

**COMMITTEE:** Overview and Scrutiny  
**DATE:** 27<sup>th</sup> May, 2010  
**AGENDA ITEM NO:** 5  
**WARD:**

**COMMITTEE:** Cabinet  
**DATE:** 14<sup>th</sup> June, 2010  
**AGENDA ITEM NO:**  
**WARD:**

**TITLE:** Overall Final Accounts 2009/10  
**REPORT BY:** Sarah Gobey, Executive Head of Financial Services

## 1. SUMMARY

- 1.1 This report brings together in summary form the final outturn for 2009/10 and compares this to the current budget, analysed by Cabinet Members' portfolio (Appendices 1 and 3 to 9).
- 1.2 Information is also provided in respect of Earmarked Reserves and Capital Receipts (Appendices 2 and 11).
- 1.3 The Overview and Scrutiny Committee is asked to review the outturn position, as presented and to consider whether it wishes to pass any comments on the proposals to the Cabinet at its meeting on 14<sup>th</sup> June, 2010.
- 1.4 The Cabinet is asked to agree and recommend to the Council the proposals for dealing with the net underspend on the Revenue Account by making transfers to various reserves, and to the carrying forward of certain revenue and capital budgets to allow projects to be completed in 2010/11.

## 2. BACKGROUND

- 2.1 Local authorities have a statutory duty under the Local Government Act 2003, to monitor their income and expenditure against their budget, and be ready to take action if overspends or shortfalls in income emerge. If monitoring establishes that the budgetary situation has deteriorated, authorities are required to take such action as they consider necessary. This might include, for instance, action to reduce spending in the rest of the year, or to increase income, or the authority might decide to take no action but to finance the shortfall from reserves.
- 2.2 The monitoring of the revenue budget is reported to Cabinet at least four times with a full analysis of the variances at the end of the year when the final accounts are reported.

### 3. REVENUE OUTTURN - GENERAL FUND

- 3.1 Table One summarises the overall variations between the current budget and the final outturn for each Cabinet Portfolio. The actual net Cabinet expenditure for the year of £15,526,115 less the one-off VAT refund of £1,652,000 is £140,685 less than the updated approved budget of £17,588,800, which is equivalent to 2.3% underspend. More detailed explanations for revenue variations are identified in Appendices 3 to 8.
- 3.2 Table One and Appendix 1 also shows the “below the line” entries relating to budgeted transfers to or from reserves, which the Best Value Accounting Code of Practice indicates should be shown separately from the normal service expenditure.

**Table One – Portfolio Summary Outturn Compared to Current Budget**

| CABINET MEMBER PORTFOLIOS   |          | CURRENT ESTIMATE 2009/2010 | OUTTURN 2009/2010 | VARIANCE (UNDER)/ OVERSPEND 2009/2010 |
|---|----------|----------------------------|-------------------|---------------------------------------|
|   | Appendix | £                          | £                 | £                                     |
| Leader  | 3        | 1,583,370                  | 1,584,600         | 1,230                                 |
| Resources   | 4        | 2,037,620                  | 527,716           | (1,509,904)                           |
| CM Clean and Green Environment  | 5        | 3,818,740                  | 3,721,785         | (96,955)                              |
| CM Health and Safety Wellbeing  | 6        | 2,316,330                  | 2,234,621         | (81,709)                              |
| CM Improved Customer Services   | 7        | 7,503,530                  | 6,140,402         | (1,363,128)                           |
| CM Regeneration   | 8        | 3,046,620                  | 2,963,994         | (82,626)                              |
| Holding Accounts  | 9        | 49,260                     | 0                 | (49,260)                              |
| <b>Total C.M. Requirements</b>  |          | <b>20,355,470</b>          | <b>17,173,118</b> | <b>(3,182,352)</b>                    |
| Credit Back Depreciation  |          | (3,076,000)                | (1,837,357)       | 1,238,643                             |
| Minimum Revenue Provision   |          | 363,870                    | 310,826           | (53,044)                              |
| Area Based Grant  |          | (22,500)                   | (71,340)          | (48,840)                              |
| Local Authority Business Growth Incentive Grant                         |          | (32,040)                   | (49,132)          | (17,092)                              |
| <b>Net Expenditure</b>  |          | <b>17,588,800</b>          | <b>15,526,115</b> | <b>2,062,685</b>                      |
| <b>Transfers to/(from) Reserves:</b>                                    |          |                            |                   |                                       |
| Contribution to Reserves  |          | 197,420                    | 180,087           | (17,333)                              |
| Revenue Contributions to Capital Expenditure                            |          | -                          | 32,188            | 32,188                                |
| Transfer from Reserves to fund specific expenditure                     |          | (1,273,030)                | (1,123,664)       | 149,366                               |
| Pension Contributions Reserve   |          | (225,000)                  | (225,000)         | -                                     |
| Capacity Issue Reserve  |          | (250,000)                  | (250,000)         | -                                     |
| <b>Net Underspend Recommended for Transfer to Reserves</b>              |          | <b>-</b>                   | <b>1,898,464</b>  | <b>1,898,464</b>                      |
| <b>Total Budget Requirement Before External Support From Government</b> |          | <b>16,038,190</b>          | <b>16,038,190</b> | <b>-</b>                              |

### 3. REVENUE OUTTURN - GENERAL FUND

#### Overall Outturn Position

- 3.3 Appendix 1 shows the overall revenue position for the Council. Year end changes to capital charges and support service recharges are stripped out to show the variation on the same basis as the in-year monitoring budget to enable a like for like comparison. The overall variance between the approved budget (£17,588,800) and the final outturn (£15,526,115) of £2,062,685 is significant, but largely due to the successful reclaim of VAT. The main variations are listed below in Table Two.

