

**Minutes of the Meeting of the Council held at the
Civic Centre Ham Road Shoreham-by-Sea**

23 October 2014

Councillor Fred Lewis, Chairman
Councillor Carson Albury, Vice-Chairman

Councillor Carol Albury	Councillor Liz Haywood
Councillor Pat Beresford	Councillor Emily Hilditch
Councillor Ken Bishop	Councillor Rod Hotton
*Councillor Brian Boggis	Councillor Debbie Kennard
Councillor Ann Bridges	Councillor David Lambourne
Councillor James Butcher	Councillor Liza McKinney
Councillor Brian Coomber	*Councillor Barry Mear
Councillor Keith Dollemore	Councillor Mike Mendoza
Councillor Dave Donaldson	*Councillor Peter Metcalfe
Councillor Angus Dunn	Councillor Neil Parkin
Councillor Emma Evans	Councillor Geoff Patmore
*Councillor Jim Funnell	Councillor Lyn Phillips
Councillor Paul Graysmark	Councillor David Simmons
	Councillor Ben Stride

* = Absent

Councillor Butcher arrived at 7.45 during the item 'Leader's report'.

C/025/14-15 Questions and Statements by the Public

The Chairman invited questions and statement from members of the public present.

C/026/14-15 Declarations of Interest

No declarations of interest were made.

C/027/14-15 Confirmation of Minutes

Resolved that the minutes of the meetings of the Council on 17 July and 9 October be approved as correct records and they be signed by the Chairman.

C/028/14-15 Items Raised Under Urgency Provisions

There were no items under the urgency provisions.

C/029/14-15 Announcements by the Chairperson, Leader, Cabinet Members and / or Head of Paid Service

The Chairman announced that his Christmas Service would take place on Wednesday 17 December in St Michael's and All Angels Church Lancing, he looked forward to seeing Members at the Service. Further details would be circulated.

There were no questions from the Leader.

The Cabinet Member for Regeneration indicated to Council the whole bundle of completed documents that formed the Local Plan submission.

There were no other announcements.

C/030/14-15 Questions from Members

There were no questions from Members.

C/031/14-15 Recommendations from the Executive and Committees

(A) (i) Joint Strategic Committee – 22 July 2014 – Outline Forecast 2015-16 and Budget Strategy

The Leader presented the recommendations from the meeting of the Joint Strategic Committee on 2 July; a copy of item 7Ai is attached to the minutes.

Councillor Dunn seconded the proposal.

On a vote For 21 Against 0 Abstain 1

Resolved that the Council approved the Budget Strategy for 2015/16 as outlined in Section 10 of the report.

(A) (ii) Joint Strategic Committee – 22 July 2014 – Capital Strategy 2014/17

The Leader presented the recommendations from the meeting of the Joint Strategic Committee on 2 July; a copy of item 7Aii is attached to the minutes.

Councillor Simmons seconded the proposal.

On a vote For 21 Against 0 Abstain 0

Resolved that the Council approved the approval of the Capital Strategy for 2014/17.

(B) (i) Joint Governance and Audit Committee – 23 September - Review of the Constitution

Councillor Hotton as Joint Chairman presented the recommendations from the Committee meeting on 23 September as item 7Bi.

The proposal was seconded by Carson Albury.

On a vote For 22 Against 0 Abstain 0

Resolved that

- i. the District Council of Adur adopted the revised Part 4 of the Constitution, as set out in Appendix 2 of this report, with effect from 1 November 2014;
- ii. the District Council of Adur authorised the Section 151 Officer and the Monitoring Officer to make amendments to the Financial Procedure Rules and the Contract Procedure Rules to take account of the changes to the Officer structure;

- iii. the District Council of Adur authorised the Monitoring Officer, in consultation with the Chairman of the Joint Governance Committee and the Leader of the Council, to make amendments to the Scheme of Officer Delegations to reflect changes to the management structure of the Council;
- iv. the District Council of Adur authorised the Solicitor to the Council to make amendments to the Joint Committee Agreement to bring it in line with the amendments agreed in this report;
- v. the District Council of Adur adopted the amended Joint Independent Remuneration Panel Procedure Rules, with effect from 1 November 2014.

