

**Minutes of the Meeting of the Council
held in the Queen Elizabeth II Room
at the Shoreham Centre, Pond Road, Shoreham-by-Sea**

24 October 2016

Councillor Ann Bridges, Chairman
Councillor James Butcher, Vice-Chairman

Councillor Carol Albury	Councillor Paul Graysmark
Councillor Carson Albury	Councillor Liz Haywood
Councillor Les Alden	Councillor Emily Hilditch
Councillor George Barton	Councillor David Lambourne
Councillor Ken Bishop	Councillor Joss Loader
*Councillor Brian Boggis	Councillor Barry Mear
Councillor Kevin Boram	Councillor Peter Metcalfe
Councillor Clive Burghard	*Councillor Robin Monk
Councillor Stephen Chipp	Councillor Neil Parkin
Councillor Brian Coomber	*Councillor Geoff Patmore
Councillor Angus Dunn	Councillor Lyn Phillips
Councillor Emma Evans	Councillor David Simmons
Councillor Jim Funnell	Councillor Ben Stride
	Councillor Sami Zeglam

* = Absent

C/024/16-17 Apologies for absence

Apologies for absence were received from Councillors Boggis, Patmore and Monk.

The Council noted that Mr Hillman, Chairman of the JIRP was unable to be present for the discussions under item 7B.

C/025/16-17 Declarations of Interest

Members were invited to make any declarations of disclosable pecuniary interests, none were declared.

C/026/16-17 Confirmation of Minutes

Resolved that the minutes of the meeting of the Council on 21 July 2016 be approved as a correct record and they be signed by the Chairman.

C/027/16-17 Questions from the Public

The Chairman informed Council that there were two registered questions for the meeting from Mr Morris (Shadwells Court Sheltered Housing Scheme) and Mr Letchford (Marsh

House Sheltered Housing Scheme). A member of the public had also asked to put a question to Council just prior to the meeting commencing.

Mr Morris' question to the Executive Member for Customer Services:

The changes to sheltered housing are not the ones we had previously thought had been agreed upon, with no consultation on the actual changes implemented, DVD players have already been taken out of the communal lounges. If pensioners wish to keep the services they will be £11 worse off - including a wake up call and installation of alarms. These changes are having a detrimental effect on the Health and sense of security of residents in sheltered housing.

Why are these changes happening without any consultation and can they be reversed?

The Executive Member responded:

Officers had visited the Sheltered Housing schemes to explain the changes, when it became clear that the changes had not been understood a further round of visits had been made to re-explain and clarify the changes; a leaflet with the details had been designed and would be delivered shortly. Regarding the cuts in the service, there was a valid complaint however these were WSCC (West Sussex County Council) cuts not made by Adur; suggesting that Mr Morris should attend the next meeting and address the WSCC Adur Local Committee with his concerns.

Regarding the removal of the DVD players, he regretted the way the removal had taken place, it had not been carried out well. The reason behind the removal was a possible £5k fine for each sheltered housing scheme with the possibility of jail for officers. The licensing department had advised that the DVD players could not be played in communal rooms without a Public Video Screen Licence which amounted to a charge of £9.50 per apartment regardless of actual usage. He apologized again for the way the removal was handled. He was asking the Member for Resources to take under review and consider the licence and cost which was in the region of £3k or £4K each year for each scheme. He undertook to get back to both the Council and Mr Morris in this in due course.

On a supplementary, Mr Morris thanked Councillors Carson Albury, Neil Parkin and David Lambourne for all their prompt attention to his contact with them on these matters.

Mr Letchford's question for the Executive Member for Customer Services:

In view of the growing number of elderly people in this country, what grounds were there for cutting back support services in relation to Sheltered Housing in Adur & Worthing?

The Executive Member responded:

Adur continued to deliver its services as it had before the recent cuts made by WSCC. Mr Letchford was encouraged to contact his local County councillor directly about the changes.

The Chairman invited other members of the public, who had not registered a question, to address Council.

Mr Wayne Green of Brighton Road Shoreham spoke on the Adur Poverty Forum which had met on 9 June, with the key objective of a Poverty Truth Commission for Adur and Worthing Area. Giving background to the success of the programme in Scotland and other key cities in the country, Mr Green sought support from the Council for a Poverty Truth Commission.

The Executive Member for Health and Wellbeing informed Council that he had attended the Forum meeting in June.

C/028/16-17 Announcements by the Chairman, Leader, Executive Members and / or Head of Paid Service

The Chairman announced a number of events she had attended since the last Council meeting, these included marking the first anniversary of the Shoreham Airshow tragedy; the opening of the Skyway Gallery at the Shoreham Centre and the Adur Homes Fun Day. She had held an event at Lancing College on 24 September in aid of one of her charities, the Friends of Sussex Hospices. She was continuing to visit those residents in the area who shared 90th and 95th birthdays with HM The Queen and HRH The Duke of Edinburgh.

The Chairman reminded members about the upcoming Remembrance Events in Adur encouraging councillors to attend an event in their area.