**Table Two – Variation between 2009/10 Approved Budget and Outturn**

| SERVICE  | Appendix Reference | Over/ (Under) £'000 |
|--|--------------------|---------------------|
| <b>Variations identified during year:</b>  |                    |                     |
| VAT – sporting activities claim refund   | 4                  | (1,652)             |
| Reduction in Land Charges income   | 4                  | 102                 |
| Investment income  | 4                  | 128                 |
| Lower borrowing costs {currently not externally borrowing as cost (4.5%) is high than loss of income on investments (1.5%)}                    | 4                  | (80)                |
| Disposal costs of Sea Place/Eirene Road site and Grafton site offset by recovery of loss of income and costs from developer                    | 4                  | (115)               |
| Pay Award 1% less than budgeted  | 4                  | (72)                |
| Grounds Maintenance Contract - Lower than anticipated contract indexation and reduced reactive maintenance costs.                              | 5                  | (80)                |
| Additional income from Joint accounts mainly in relation to garden waste income and reduced vehicle costs.                                     | 5                  | (256)               |
| Estimated cost of change in medical fee charges and reduction in cremations compared to last year.   | 5                  | 293                 |
| Decreased off-street car parking income  | 5                  | 20                  |
| Reduction in Theatres income   | 7                  | 69                  |
| Increased FIT4 income.   | 7                  | (28)                |
| Concessionary fares payments to operators likely to be underspent due to an over estimate by the consultant of numbers of journeys in 2009/10. | 7                  | (165)               |
| Development Control - Income shortfall due to downturn in planning applications because of the recession.                                      | 8                  | 160                 |
| Building Control – Income shortfall due to downturn in fees.   | 8                  | 55                  |
| Director's post deleted  | 9                  | (55)                |
| ICT additional costs partly due to new CENSUS link and additional hardware maintenance costs.  | 9                  | 44                  |
| Underspend of recruitment costs.   | 9                  | (53)                |
|  |                    | <b>(1,685)</b>      |

3. **REVENUE OUTTURN - GENERAL FUND** (continued)

**Overall Outturn Position** (continued)

**Table Two** (continued)

| SERVICE  | Appendix Reference | Over/<br>(Under)<br>£'000 |
|--|--------------------|---------------------------|
| <b>Variations Now Reported:</b>  |                    |                           |
| Underspend of Public Consultation costs  | 3                  | (14)                      |
| Staff curtailment costs not funded from reserves   | 4                  | 78                        |
| Net Reduction in rent income from leasehold properties due to effect of recession  | 4                  | 80                        |
| Additional income for Flood Study charged to Arun District Council.  | 5                  | (10)                      |
| Provision for disputed Car Parking income  | 5                  | 124                       |
| Local Tax Collection – Unbudgeted income from administration fee for Business Improvement District Levy.   | 7                  | (12)                      |
| Museum and Art Gallery – Utility saving  | 7                  | (27)                      |
| Housing Benefit administration – increased audit fee   | 7                  | 38                        |
| Reduction in bad debt provision for Housing Benefit overpayments   | 7                  | (144)                     |
| Increased recovery of Housing Benefit overpayments due to increase in number of cases on which subsidy is received.  | 7                  | (145)                     |
| Underspend of choiced based letting scheme not yet fully implemented.  | 8                  | (17)                      |
| Slippage of Economic Development and Tourism Action Plan   | 8                  | (40)                      |
| Slippage of planning policy core strategy and examination  | 8                  | (115)                     |
| Additional Empty Shops grant   | 8                  | (48)                      |
| Overspend of salaries in Financial Services due to exceptionally high level of maternity and sickness cover which meant that the vacancy savings target was not met. | 9                  | 77                        |
| Increased level of credit card charges   | 9                  | 44                        |
| Underspend of Office Accommodation premises costs  | 9                  | (67)                      |
| Reduction in minimum revenue provision due to loans spread over a longer period  | -                  | (53)                      |
| Additional Area Based Grant  | -                  | (49)                      |
| Additional Local Area Business Incentive Grant   | -                  | (17)                      |
| Other minor net underspends.   | -                  | (61)                      |
|  |                    | <b>(378)</b>              |
| <b>Underspend prior to transfers to and from</b>   |                    | <b>(2,063)</b>            |

Full details of all the variances can be found in appendices 3 to 8.

### 3. REVENUE OUTTURN - GENERAL FUND (continued)

#### Overall Outturn Position (continued)

- 3.4 Once the one-off benefit associated with the VAT reclaim of £1,652,000 has been stripped out, the overall underspend is £411,000. Most of the significant trends in both expenditure and income had been identified within the quarter 3 monitoring. As many of the more significant variations identified in 2009/10 were built into the 2010/11 budget it is unlikely that the underspend of this nature will recur. However, given the financial prospects for 2011/12, the underspend does give the Council a welcome opportunity to replenish its reserves.
- 3.5 Before use of reserves, the difference between the 3<sup>rd</sup> quarter projected underspend of £1,352k and the revenue outturn now reported is an increase in underspend of £709k.
- 3.6 There needs to be a continued focus on improving financial management. As part of this process, the current MTFP includes a number of key financial health indicators, which are:
- Continue to maintain a General Fund balance at a minimum balance of 6% and a maximum of 8% of the General Fund Net Revenue Budget. (This will measure overall financial health).
  - Revenue outturn to be within 2% of the Total Budget Requirement. (This will measure accuracy of budget preparation).
  - Revenue outturn for Total Cabinet Member Requirements to be within 1% of the estimate of Total Cabinet Member Requirements contained in the quarter 3 monitoring report. (This will measure accuracy of budget monitoring).
  - Capital outturn to be within 10% of the Original Budget for these schemes over which the Council has direct control. (This will measure accuracy of budget preparation).
  - Capital outturn to be within 5% of the estimate contained in the quarter 3 monitoring report. (This will measure accuracy of budget monitoring).

Overall, the revenue monitoring has failed to meet the target of 1% set and there needs to be a renewed focus on budget monitoring. However, overall the revenue outturn (once the VAT income has been stripped out) is within the 2% of the current budget. In addition, many of these variances have already been built into the 2010/11 budget to improve the quality of the current year's revenue budget. Officers will be carrying out further work on the revenue budget as part of updating the Medium Term Financial Plan to identify where the variances in 2009/10 need to be reflected in budget adjustments for future years.

3. **REVENUE OUTTURN - GENERAL FUND** (continued)

3.7 **Recommended Carry Forwards of Unspent Budget**

Budgets in respect of the following items remain unspent at 31<sup>st</sup> March 2010 and are required to complete existing initiatives in 2010/11. The focus for carry forward proposals this year is on existing commitments rather than bids for new initiatives. This is to build capacity in the reserves to protect the Council's interests for the next three years. It is recommended that these amounts are carried forward to 2010/11 and funded from the Capacity Issues Reserve. Cabinet may wish to consider how these items contribute to the Council's priorities when approving the carry forward of budgets.