(B) (ii) Joint Governance and Audit Committee – 23 September – West Sussex Joint Scrutiny

Councillor Hotton as Joint Chairman presented the recommendations from the Committee meeting on 23 September as item 7Bii.

The proposal was seconded by Councillor McKinney.

Council welcomed the involvement in the Steering Group.

On a vote For 22 Against 0 Abstain 0

Resolved that the Council's involvement in the Joint Scrutiny Steering Group

C/033/14-15 Committee Membership from 1 November 2014

Council had before it a report from the Director for Communities, copies of which had been circulated with the agenda as item 8. The report appointed members to the revised committee structure taking into account the commencement of the revised Constitution on 1 November.

The recommendations at paragraph 6 were proposed by Councillor Parkin, seconded by Councillor Graysmark.

On a vote For 23 Against 0 Abstain 0

Resolved that

- i. the Council noted the political balance on the Council and various Committees as detailed at (b) on Annex A to the report
- ii. in noting (ii) above the Council confirmed the political groups, the number and proportion of seats allocated to the committees as set out in paragraph (a) of Annex A to the report;
- iii. the Council took into account the wishes of the Group Leaders in appointing the membership to Committees, confirming the Chairman and Vice-Chairmanships as detailed in Annex B to these minutes for the period from 1 November 2014 to the Annual Council meeting in 2015

C/034/14-15 Report of the Leader

The Leader's report as item 9 on pages 27-35 of the agenda and attached to the minutes as item 9, was noted by council.

Questions had been asked on the use of the S106 money received from the Brighton and Hove Albion development, the proposed 3G pitch at Sir Robert Woodard Academy and the Lower Beach Road enhancement works with associated car park..

The Chairman declared the meeting closed at 7.50 pm, it having commenced at 7pm.

Chairman

**JOINT NON- EXECUTIVE COMMITTEE MEMBERSHIP / APPOINTMENTS
2014-2015**

Joint Strategic Committee Membership is the Leader and their Cabinet <i>(no requirement for political balance)</i>		
No	Councillor	Political Group
Worthing Borough Council		
1		
2		
3		
4		
5		
6		
Adur District Council		
1	Chair: Neil Parkin	Conservative
2	Vice-Chair: Angus Dunn	Conservative
3	Pat Beresford	Conservative
4	Keith Dollemore	Conservative
5	Jim Funnell	Conservative
6	David Simmons	Conservative

Joint Governance Committee <i>(requirement for political balance)</i>		
No	Councillor	Political Group
Worthing Borough Council		
1		
2		
3		
4		
5		
6		
7		
8		
Adur District Council		
1	Chair: Rod Hotton	Conservative
2	Vice-Chair: Ann Bridges	Conservative
3	Carson Albury	Conservative
4	Emily Hilditch	Conservative
5	Dave Donaldson	Conservative
6	James Butcher	Conservative
7	Paul Graysmark	UKIP
8	Barry Mear	Labour

Note:

Not more than one member to be an Executive Member

For Standards matters:

Independent Members: Tony Case, John Todd, Susan Clarke

Parish representatives: Lancing Parish Council (1) – Sompting Parish Council (1)-

Joint Staff Committee
(requirement for political balance)

No	Councillor	Political Group
Worthing Borough Council		
1		
2		
3		
Adur District Council		
1	Chair: Keith Dollemore	Conservative
2	Vice-Chair: Mike Mendoza	Conservative
3	Paul Graysmark	UKIP

Joint Senior Staff Committee
(requirement for political balance)

No	Councillor	Political Group
Worthing Borough Council		
1		
2		
3		
Adur District Council		
1	Chair: Neil Parkin	Conservative
2	Vice-Chair: Angus Dunn	Conservative
3	Paul Graysmark	UKIP

