



ADUR & WORTHING
COUNCILS

18 September 2017

Joint Governance Committee
6.30pm on Tuesday 26 September 2017
Queen Elizabeth II Room, Shoreham Centre,
Shoreham-by-Sea

Adur District Council: Councillors George Barton (Chairman), Kevin Boram (Vice-Chairman), Carol Albury, Ann Bridges, Jim Funnell, Paul Graysmark, Barry Mear and Geoff Patmore

Worthing Borough Council: Councillors Elizabeth Sparkes (Chairman), Lionel Harman (Vice-Chairman), Paul Baker, Callum Buxton, Jane Sim, Bryan Turner, Steve Wills and Mark Withers

Agenda

Part A	Page No.
1. Substitute Members	-
Any substitute members should declare their substitution.	
2. Declarations of Interest	-
Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.	
If in doubt contact the Legal or Democratic Services representative for this meeting.	

3.	Minutes	
	To approve the minutes of the Joint Governance Committee meeting held on 27 June 2017, copies of which have been previously circulated.	-
4.	Public Question Time	
	To receive any questions from members of the public.	-
	<i>(Note: Public Question Time will operate for a maximum of 30 minutes.)</i>	
5.	Items Raised Under Urgency Provisions	
	To consider any items the Chairman of the meeting considers to be urgent.	-
6.	Statement of Accounts 2016/17 for Adur District Council and Worthing Borough Council	5
	To consider a report by the Chief Financial Officer, copy attached as item 6.	
7.	Adur District Council and Worthing Borough Council Audit Results Reports	299
	To consider a report from the External Auditor, copies attached as item 7.	
8.	Internal Audit Progress Report	381
	To consider a report by the Acting Head of Internal Audit, copy attached as item 8.	
9.	Corporate Fire Safety	397
	To consider a report by the Director for Communities, copy attached as item 9.	
10.	Annual Treasury Management Report 2016/17	401
	To consider a report by the Director for Digital and Resources, copy attached as item 10.	

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| 11. Corporate Fraud Policy and Strategy Statement | 423 |
| To consider a report by the Chief Financial Officer, copy attached as item 11. | |
| 12. Complaints Monitoring | 439 |
| To consider a report by the Director for Digital and Resources, copy attached as item 12. | |
| 13. Regulation of Investigatory Powers Act | 455 |
| To consider a report by the Director for Digital and Resources, copy attached as item 13. | |
| 14. Joint Independent Remuneration Panel Report on the Scheme of Members Allowances for Adur District Council | 483 |
| To consider a report from the Director for Communities, copy attached as item 14. | |

Part B - Not for Publication - Exempt Reports

None.

Recording of this meeting

The Council will be voice recording the meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not record any discussions in Part B of the agenda where the press and public have been excluded.

For Democratic Services enquiries relating to this meeting please contact:

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The agenda and reports are available on the Councils website, please visit www.adur-worthing.gov.uk