**Table Three**

| <b>PROPOSED CARRY FORWARD OF UNSPENT BUDGETS</b> |   | <b>£</b> |
|--|---|----------|
| (i)  | <b>Leisure Development</b>  | 2,500    |
| (ii)   | <b>Tourist Information</b><br>Visit Worthing Website and online booking project delayed   | 2,100    |
| (iii)  | <b>Economic Development</b><br>Budget for research information for Tourism Service - delayed by tender for new tourism marketing strategy. Budget is needed to support the new contract.  | 1,080    |
| (iv)   | <b>Development Control</b><br>EDRMS project not yet completed as anticipated. The developments are essential to maintain and improve Development Control systems.   | 20,960   |
| (v)  | <b>Development Control</b><br>Project to microfilm files has been delayed (awaiting Census procurement). It is essential to complete this project to provide necessary space within development control section.  | 5,900    |
| (vi)   | <b>Planning Policy</b><br>Core Strategy has been delayed and examination is now expected to begin at end of October 2010.   | 65,970   |
| (vii)  | <b>Master Plan</b><br>Masterplan events delayed until 2010/11: Cultural Sector Networking event, Beacon art project and Balance of Empty Shops Funding Grant.   | 48,360   |
| (viii)   | <b>Davison Leisure Centre</b><br>Davison Leisure Centre is a Joint Use Educational facility and any maintenance work is organised by WSCC. Davison work historically is rarely carried out in the year it is planned and there is a need in 2010/11 to ensure that WSCC bring all essential planned maintenance works up to date. It is therefore necessary to carry the 2009/10 underspend forward to fund this 'catch up' work. | 8,000    |
| (ix)   | <b>Estates</b><br>Farmland leases for Mr Clark of Henry Adams. Work will not be completed until June 2010.  | 440      |

3. **REVENUE OUTTURN - GENERAL FUND** (continued)

3.7 **Recommended Carry Forwards of Unspent Budget** (continued)

**Table Three** (continued)

| <b>PROPOSED CARRY FORWARD OF UNSPENT BUDGETS</b>   | <b>£</b>       |
|--|----------------|
| (x) <b>Technical Services</b><br>The Technical Services works order system needs to be updated following the introduction of the new FMS system. However the system for Worthing has been put back to 1st June 2010. All preparatory work has been completed and paid for but the final part won't now take place before the end of 2009/2010. | 1,265          |
| (xi) <b>Tourist Information</b><br>TIC Parade internal redecorations. Due to the uncertainty regarding possible relocation of the TIC, the Manager asked for the work to be delayed.   | 800            |
| (xii) <b>Tourist Information</b><br>TIC Chapel Road internal redecorations. Due to the uncertainty regarding possible relocation of the TIC, the Manager asked for the work to be delayed.   | 500            |
| (xiii) <b>Accountancy Services</b><br>Retain additional part-time VAT Officer to continue to pursue proactive investigations on behalf of both authorities with an aim of reclaiming VAT where possible and dealing with partial exemption issues.   | 4,500          |
|  | <b>162,375</b> |

3.8 **Recommended Carry Forwards of 2009/10 Approvals to Use Reserves**

The following unspent items have been approved for 2009/10 and were planned to be funded from reserves. It is recommended that these approvals to utilise reserves are carried forward to 2010/11. ***No transfer to reserves is required as the funds have been previously set aside.***

**Table Four**

| <b>PROPOSED CARRY FORWARDS - EXISTING RESERVES</b>  | <b>£</b> |
|---|----------|
| (i) <b>Community Planning</b><br>This is Area Based Grant money to support community cohesion. Delay in recruiting of the Cohesion Officer means that this funding will be required in 2010/11.             | 29,510   |
| (ii) <b>Economic Development</b><br>Funding for Worthing First and associated costs. Constitution of Community Investment Company status has only just been achieved, so unable to progress work in 2009/10 | 35,010   |

3. **REVENUE OUTTURN - GENERAL FUND** (continued)

3.8 **Recommended Carry Forwards of 2009/10 Approvals to Use Reserves** (continued)

**Table Four** (continued)

| <b>PROPOSED CARRY FORWARDS - EXISTING RESERVES</b>  | <b>£</b>       |
|---|----------------|
| <b>Sustainable Development</b><br>ABG money. CEN Consultants to produce the Climate Change Strategy and employment of an Energy Change Officer  | 35,590         |
| <b>Housing Advice</b><br>Savings estimated in 2010/11 MTFP of £15000 for Choice Based Lettings not expected to materialise. Request to carry forward unspent budget in 2009/10 to 2010/11 to cover the budget shortfall.  | 17,080         |
| <b>Legal Services</b><br>For the purchase of Digital Dictation System - this has already been ordered, but not yet received. This is the underspend from 2008/09 carry forward to 2009/10   | 7,890          |
| <b>Development Control</b><br>EDRMS project not yet completed as anticipated. The developments are essential to maintain and improve Development Control systems.   | 9,600          |
| <b>Planning Policy</b><br>Core Strategy and examination to begin at end of October 2010   | 48,720         |
| <b>Housing Services</b><br>Due to recruitment problems, the temporary post of Housing Adviser has been vacant during 2009/10. This post was to be funded through the capacity issues reserves - see record of decisions - Cabinet meeting 2/2/09. Request to carry forward the funding to 2010/11 as the need for the post has increased due to the impact of the recession | 30,000         |
| <b>Customer Services</b><br>Underspend on Lean Improvement backfilling  | 5,400          |
| <b>Leisure Centres and Theatres</b><br>On going project - Leisure Efficiency Review of Theatres and Leisure Centres   | 26,050         |
|   | <b>244,850</b> |

3.9 **Movements and Use of Reserves**

As part of the 2009/10 final accounts process, officers have identified amounts that are recommended for transfer to reserves for specific purposes, planned as part of the budget process, as detailed below and in Appendix 2:



### 3. REVENUE OUTTURN - GENERAL FUND (continued)

#### 3.9 Movements and Use of Reserves (continued)

| Reserve Description                            | £       |
|--|---------|
| Self-insurance charges, proposed contributions | 28,011  |
| Cremator abatement                             | 71,340  |
| Crematorium improvement                        | 51,358  |
| Planning Delivery Grant                        | 29,378  |
| Planned Contributions to reserves              | 180,087 |

3.10 The overall revenue outturn position shows an available balance of £1,898,464.

It is proposed that:

- £162,375 be transferred to Capacities Issues Reserve to fund the bids for carry forward (see table 3).
- £250,000 be transferred to Special and Emergency Reserve which was discussed as part of the 2009/10 budget considerations. This would build capacity to fund future curtailment costs.
- £200,000 be set aside as an additional provision for recent 2009/10 concessionary fares claims by bus operators for additional capacity costs. This will given an overall provision of £397,000 against this on-going risk.
- £1,286,089 of the £1,898,464 balance is transferred to the Capacity Issues Reserve, to partially replace the planned withdrawal to support the general fund budget in 2010/11.

