



ADUR & WORTHING  
COUNCILS

**Record of Officer  
Executive Decision**  
**Ref. No: DforE/015/17-18**  
**Date of Decision: 8 March 2018**

If you have any questions about this decision, please contact 01903 221006 or email heather.kingston@adur-worthing.gov.uk.

<b>Record of Decision: Box Office Ticketing System</b>			
<b>Decision taken by:</b> Director for the Economy			
<b>Declaration:</b> I do not have a disclosable pecuniary interest, or conflict of interest.			
<b>Delegated authority:</b> At 2.7.8 of the Scheme of Delegations, a Director has a delegated authority to undertake all matters in relation to procurement and the letting of contracts (after consulting with the Head of Business & Technical Services and the Solicitor to the Council). The procurement for this contract must have regard to the Councils' Joint Contract Standing Orders and to the Public Contract Regulations 2015.			
<b>Decision:</b> Contract awarded to Spektrix for 2 years with option to renew for an additional 2.			
<b>Key Decision:</b> Yes			
<b>Reason for the Decision:</b> Decision based on cost, functionality and service after a full tender process and study of alternatives as used by similar organisations.			
<b>Alternative Options Considered:</b> Tessitura, SeatGeek UK, Ticketsolve who also submitted responses to tender.			
<b>Other Matters Considered:</b>			
Legal Advice and Issues	Yes	Financial Advice and Issues	Yes
Sustainability Issues		Equality Issues	
Community Safety Issues		Human Rights Issues	
Reputation	Yes	Risk Assessment	
Health and Safety Issues			
<b>Consultation:</b>			
<b>Background Papers:</b> Tender documents held by procurement			

**Call-in:** The call-in deadline for this decision will be 5:00pm on Thursday 15 March 2018.

A handwritten signature in black ink, appearing to read "Martin Randall". The signature is fluid and cursive, with a small dot at the end.

**Signed:**

**Dated:** 8 March 2018

**Name:** Director for the Economy, Martin Randall

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