The Chairman's Christmas Service would take place on Sunday 11 December at 3pm in St Michaels Church Lancing, all councillors were invited to join her for this occasion. She was also running the art competition with local primary schools for her civic Christmas Card design.

The Chairman informed Council that at a recent awards evening held at The Spinnaker Tower, when the Planning Team, together with Brighton and Hove Albion and DMH Planning, had won the Royal Town Planning Institute's Regional Planning Award - for Excellence in Planning for Community and Well-being. The Award recognised the Albion's Training facility in Lancing and the key role the Planning team played in delivering the major scheme. The Awards Panel recognised that the state of the art training facilities for elite players were designed to inspire amateur and all ability players and provide attainable progression. The Panel were impressed with the community involvement in shaping the scheme and their ongoing active involvement via a Community Use Agreement. The training and teaching facility had Category 1 Status, the highest award under the Premier League's new Elite Players Performance Plan - and considered one of the best training

facilities in the UK alongside top Premier League clubs such as Manchester United. This 'first' for the team was collected from the Chairman by James Appleton (Head of Growth).

The Leader announced minor change to a Vice-Chairmanship, Councillor Boram would replace Councillor Funnell as Vice-chairman of the Joint Governance committee.

Executive Members had no announcements.

Chief Executive had no announcements.

The Chairman used her discretion to allow the Leader of the Opposition, the Leader of the UKIP Group to announce a minor change to committee membership; Councillor Monk would replace Councillor Haywood on the Licensing Committee.

Council noted both changes to Committee memberships.

C/029/16-17 Items Raised Under Urgency Provisions

There were no items under the urgency provisions.

C/030/16-17 Recommendations from the Executive and Committees to Council

(A) Joint Strategic Committee - 13 September 2016

The Leader presented and proposed the recommendations from the meeting of the Committee on 2 June, a copy of item 7A is attached to the minutes.

(i) 1st Capital Investment Programme and Projects Monitoring 2016/17

The proposal was seconded by Councillor Dunn.

On a vote - For 24 Against 0 Abstain 1

Resolved that the Council approved the creation of an Adur Homes Capital Responsive Capital Repairs Budget of £30,000 funded initially from virements from the Adur Homes Central Heating Installation and External Works 2016/2017 programmes of works as outlined in paragraph 4.3.2 of the report.

(ii) Outline Forecast 2017-18 and budget strategy

The proposal was seconded by Councillor Dunn

On a vote - For 24 Against 0 Abstain 1

Resolved that Adur Council to approved the Budget Strategy for 2017/18, outlined in Section 9 of the report to the Committee.

(iii) Improving the supply of temporary accommodation

The proposal was seconded by Councillor Simmons.

The Executive Member for Customer Services updated the Council that the potential purchase of a property out of the District had fallen through although Officers were actively looking for alternatives.

On a vote - For 25 Against 0 Abstain 1

Resolved that the Council approved an invest-to-save capital budget for the acquisition of emergency interim or temporary accommodation funded from prudential borrowing of £1.2 M

(B) Joint Governance Committee - 27 September 2016

The Joint Chairman of the Governance Committee presented and proposed the recommendation from the meeting of the Committee detailed as item 7B.

JIRP - Scheme of Members Allowances for Adur District Council

An amendment to the recommendation was made and seconded 'No decision should be made on the report regarding member's Allowances until the Council has received and considered a report on how the available £8,600 could instead be spent to the benefit of elderly and disabled residents in Adur'

In speaking to his amendment, the Leader of the Labour Group suggested ways in which the increase could be spent including the reinstatement of certain services to sheltered housing schemes mentioned earlier in the meeting that had been cut - the daily call and the DVD licences. He also suggested it could be used towards the rail pass subject to the Motion on Notice later in the meeting. There were greater needs than to increase members allowances.

The Leader pointed out that under the legislation, particularly the 1989 Act, Housing Revenue Account matters were a distinct fund from the General fund, each were ring fenced with it being against the law to supplement one's use by the other. The recommendation was to place the money in the budget for 2017, with payment from 1 April 2017, the 2017/18 budget was not finalised until the February Council meeting.

Supporting the amendment it was mentioned that if the money could not be used for HRA matters then there were other general fund areas, for example play schemes, that it could be directed to. The need and reasons for the increase was questioned when there were other better causes it could be used for.

On a vote to accept the amendment there were For 3, Against 17 Abstain 4

Council then debated the recommended Option 2, mention was made of the modest increase to encourage more people to come forward to be councillors.

On a vote there were For 18, Against 6, Abstain 0

Resolved the Council adopted Option 2 as the level of Members' Allowances payable for the municipal year 2017/18.

(C) Joint Strategic Committee - 11 October 2016

The Leader presented and proposed the recommendations from the meeting of the Committee on 11 October as item 7C circulated to Members separate from the agenda and is attached to the minutes.

(i) Tackling Anti-Social Behavior relating to dogs; Updating our enforcement tools

The proposal was seconded by Councillor Carson Albury

On a vote - For 24 Against 0 Abstain 2

Resolved that the PSPO's relating to Adur District be adopted.