3.11 If all the proposals in the above paragraphs are adopted, the Council will maintain its General Fund Working Balance at £1,142,000 which, at 7.3% of net expenditure of £15,526,115, is within the range of 6%-8% set by the Council. In addition the Council would retain earmarked revenue reserves of £6,084,391, an increase of £2,174,134 over 31<sup>st</sup> March, 2009. The full listing of earmarked reserves is attached as Appendix 2.

### 4. VALUE ADDED TAX

4.1 Annually if the proportion of input tax incurred on the Council's exempt activities exceeds 5% of the total input tax, the Council is unable to recover Vat on the exempt activities and Vat already recovered must be repaid. This is referred to as a partial exemption calculation.

4.2 For the two years 2007/08 and 2008/09 HMRC issued a moratorium to Local Authorities while it considered modification to the rules to reduce this threat.

4. **VALUE ADDED TAX** (continued)

4.3 For 2009/10 a partial exemption calculation will again be required to be performed and it is estimated that the 5% threshold requiring repayment will not be exceeded.

4.4 During 2009/10 HMRC made final settlement of the previously lodged claims for overpaid VAT on sporting and cultural activities amounting to £1.7 million including simple interest. The possibility of compound interest being applicable has been rejected by the High Court.

5. **CAPITAL OUTTURN - ALL PORTFOLIOS**

5.1 The capital investment programme for all Portfolios was originally estimated at £7,236,880, and subsequent approvals produced a total current budget of £4,497,410.

5.2 Actual expenditure in the year totalled £3,842,759, a reduction of £654,651 on the current estimate, comprising of a net slippage of £419,280 and a net underspend of £235,371. Individual Portfolio expenditure was as follows:

| PORTFOLIOS                                | CURRENT BUDGET<br>£ | ACTUAL OUTTURN<br>£ |
|---|---------------------|---------------------|
| <b>General Fund Other Services:</b>       |                     |                     |
| C.M. for Clean and Green Environment      | 612,460             | 542,742             |
| C.M. for Health, Safety and Well-Being    | 354,270             | 412,005             |
| C.M. for Improved Customer Services       |                     |                     |
| - Affordable Housing                      | 546,000             | 226,000             |
| - Other Housing                           | 977,670             | 1,004,298           |
| - Other Schemes                           | 1,102,950           | 985,551             |
| C.M. for Regeneration                     | 487,300             | 326,247             |
| C.M. for Resources/Business Modernisation | 416,760             | 345,916             |
| <b>TOTAL AS PER CURRENT BUDGET</b>        | <b>4,497,410</b>    | <b>3,842,759</b>    |

5.3 Major scheme variations are listed in Appendix 10.

5.4 Two schemes exceeded the permitted overspend parameters:

| SCHEME   | CURRENT ESTIMATE<br>£ | ACTUAL OUTTURN<br>£ |
|--|-----------------------|---------------------|
| <b>General Fund Other Services:</b>              |                       |                     |
| C.M. for Clean and Green Environment             |                       |                     |
| - <b>Play Areas</b> – Victoria Park Improvements | 100,000               | 115,218             |
| C.M. for Improved Customer Services              |                       |                     |
| - Mandatory Disabled Facilities Grants           | 600,000               | 845,014             |

## 5. CAPITAL OUTTURN - ALL PORTFOLIOS

- 5.5 The Cabinet is asked to note the overspend on the 2009/10 Play Area improvements at Victoria Park and approve the contribution from revenue to fund the overspend. A full explanation of the overspend is detailed in Appendix 13.
- 5.6 The Cabinet is also asked to approve a virement of £245,020 from the Affordable Housing Unallocated Budget to fund the overspend on the Mandatory Disabled Facilities Grants Budget. A forecast overspend of £245,000 was previously reported to the Cabinet in October 2009 where it was agreed to continue to issue grants and that any overspend at 31<sup>st</sup> March 2010 would be funded from the Unallocated Affordable Housing Budget. An application to the Communities for Local Government for additional grant has been unsuccessful and also Worthing Homes have advised that they are unable to contribute towards any works required to their properties.
- 5.7 The MTFP includes targets for the monitoring of capital expenditure, which are laid out in paragraph 3.6. Provisional expenditure in the year totalled £3,842,759, compared to an original budget of £7,236,880 This means an underspend of £3,394,121 was incurred, which represents 47% of the original budget. However, compared to the current budget of £4,497,410, the underspend is £654,651, some 14.5% of the current budget. Both measures are outside the tolerances set within the MTFP.
- 5.8 The outturn is also 11.3% below the estimated outturn of £4,330,795 contained in the Quarter 3 monitoring report and, therefore, outside the target margin of within 5%. The variance of £488,036 comprises £419,280 (9.7%) relating to net scheme slippage, and £68,756 (1.6%) relating to scheme underspends, of which £54,000 has arisen due to current VAT estimates indicating that the Council will have no capital liability until there is significant spend on the new swimming pool.

Capital Expenditure in 2009/10 was financed as follows:-

|                                      | £         | £                |
|--------------------------------------|-----------|------------------|
| Usable Capital Receipts              |           |                  |
| - Affordable Housing                 | 471,014   |                  |
| - Re-provision of Leisure Facilities | 380,847   |                  |
| - Other General Fund                 | 1,634,152 | 2,486,013        |
| Prudential Borrowing                 | 120       |                  |
| S106 Contributions                   | 167,010   |                  |
| Government Grants                    | 432,557   |                  |
| Other Contributions                  | 616,481   |                  |
| Revenue Contributions                | 140,578   | 1,356,746        |
| <b>TOTAL CAPITAL FINANCED</b>        |           | <b>3,842,759</b> |

- 5.9 The Cabinet is asked to recommend that the Council approve the financing of the Capital Programme including the utilisation of £2,486,013 usable capital.

