

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email democratic.services@adur-worthing.gov.uk.

Record of Decision: Remembrance Sunday 2012 – Reception arrangements
Decision taken by: Leader
Declaration of Disclosable Pecuniary Interests: I hereby confirm that I do not have any disclosable pecuniary interest in this item.
Decision: that <ol style="list-style-type: none">1 <i>due to the preparations for the Police Commissioner elections in November and New Ways of Working, there is no suitable accommodation in the Town Hall building for a reception after the annual Remembrance Sunday Service.</i>2 <i>confirmation is given that a reception is held after the Remembrance Service.</i>3 <i>approval be given to the alternative arrangements for the Reception confirmed in (2) above, as detailed below:</i><ol style="list-style-type: none">a. <i>the Reception will be held in the Richmond Room at the Assembly Hall in Stoke Abbot Road</i>b. <i>those attending note that the Reception ends by 1pm due to the hire of the Assembly Hall by the Worthing Symphony Orchestra for its Remembrance Sunday Concert at 2.45pm</i>c. <i>attendees to the Reception be made aware that the Richmond Room has a capacity of 120 therefore the Reception, of hot drinks and biscuits, will be limited to the capacity of the Room,</i>d. <i>the additional costs of the Remembrance Sunday Event away from the Town Hall are likely to require an increase in budget to be found from savings in 2012/13 but that an increase budget for forthcoming years will be necessary and addressed through the Service Plan.</i>
Key Decision: Yes / No
Reasons for the Decision: <p>To approve alternative arrangements for the Remembrance Sunday Reception taking into account the wishes of Former Service personnel and restrictions due to the Police Commissioners Elections.</p>

Alternative Options Considered: As outlined in the report, also considered other close local commercial alternatives: None

Other Matters Considered:

Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health and Safety Issues	x		

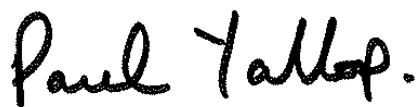
Consultation: This report was circulated to Councillors and published on the Council's website on 14 September 2012.

The following consultation responses were noted by the decision maker: The views of the Vice-chairman and Secretary of the Worthing Branch of the Royal British Legion and the Mayor of Worthing.

Background Papers:
None

Lead Officer:
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Call-in: The call in deadline for this decision will be 5:00pm on 10 October 2012.



Signed: **Date:** 3 October 2012

Name: Councillor Paul Yallop

Decision Ref No: W/LDR/008/12-13