



ADUR & WORTHING
COUNCILS

Date: 29 June 2017

Executive Decision – Case of Special Urgency

In accordance with the provisions of procedure rule 17.6 of the Overview and Scrutiny procedure rules, as set out in the Council's Constitution, and Section 11 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, I hereby agree that the implementation of the exempt executive decision referred to below is urgent and cannot reasonably be deferred.

We are therefore in agreement that the following executive decision should not be subject to call in:

Decision Maker: **Director for Communities**

Title of Decision: **Award of Contract for Fire Doors**

Date of Decision to be taken: **30 June 2017**

Reason why decision cannot reasonably be deferred:

Fire Risk Assessments (FRA`s) have been completed on all Adur Homes blocks common parts and various internal meetings have discussed the outcome and recommendations from these FRA`s. One of the outcomes is the need to replace approx 300 front entrance doors across the Adur Homes Estate as a priority. These are as a result of tenants/leaseholders replacing these doors themselves with non fire rated doors.

A project to replace these doors has been underway for the last few months and the recommended approach is to have a contract in place with an appropriate contractor to replace these doors and any others that our programme of Fire Risk Assessments identify as deficient.

Specification and tender documents were prepared for replacement front entrance doors across Adur Homes properties that do not meet the required standard. A handful of these properties that require new doors are in the two 6 storey blocks (Sea House and Grange Court).

Tenders have been invited and two have been received and these tenders are currently being analysed in detail by the Technical Services Surveying team. These tenders have now been received in accordance with the Councils Standing Orders Relating to Contracts. We would like to seek approval to award this contract early next week (week commencing 3rd July 2017). This is particularly in light of the Grenfell tragedy where it is felt prudent to proceed at pace with the award and waive the 28 day notification period. There will be much to do once the contract is awarded including start up meetings and tenant liaison etc.

Contractors who supply and install fire doors are also now likely to be in great demand due to the recent tragedy.

The contract value is approx £350k for first year and the contract period can be extended to 4 more years if performance of the appointed contractor satisfactory.

The funding for the Fire Doors has been included in this year`s, and future years Adur Homes Capital Investment Programme.

To be agreed and signed by:

- (i) the Chairmen of Joint Overview and Scrutiny Committee (JOSC); or if there is no such person or he/she is unable to act;
- (ii) the Vice Chairmen; or if there is no such person or he/she is unable to act;
- (iii) the Civic Head.

Name: Councillor Stephen Chipp (ADC Chairman of JOSC)

Authority: A&W Councils

Signed:




Date: 29 June 2017

Name: Councillor Roy Barraclough (WBC Chairman of JOSC)

Authority: A&W Councils

Signed:



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Note: decisions made under procedure rule 16.8 of the Overview and Scrutiny procedure rules as set out in the Councils constitutions will be reported to the next ordinary meeting of the Council by the Leader.