## 5. CAPITAL OUTTURN - ALL PORTFOLIOS

- 5.10 Approval is requested to carry over to 2010/11 and bring forward to 2009/10 certain budgeted expenditure where spending patterns have changed since the budget was set, as detailed in Appendix 11.

|   | <b>Carried Forward<br/>To 2010/11<br/>£</b> |
|---|---|
| Cabinet Member Clean and Green Environment          | 72,200                                      |
| Cabinet Member for Health, Safety and Well-Being    | 2,480                                       |
| Cabinet Member for Improved Customer Services       | 216,410                                     |
| Cabinet Member for Regeneration                     | 202,830                                     |
| Cabinet Member for Resources/Business Modernisation | 95,770                                      |
| <b>Total Carried Forward To 2010/11</b>             | <b>589,690</b>                              |

|   | <b>Brought<br/>Forward to<br/>2009/10<br/>£</b> |
|---|---|
| Cabinet Member for Clean and Green Environment      | 1,000   |
| Cabinet Member for Health, Safety and Well-Being    | 61,300  |
| Cabinet Member for Improved Customer Services       | 16,800  |
| Cabinet Member for Regeneration                     | 47,220  |
| Cabinet Member for Resources/Business Modernisation | 44,090  |
| <b>Total Brought Forward To 2009/10</b>             | <b>170,410</b>                                  |
| <b>Net Carry Over To 2010/11</b>                    | <b>419,280</b>                                  |

- 5.11 The reasons for the slippage in the capital investment programme have been analysed in Appendix 10:
- 5.12 A report was due to be submitted to Cabinet regarding the improvement works required to 23 Eirene Road (now called 2 The Waterfront) as the estimated cost of the works is likely to exceed the budget of £20,000 by £24,000. However, further information was requested regarding the extent of the works required and a condition survey has been commissioned. The Cabinet is asked to approve carry forward of £24,000, from the underspend on the Aquarena refurbishment of the ventilation system original budget, as a contingency for any additional costs. A full report will be submitted to Cabinet detailing the costs prior to the works being undertaken.
- 5.13 The Council has been advised that the pressure on the Mandatory Disabled Facilities Grants budget is likely to continue and the forecast overspend for 2010/11 is £548,000. Therefore the Cabinet is also asked to approve carry forward of all remaining underspends in the 2009/10 Capital Investment Programme funded from capital receipts, totalling £274,350, in addition to the slippage for specific schemes advised in paragraphs 5.10, 5.11 and 5.12. See Appendix 9 for details of underspends.

## 5. CAPITAL OUTTURN - ALL PORTFOLIOS (continued)

5.14 The remaining usable capital receipts held at 31st March, 2010 totalled £16,081,567. To be utilised as follows:

|  |           |
|--|-----------|
| • General Capital Financing                                  | 2,864,019 |
| • Ring-fenced for future Leisure Provision                   | 9,410,154 |
| • Ring-fenced for Affordable Housing (RTB Clawback Receipts) | 3,803,371 |
| • Ring-fenced for Housing Renewal Grants                     | 4,023     |

5.15 The balance on the General Fund Capital Expenditure Reserve at 31st March, 2010 is £73,158.

5.16 Proceeds from sale of assets in 2009/10 are analysed in Appendix 11.

## 6. MINIMUM REVENUE PROVISION (MRP) REQUIREMENT 2008/09

6.1 The allowable options for making the MRP determination for 2009/10 were considered and approved by Council on 24<sup>th</sup> February 2009, and no change has been made to the methodology for 2010/11.

6.2 The approved methodology follows the arrangements set out in the Annual Treasury Management and Annual Investment Strategy Report. The reports for 2009/10 and 2010/11 were approved by Cabinet on 2<sup>nd</sup> February 2009 and 8<sup>th</sup> March, 2010 respectively. These reports fulfilled the requirement under regulations from the Department of Communities and Local Government (DCLG) to formally approve before the start of the financial year an Annual Statement of Minimum Revenue Provision (MRP).

6.3 The Annual Statement determines the basis for calculating the MRP to be set aside in the accounts of the Council for repayment of debt. The methodology for 2009/10 and 2010/11 follows Options 3 of the guidance to the regulations, being the Asset Life method.

6.4 Accordingly, MRP is calculated as the annual amount required to repay borrowing in equal instalments over the life of the assets acquired. This option also allows additional voluntary revenue contributions to be made, or capital receipts to be used, to repay debt earlier if the Council so wishes.

6.5 The Asset Life Method ensures the MRP will always be sufficient to repay debt over the useful life of the assets acquired by borrowing. As MRP is applied in the year after which capital expenditure is funded from borrowing, the MRP for 2009/10 relates to all borrowing outstanding at 31<sup>st</sup> March, 2009 for operational assets, which amounted to £3.275m. There was no new borrowing in 2009/10. Accordingly, an MRP determination of £310,826 has been provided for in the 2009/10 accounts.

## 7. **CONCLUSION**

7.1 The revenue underspend of £1,898,464 gives the Council a welcome opportunity to set aside earmarked funds to cope with the significant spending pressures that will arise in future years.

7.2 Of the £1,898,464 underspend:

- £1,652,000 related to the claim for overpaid VAT.
- £162,375 relates to delayed projects for which carry forward requests have been received. This is the financial expression of some of the issues that the council has experienced over the last year including staff shortages in key areas.
- Other changes net down to £84,089.

Whilst there does need to be a continued focus on improving the quality of the revenue budget and budget monitoring, many of the trends that contributed to the 2009/10 position have already been built into the 2010/11 budget or are not expected to reoccur.

7.3 Finally, on a cautionary note, it should be emphasised that the accounts reported here have yet to be audited. Our auditors, the Audit Commission, will commence their work in July. The statutory Statement of Accounts will however be presented to the Audit and Governance Committee on the 30<sup>th</sup> June 2010.

