







Executive Member	Portfolio Responsibilities	Service Areas
<p>Leader Cllr Daniel Humphreys</p> 	<ul style="list-style-type: none"> Overall policy and strategy (vision and priorities). External relations, including complaints management, marketing and promotion. Reputation management, including risk (policy). Electoral Services within the remit of the Executive. Performance management, including improvement plans. Media and communications (internal and external). Democratic Services, including committee management. Member Services. Mayor of the Borough and civic matters. Partnership working (lead). Public Consultation, including Community Engagement and Citizens Panels. City Deal (Strategic matters) Devolution Energy management and sustainability. 	<p>Chief Executives' Office</p> <p>Chief Executive's Office, Digital and Customer Service, Communications</p> <p>Chief Executive's Office. Communications, Director for Digital & Resources</p> <p>Director for Digital & Resources</p> <p>Communications</p> <p>Wellbeing</p> <p>Chief Executives' Office, Wellbeing</p> <p>Wellbeing, Communications</p> <p>Chief Executive's Office, Place and Economy</p> <p>Strategic Sustainability Manager, Business and Technical Services</p>
<p>Digital & Environmental Services Cllr Edward Crouch</p> 	<ul style="list-style-type: none"> Waste collection and recycling. Street cleaning. Environmental management and strategy. Cemeteries and burials. Crematorium (Worthing) Parks and ground maintenance, including allotments. Public conveniences. Client for South Downs Leisure Trust and management of Worthing Leisure facilities and sites. ICT, telephony and Data Protection, Freedom of Information, information security and web team. Digital transformation programme. 	<p>Environmental Services</p> <p>Director for Communities</p> <p>Digital and Customer Services</p>
<p>Health & Wellbeing Cllr Val Turner</p> 	<ul style="list-style-type: none"> Community safety anti-social behaviour management, neighbourhood disputes, safer communities. Community development, including cohesion and planning, fuel poverty, wellbeing hubs. Public health, health protection and enforcement, including Food Safety Enforcement Plan. Cross-cutting health issues and NHS Liaison. Equalities and diversity. Children and young people, including family intervention project. Partnership working with voluntary and community organisations (including local strategic partnership; grants and commissioning). Wellbeing and development functions for culture, leisure and sport, including the cultural strategy. Police performance and intelligence liaison. Environmental protection, including noise, food hygiene, land drainage, pest control, air quality and dog control. 	<p>Wellbeing</p>

Customer Services Cllr Dr. Heather Mercer 	<ul style="list-style-type: none"> • Customer contacts and services, including Help Points. 	Digital and Customer Services
	<ul style="list-style-type: none"> • Benefit Fraud Detection/Prevention (Worthing). • Housing and Council Tax Benefits and Adjudication (Worthing). • Non-Domestic Rates (Worthing). • Revenues and Benefits (Worthing). 	Revenue and Benefits
	<ul style="list-style-type: none"> • Affordable Housing Provision. • Disabled Facilities Grant and other Housing Grants. • Empty Properties. • Housing Strategy Development & Review. • Strategic Housing and Enabling. • Supported People (Other). • Private Sector Housing. • Homelessness and Advice (Prevention and Management), including Choice Based Lettings, Bed & Breakfast. • Housing Need, Options and Advice and Housing Register. 	Housing
	<ul style="list-style-type: none"> • Worthing Cultural Assets; Museum, Art Gallery, Ritz Cinema, Assembly Hall, Pavilion Theatre and Connaught Theatre. (NB. Worthing Pier is with the Regeneration Portfolio). 	Culture
Regeneration/ Deputy Leader Cllr Kevin Jenkins 	<ul style="list-style-type: none"> • Economic strategy and development, including regeneration (visitor economy, tourism, business partnerships, concessions, events and/or projects to encourage or are likely to generate viable, sustainable economic gain) • Education liaison. • Tourist Information Centres. • Coastal West Sussex. • Cultural Projects and/public entertainment events (not covered by the licensing functions, with a potential attendance of 500) to enhance the Borough's cultural offer to residents and visitors. 	Place and Economy
	<ul style="list-style-type: none"> • Transport planning and infrastructure. • Planning policy, Local Development Plans, conservation areas and management plans, development briefs, infrastructure delivery plans. • Building Control. 	Planning and Development
	<ul style="list-style-type: none"> • Local Growth Master Plan. 	Major Projects and Investment, Planning and Development
	<ul style="list-style-type: none"> • Beach Huts and Chalets. • Beach Maintenance. • Foreshore management, including Worthing Pier. • Coastal Protection. 	Environmental Services
	<ul style="list-style-type: none"> • Health and safety and civil contingencies (Emergency Plan), including business continuity. 	Business and Technical Services
	<ul style="list-style-type: none"> • Street-scene, including abandoned vehicles, bus shelters, enforcement, street names and numbering, road name plates, street furniture. 	Environmental Services, Planning and Development, Place and Economy
	<ul style="list-style-type: none"> • Highways liaison. • Transport (maintenance). 	Environmental Services, Planning and Development,
	<ul style="list-style-type: none"> • On and off-street car parking. 	Digital and Customer Services
Resources Cllr Elizabeth Sparkes 	<ul style="list-style-type: none"> • Budgets (including the overall allocation of revenue and capital), external funding. • Capital programme. • Treasury management, including insurance, investments, loans, leasing and banking matters. • Procurement, including contracts. • Internal Audit and audit fees 	Finance
	<ul style="list-style-type: none"> • Local taxation (fraud investigation (Worthing)). 	Finance, Revenue and Benefits
	<ul style="list-style-type: none"> • Personnel and staffing (where executive functions); including organisational development, occupational health, payroll and learning and development of staff. 	Human Resources, Business and Technical Service
	<ul style="list-style-type: none"> • Property and Asset Management, including the Town Hall and Portland House sites; non-housing property repairs, corporate property, terriers, property not included in other portfolios, estates management. 	Major Projects and Investment, Business and Technical Services
	<ul style="list-style-type: none"> • Other central support services. 	Director for Digital and Resources