(D) Joint Governance sub-Committee - 17 October

The Joint Chairman of the Governance Committee presented and proposed the recommendation from the meeting of the Sub-Committee detailed as item 7D.

The proposal was seconded by Councillor Graysmark.

Resolved that Adur District Council approved

(i) the appointment of three Independent Persons, namely, Susan Clark, John Todd and Simon Norris-Jones;

(ii) these Independent Persons be appointed for a term of four years and for a maximum of 2 terms only (8 years), subject to the Councils being able to de-select an Independent Person on reasonable grounds;

C/031/16-17 Report of the Leader on decisions taken by the Executive

The Leader of the Council presented his report on decisions taken by the Executive since the last ordinary meeting of the Council; which were detailed in Item 8. An amended version of the report was circulated before the meeting with an update on the decisions of the Joint Strategic Committee on 11 October.

No questions were put to the Executive.

C/032/16-17 Pay Policy Statement 2016/17

Council had before it the Pay Policy statement for 2016/17 from the Director for Digital and Resources as item 9. Council was invited to approve the Statement as Appendix 1.

The acceptance of the statement was proposed by Councillor Dunn, seconded by Councillor Carson Albury.

On a vote there were For 25 Against 0 Abstain 1

C/033/16-17 Members Questions under Council Procedure Rule 12

The Proper Officer had received questions from Members under CPR 12, both from Councillor Alden to Councillor Metcalfe as Chairman of the Planning Committee.

Councillor Alden to the Chairman of the Planning Committee

Would the Chair of the Planning Committee consider it in order if some (but not all) members of the Planning Committee are invited to a meeting with an applicant's representative before the decision committee meeting? Would such a meeting be in accordance with the quasi-judicial nature of the Planning Committee's responsibilities?

Response from the Chairman of the Adur Planning Committee, Cllr Peter Metcalfe

It would be inappropriate for some, but not all, of the Members to be invited to a meeting with the applicant's representative prior to the Planning Committee hearing an application upon which a decision is to be made.

If there is a suggestion that any such meeting took place with an applicant's representative prior to any meeting of the Committee then evidence should be submitted for consideration and comment in accordance with normal investigative processes.

Councillor Alden to the Chairman of the Planning Committee

Will the Chair of Planning agree with me that there needs to be better coordination between Adur as a Planning Authority and West Sussex as an Education Authority in regard to the effect of planning decisions on school places? Will he ask officers to bring forward proposals to include comments from Education on all significant residential applications.

Response from the Chairman of the Adur Planning Committee, Cllr Peter Metcalfe

West Sussex County Council are consulted on all significant residential applications and take into account the effect on school places in their consultation responses, most normally by advising of a required Section 106 contribution to mitigate the impacts of the development.

Beyond the comments from WSCC and in the absence of a Countywide planning document, the Coastal West Sussex and Greater Brighton Local Strategic Statement, updated earlier this year, sets out a strategic approach to infrastructure development proposals which can also be referred to in future Committee reports.

There is though, room for improvement and one of the areas I have identified is in dropped curbs, so that they are to be put in at the time the pavement is being built. Rather than an all to present and costly after-thought, this would help ease the stress and difficulty that the disabled and their carers encounter every day and I do feel more should be done to help this disadvantaged group to participate in all community activities .

C/034/16-17 Motion on Notice

Before Council was details of a Motion on Notice submitted to the Proper Officer to the Council, details attached to the minutes as item 11. The Motion had been submitted by Councillor Alden and seconded by Councillor Zeglam. The Proper Officer advised that once proposed and seconded the Motion would go to the Joint Strategic Committee for determination according to Council Procedure Rule 14.5.1 .

The Chairman invited Councillor Alden to address Council on his Motion.

In proposing his Motion, Councillor Alden gave background to the local choice the council had to add a local facility to the concessionary bus pass , a number of other councils had chosen to supplement schemes in this way. It was desirable to add the extension as a number of residents had to attend the hospital in Chichester, a bus journey from Fishersgate was a 5 hour round trip. It was technically possible to programme the current passes due to the 'itso' mark. The cost was negotiable as discounts of 60% for off peak use were likely.

In seconding the Motion, Councillor Zeglam, highlighted that for the elderly a long bus journey for hospital appointment as arduous when already frail. He urged discussions with Southern Rail.

An amendment was proposed by Councillor Simmons that the Joint Strategic Committee in December receive the Notice of Motion together with further information from Councillor Alden to enable the debate on his proposals to take place.

This was seconded by Councillor Carson Albury.

In agreeing with the amendment, more details were asked for; including details of the of peak rail travel, details from officers about the finance and likely numbers of users.

Following right to replies, a vote was taken

Those voting on the amended Motion For 21 Against 0 Abstain 3

Resolved that the Motion from Councillor Alden be determined by the Joint Strategic Committee at its December meeting.

The Chairman declared the meeting closed at 8.30 pm, it having commenced at 7pm

Chairman