## 8. **RECOMMENDATIONS**

8.1 **The Overview and Scrutiny Committee is asked to note the report, accounts and proposed use of reserves and to consider if it wishes to pass any comments to the Cabinet at its meeting on the 14<sup>th</sup> June, 2010.**

8.2 **The Cabinet is asked to note the report, accounts and proposed use of reserves; and**

8.3 **The Cabinet is asked to recommend that the Council, at its meeting on 20<sup>th</sup> July, 2010:-**

**(a) APPROVE the overall final outturn for 2009/10;**

**(b) AGREE the net carry over of expenditure to 2010/11 where the original approval for 2009/10 was not utilised as follows in:**

- (i) £162,375 as detailed in Paragraph 3.7 Table Three**
- (ii) £244,850 as detailed in Paragraph 3.8 Table Four**
- (iii) £419,280 as detailed in Paragraph 5.10 General Fund Capital**

**(c) AGREE the carry over of £298,350 General Fund Capital underspends funded from capital receipts, as detailed in paragraph 5.12 and 5.13.**

**8. RECOMMENDATIONS (continued)**

- (d) APPROVE the appropriation of the under-spend in General Fund revenue expenditure in the year of £1,448,464 to the Capacity Issues Reserve.**
- (e) APPROVE the contribution of £250,000 to the Special and Other Emergency Reserve which will be used to fund future curtailment costs.**
- (f) APPROVE the financing of the Capital Investment Programme, including the use of capital receipts as set out in paragraph 5.9.**
- (g) APPROVE the additional provision of £200,000 for challenges by bus operators against the reimbursement for concessionary travel (paragraph 3.10)**
- (h) APPROVE the virement of £245,020 in the 2009/10 Capital Investment Programme outlined in para 5.6 and Appendix 12.**

**SARAH GOBEY**

**Executive Head Financial Services  
And Section 151 Officer**

**Local Government Act 1972  
Background Papers:**

Reports to the Cabinet – December 2009/ March 2010  
Worthing Civic Budget Book 2009/2010 and 2010/2011

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## **SCHEDULE OF OTHER MATTERS**

### **1. COUNCIL PRIORITY**

This report deals with the whole of the Council's revenue and capital expenditure and as such contributes to all 4 of the Council's objectives

- To protect and enhance priority services.
- To promote a clean and green environment.
- To revitalise, regenerate and create lively economies.
- To support and contribute to the health, safety and wellbeing of the area.

### **2. SPECIFIC ACTION PLANS**

2.1 The Medium Term Financial Plan

### **3. SUSTAINABILITY ISSUES**

3.1 Matter considered and no issues identified

### **4. EQUALITY ISSUES**

4.1 Matter considered and no issues identified

### **5.0 COMMUNITY SAFETY ISSUES (SECTION 17)**

5.1 Matter considered and no issues identified

### **6.0 HUMAN RIGHTS ISSUES**

6.1 Matter considered and no issues identified

### **7. REPUTATION**

7.1 Matter considered and no issues identified

### **8. CONSULTATIONS**

8.1 Matter considered and no issues identified

### **9. RISK ASSESSMENT**

9.1 Matter considered and no issues identified

### **10. HEALTH and SAFETY ISSUES**

10.1 Matter considered and no issues identified

### **11. PROCUREMENT STRATEGY**

11.1 Matter considered and no issues identified

### **12. PARTNERSHIP WORKING**

12.1 Contained within Worthing's accounts is the Council's share of the Adur Worthing Services arrangements.



## **OVERALL FINAL ACCOUNTS 2009/2010 - APPENDICES**

| <b>APPENDIX<br/>NUMBER</b> | <b>APPENDIX DESCRIPTION</b>  |
|----------------------------|--|
| 1                          | Civic Budget 2009/2010 – Summary of Final Outturn                                |
| 2                          | Movements in Reserve Accounts 2009/2010  |
|                            | <b><u>2009/10 Revenue Variation Summaries</u></b>                                |
| 3                          | Leader   |
| 4                          | CM for Resources   |
| 5                          | CM for Clean and Green Environment   |
| 6                          | CM for Health and Safety Wellbeing   |
| 7                          | CM for Improved Customer Services  |
| 8                          | CM for Regeneration  |
| 9                          | Holding Accounts   |
| 10                         | Capital Outturn – details of major variations to budget and analysis of slippage |
| 11                         | Analysis of Capital Receipts   |
| 12                         | 2009/10 Capital Scheme Overspends  |