Note: Each Council must have one Executive member

Joint Senior Staff (Appeals) Committee
(requirement for political balance)

No	Councillor	Political Group
Worthing Borough Council		
1		
2		
3		
Adur District Council		
1	Chair: Neil Parkin	Conservative
2	Vice-Chair: Angus Dunn	Conservative
3	Paul Graysmark	UKIP

Note: Each Council must have one Executive member

Joint Overview & Scrutiny Committee
(requirement for political balance)

No	Councillor	Political Group
Worthing Borough Council		
1		
2		
3		
4		
5		
6		
7		
8		
Adur District Council		
1	Chair: Liza McKinney	Shoreham Beach Residents' Association
2	Vice-Chair: Rod Hotton	Conservative
3	Ann Bridges	Conservative
4	James Butcher	Conservative
5	Brian Coomber	Conservative
6	Emily Hilditch	Conservative
7	Ken Bishop	UKIP
8	Liz Haywood	UKIP

**CABINET/ COMMITTEE MEMBERSHIP / APPOINTMENTS
2014-2015**

Cabinet, appointed by the Leader		
No	Councillor	Title
1	Neil Parkin	Leader
	Angus Dunn	Deputy Leader
2	Pat Beresford	Cabinet Member for Regeneration
3	Keith Dollemore	Cabinet Member for Environment
4	Angus Dunn	Cabinet Member for Resources
5	Jim Funnell	Cabinet Member for Customer Services
6	David Simmons	Cabinet Member for Health & Wellbeing
Policy Advisors to Cabinet Members		
1	Emma Evans	To Leader
2	Ann Bridges	To Cabinet Member for Customer Services (Homelessness)
3	James Butcher	To Cabinet Member for Regeneration
4	David Donaldson	To Cabinet Member for Customer Services (Adur Homes)
5	Emma Evans	Leader, and Cabinet Member for Health & Wellbeing
6	Carson Albury	Cabinet Member for Environment

CenSus Committee (With Worthing Borough Council, Mid Sussex District Council and Horsham District Council (membership is from the Cabinet)	
Councillor	
Jim Funnell	Cabinet Member for Customer Services
Neil Parkin	Leader

Adur Planning Committee
(requirement for political balance)

No	Councillor	Political Group
1	Chair: Brian Boggis	Conservative
2	Vice-Chair: Mike Mendoza	Conservative
3	Carol Albury	Conservative
4	David Donaldson	Conservative
5	Emma Evans	Conservative
6	Peter Metcalfe	Conservative
7	Geoff Patmore	UKIP
8	Ben Stride	SBRA
Substitute Members List		
1	Carson Albury	Conservative
2	Pat Beresford	Conservative
3	Brian Coomber	Conservative
4	Keith Dollemore	Conservative
5	Angus Dunn	Conservative
6	David Simmons	Conservative
7	David Lambourne	UKIP
8	Liza McKinney	SBRA

It is a requirement that Members of this Committee must receive appropriate training.

Licensing Committee
(requirement for political balance)

No	Councillor	Political Group
1	Chair: Carson Albury	Conservative
2	Vice-Chair: Peter Metcalfe	Conservative
3	Ann Bridges	Conservative
4	Brian Coomber	Conservative
5	Emma Evans	Conservative
6	Debbie Kennard	Conservative
7	Mike Mendoza	Conservative
8	Lyn Phillips	UKIP
9	David Lambourne	UKIP
10	Ben Stride	SBRA

It is a requirement that Members of this Committee must receive appropriate training.

Overview and Scrutiny Committee
(requirement for political balance)

No	Councillor	Political Group
1	Chair: Liza McKinney	SBRA
2	Vice-Chair: Rod Hotton	Conservative
3	Ann Bridges	Conservative
4	James Butcher	Conservative
5	Brian Coomber	Conservative
6	Emily Hilditch	Conservative
7	Ken Bishop	UKIP
8	Liz Haywood	UKIP