 31 July 2018
QEII Room, Shoreham Centre, Shoreham-by-Sea**

Adur District Council: Councillors George Barton (Chairman), Kevin Boram (Vice-Chairman), David Balfe, Paul Graysmark, Andrew McGregor, Paul Mansfield, Barry Mear and Peter Metcalfe

Worthing Borough Council: Councillors Lionel Harman (Chairman), Nigel Morgan (Vice-Chairman), Jim Deen, Louise Murphy, Jane Sim, Bryan Turner, Steve Waight and Steve Wills

Agenda

Part A	Page No.
1. Substitute Members	-
Any substitute members should declare their substitution.	
2. Declarations of Interest	-
Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.	
If in doubt contact the Legal or Democratic Services representative for this meeting.	

3.	Minutes	-
	To approve the minutes of the Joint Governance Committee meeting held on 31 May 2018, copies of which have been previously circulated.	
4.	Public Question Time	-
	To receive any questions from members of the public.	
	<i>(Note: Public Question Time will operate for a maximum of 30 minutes.)</i>	
5.	Items Raised Under Urgency Provisions	-
	To consider any items the Chairman of the meeting considers to be urgent.	
6.	Statement of Accounts 2017/18 for Adur District Council and Worthing Borough Council	5
	To consider a report by the Director for Digital & Resources, copy attached as item 6.	
7.	Adur District Council and Worthing Borough Council Audit Results Reports	293
	To consider a report by the External Auditor, copy attached as item 7.	
8.	Internal Audit Progress Report	385
	To consider a report by the Acting Head of Internal Audit, copy attached as item 8.	
9.	Disaster Recovery (DR) Test and Beyond	401
	To consider a report by the Director for Digital & Resources, copy attached as item 9.	
10.	Annual Treasury Management Report 2017-18 Adur District Council & Worthing Borough Council	413
	To consider a report by the Director for Digital & Resources, copy attached as item 10.	

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| 11. Revised Risk & Opportunity Management Strategy - 2018/2020 | 433 |
| To consider a report by the Director for Digital & Resources, copy attached as item 11. | |
| 12. Social Media Policy - updating the Councils' approach | 455 |
| To consider a report by the Monitoring Officer, copy attached as item 12. | |
| 13. Amendments to the Constitution | 467 |
| To consider a report by the Monitoring Officer, copy attached as item 13. | |
| 14. Budget Procedure Rules | 473 |
| To consider a report by the Solicitor to the Councils & Monitoring Officer, copy attached as item 14. | |

Part B Exempt Reports - Not for Publication

None.

Recording of this meeting

The Council will be voice recording the meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not record any discussions in Part B of the agenda where the press and public have been excluded.

For Democratic Services enquiries relating to this meeting please contact:

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The agenda and reports are available on the Councils website, please visit www.adur-worthing.gov.uk