| CIVIC BUDGET 2009/2010<br>Summary of Final Revenue Outturn |   |                                 |                                |                    |   |   |
|--|---|---------------------------------|--------------------------------|--------------------|---|---|
| ACTUAL<br>2008/2009  | CABINET MEMBER PORTFOLIOS   | ORIGINAL<br>BUDGET<br>2009/2010 | CURRENT<br>ESTIMATE<br>2009/10 | OUTTURN<br>2009/10 | Notional Capital<br>Charges<br>Variance | Variance Net<br>Of Changes In<br>Capital<br>Charges |
| £  |   | £                               | £                              | £                  |   |   |
| 1,658,893  | <i>Leader</i>   | 1,570,250                       | 1,583,370                      | 1,584,600          | 1,110                                   | 120   |
| 1,221,863  | <i>Resources</i>  | 1,392,080                       | 2,037,620                      | 527,716            | (14,660)                                | (1,495,244)   |
| 3,373,179  | <i>CM for a Clean &amp; Green Environment</i>                           | 3,823,310                       | 3,818,740                      | 3,721,785          | (218,640)                               | 121,685   |
| 2,120,177  | <i>CM for Health, Safety &amp; Wellbeing</i>                            | 2,294,340                       | 2,316,330                      | 2,234,621          | (26,504)                                | (55,205)  |
| 6,001,121  | <i>CM for Improved Customer Services</i>                                | 7,491,400                       | 7,503,530                      | 6,140,402          | (893,269)                               | (469,859)   |
| 2,608,195  | <i>CM for Regeneration</i>  | 2,775,560                       | 3,046,620                      | 2,963,994          | (8,250)                                 | (74,376)  |
| 12,153   | <i>Holding Accounts</i>   | 0                               | 49,260                         | 0                  | (77,400)                                | 28,140  |
| <b>16,995,581</b>  | <b>Total Cabinet Members</b>  | <b>19,346,940</b>               | <b>20,355,470</b>              | <b>17,173,118</b>  | <b>(1,237,613)</b>                      | <b>(1,944,739)</b>                                  |
| (1,642,604)  | <i>Credit Back Depreciation</i>   | (3,076,000)                     | (3,076,000)                    | (1,837,357)        | 1,237,613                               | 1,030   |
| 240,001  | <i>Minimum Revenue Provision</i>  | 363,870                         | 363,870                        | 310,826            | 0                                       | (53,044)  |
| (48,975)   | <i>Area Based Grant.</i>  | 0                               | (22,500)                       | (71,340)           | 0                                       | (48,840)  |
| (117,938)  | <i>Local Authority Business Growth Incentive Grant.</i>                 | 0                               | (32,040)                       | (49,132)           | 0                                       | (17,092)  |
| <b>15,426,065</b>  |   | <b>16,634,810</b>               | <b>17,588,800</b>              | <b>15,526,115</b>  | <b>0</b>                                | <b>(2,062,685)</b>                                  |
|  | <b>Transfer to/from reserves:</b>                                       |                                 |                                |                    |   |   |
| 351,460  | <i>Contribution to reserves</i>   | 412,900                         | 197,420                        | 180,087            | 0                                       | (17,333)  |
|  | <i>Revenue Contributions To Capital Expenditure</i>                     | 0                               | 0                              | 32,188             | 0                                       | 32,188  |
| (448,701)  | <i>Transfer from reserves to fund specific expenditure</i>              | (494,520)                       | (1,273,030)                    | (1,123,664)        | 0                                       | 149,366   |
| (225,000)  | <i>Pension Contributions Reserve</i>                                    | (225,000)                       | (225,000)                      | (225,000)          | 0                                       | 0   |
| (250,000)  | <i>Capacity Issue Reserve</i>   | (290,000)                       | (250,000)                      | (250,000)          | 0                                       | 0   |
| 750,576  | <b>Net Underspend Recommended For Transfer To Reserves</b>              |                                 |                                | 1,898,464          | 0                                       | 1,898,464   |
| <b>15,604,400</b>  | <b>Total Budget requirement before External Support from Government</b> | <b>16,038,190</b>               | <b>16,038,190</b>              | <b>16,038,190</b>  | <b>0</b>                                | <b>0</b>  |

0

|  |                  |
|--|------------------|
| Recommended Carry Forwards   | 162,375          |
| Recommended transfer to Special & Other Emergency Reserve (future curtailment costs) | 250,000          |
| Additional Concessionary Fares Provision for potential liability                     | 200,000          |
| Balance of Net Underspend available to transfer to Capacity Issues Reserve           | 1,286,089        |
|  | <b>1,898,464</b> |

**MOVEMENTS IN RESERVE ACCOUNTS 2009/2010 - APPENDIX 2**

| <b>Earmarked Revenue Reserve Accounts</b>     | <b>*</b> | <b>Opening Balance</b> | <b>Use of Reserves</b> | <b>Contribution To Reserves</b> | <b>Net Movement</b> | <b>Actual Closing Balance</b> | <b>3rd Qtr Estimated Closing Balance</b> | <b>Variance</b> | <b>Comments</b>  |
|---|----------|------------------------|------------------------|---------------------------------|---------------------|-------------------------------|--|-----------------|--|
|   |          | £                      | £                      | £                               | £                   | £                             | £  | £               |  |
| <b>Capacity Issue Reserve</b>                 | R        | 1,945,389              | (591,437)              |                                 |                     |                               |  |                 |  |
|   | C        |                        | (19,916)               |                                 |                     |                               |  |                 | Boating Pool   |
|   |          |                        |                        | -                               | (611,353)           | 1,334,036                     | 1,068,539                                | 265,497         | Various agreed budgeted expenditure items from this reserve and carry forwards not fully spent, of which £239,450 are slippage of revenue projects requesting carry forward, and the remainder of £26,047 are underspends. |
| <b>Community Initiatives</b>                  | R        | 10,370                 | -                      | -                               | -                   | 10,370                        | 10,370                                   | -               |  |
| <b>Crematoria Abatement</b>                   | R        | 238,310                | -                      | 71,340                          | 71,340              | 309,650                       | 327,010                                  | (17,360)        | Reduction in Income from Crematorium.  |
| <b>Crematorium Improvement</b>                | C        | -                      | (51,358)               |                                 |                     |                               |  |                 |  |
|   | R        |                        |                        | 51,358                          | -                   | -                             | -  | -               | Reduction in Income from Crematorium and consequently reduced contribution to capital  |
|   |          |                        |                        | -                               | -                   | -                             | -  | -               |  |
| <b>Insurance Reserve</b>                      | R        | 298,530                | (75,808)               |                                 |                     |                               |  |                 |  |
|   | C        |                        | (5,000)                |                                 |                     |                               |  |                 |  |
|   |          |                        |                        | 28,011                          | (52,797)            | 245,733                       | 260,530                                  | (14,797)        | Excess of self-insurance required.   |
| <b>Joint Health Promotion Reserve</b>         | R        | 44,247                 | -                      | -                               | -                   | 44,247                        | 20,107                                   | 24,140          | Funded post vacant for whole year  |
| <b>Leisure Options – Community Chest</b>      | C        | 292,154                | -                      | -                               | -                   | 292,154                       | 292,154                                  | -               |  |
| <b>Leisure Lottery and Other Partnerships</b> | C        | 132,766                | (32,116)               | -                               | (32,116)            | 100,650                       | 77,766                                   | 22,884          | Football foundation scheme awaiting external funding.  |

**MOVEMENTS IN RESERVE ACCOUNTS 2009/2010 - APPENDIX 2**

| <b>Earmarked Revenue Reserve Accounts</b>         | <b>*</b> | <b>Opening Balance</b> | <b>Use of Reserves</b> | <b>Contribution To Reserves</b> | <b>Net Movement</b> | <b>Actual Closing Balance</b> | <b>Estimated Closing Balance</b> | <b>Variance</b> | <b>Comments</b>  |
|---|----------|------------------------|------------------------|---------------------------------|---------------------|-------------------------------|----------------------------------|-----------------|--|
|   |          | <b>£</b>               | <b>£</b>               | <b>£</b>                        | <b>£</b>            | <b>£</b>                      | <b>£</b>                         | <b>£</b>        |  |
| <b>Museum Reserve</b>                             | <b>C</b> | 110,308                | -                      | -                               | -                   | 110,308                       | 110,308                          | -               | Museum development scheme awaiting external funding.                       |
| <b>Pension Contributions</b>                      | <b>R</b> | 400,000                | (225,000)              | -                               | (225,000)           | 175,000                       | 175,000                          | -               |  |
| <b>Planning Delivery Grant</b>                    |          | 261,385                | (42,191)               | 29,378                          | (12,813)            | 248,572                       | 251,385                          | (2,813)         | Projects funded from planning delivery grant offset by current year grant. |
| <b>Special and Other Emergency Reserve</b>        | <b>R</b> | 728,690                | (664,228)              | -                               | (664,228)           | 64,462                        | 123,430                          | (58,968)        | Additional Voluntary Redundancies approved by Joint Strategic Committee.   |
| <b>VAT Partial Exemption</b>                      | <b>R</b> | 246,860                | -                      | -                               | -                   | 246,860                       | 246,860                          | -               |  |
| <b>Vehicle Repairs and Renewal</b>                | <b>R</b> | 61,000                 | -                      | -                               | -                   | 61,000                        | 61,000                           | -               |  |
| <b>General Fund Working Balance</b>               | <b>R</b> | 1,142,885              | -                      | -                               | -                   | 1,142,885                     | 1,142,885                        | -               |  |
| <b>TOTALS</b>                                     |          | <b>5,912,894</b>       | <b>(1,707,054)</b>     | <b>180,087</b>                  | <b>(1,526,967)</b>  | <b>4,385,927</b>              | <b>4,167,344</b>                 | <b>218,583</b>  |  |
| <b>Reserve – Committed to Capital Expenditure</b> | <b>C</b> | <b>73,158</b>          | -                      | -                               | -                   | <b>73,160</b>                 | <b>73,160</b>                    |                 |  |

**MOVEMENTS IN RESERVE ACCOUNTS 2009/2010 - APPENDIX 2**

| <b>Earmarked Revenue Reserve Accounts</b> | <b>*</b> | <b>Opening Balance</b> | <b>Use of Reserves</b> | <b>Contribution To Reserves</b> | <b>Net Movement</b> | <b>Actual Closing Balance</b> | <b>Comments</b>                                 |
|---|----------|------------------------|------------------------|---------------------------------|---------------------|-------------------------------|---|
|   |          | <b>£</b>               | <b>£</b>               | <b>£</b>                        | <b>£</b>            | <b>£</b>                      |   |
| <b>S106 Movements</b>                     |          |                        |                        |                                 |                     |                               |   |
| S106 Education                            | <b>C</b> | 79,075                 | -                      | -                               | -                   | 79,075                        |   |
| S106 Fire Contributions                   | <b>C</b> | 920                    | -                      | 482                             | 482                 | 1,402                         | In year receipts.                               |
| S106 Transport Schemes                    | <b>C</b> | 499,442                | -                      | 143,789                         | 143,789             | 643,231                       | In year receipts.                               |
| S106 Affordable Housing                   | <b>C</b> | 465,162                | -                      | -                               | -                   | 465,162                       | In year receipts.                               |
| S106 Open Spaces                          |          | 542,767                | (2,650)                | 114,773                         | 112,123             | 654,890                       | In year receipts less funding of capital assets |
|   |          | <b>1,587,367</b>       | <b>(2,650)</b>         | <b>259,044</b>                  | <b>256,394</b>      | <b>1,843,761</b>              |   |

\*

|  |                    |
|--|--------------------|
| <b>Total Contribution to Capital from Earmarked Reserves</b> | <b>(108,390)</b>   |
| <b>Total Contribution to Revenue from Earmarked Reserves</b> | <b>(1,598,664)</b> |
|  | <b>(1,707,054)</b> |

**LEADER**

| 2008/09 Actual                              | SERVICE/ACTIVITY                       | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment  |
|---|--|-------------------------------|---|--------------------|------------------------------------|--|
| <b>CENTRAL SERVICES TO THE PUBLIC</b>       |  |                               |   |                    |                                    |  |
| <b>Elections</b>                            |  |                               |   |                    |                                    |  |
| 299,871                                     | Gross Expenditure                      | 225,640                       | 225,640   | 325,272            | 99,632                             |  |
| (14,119)                                    | Gross Income                           | (1,720)                       | (1,720)   | (122,792)          | (121,072)                          |  |
| <b>285,752</b>                              | <b>Net Cost</b>                        | <b>223,920</b>                | <b>223,920</b>                                  | <b>202,480</b>     | <b>(21,440)</b>                    | Recovery of previous years election costs (Cr. £22k).  |
| <b>TOTAL COST</b>                           |  |                               |   |                    |                                    |  |
| <b>285,752</b>                              | <b>CENTRAL SERVICES TO THE PUBLIC</b>  | <b>223,920</b>                | <b>223,920</b>                                  | <b>202,480</b>     | <b>(21,440)</b>                    |  |
| <b>CORPORATE &amp; DEMOCRATIC CORE</b>      |  |                               |   |                    |                                    |  |
| <b>Corporate Management - Communication</b> |  |                               |   |                    |                                    |  |
| 338,354                                     | Gross Expenditure                      | 347,440                       | 355,440   | 342,822            | (12,618)                           | Underspend of public consultation budget (Cr. £14k)  |
| (120)                                       | Gross Income                           | (510)                         | (510)   | 0                  | 510                                |  |
| <b>338,234</b>                              | <b>Net Cost</b>                        | <b>346,930</b>                | <b>354,930</b>                                  | <b>342,822</b>     | <b>(12,108)</b>                    |  |
| <b>Democratic Rep. &amp; Management</b>     |  |                               |   |                    |                                    |  |
| 1,034,919                                   | Gross Expenditure                      | 999,400                       | 1,004,520                                       | 1,039,342          | 34,822                             | Underspend of corporate subscriptions (Cr. £7k) offset by other minor overspends (Dr. £7k). Increased charge from Joint account of (Dr. £33k). |
| (12)  | Gross Income                           |                               |   | (44)               | (44)                               |  |
| <b>1,034,907</b>                            | <b>Net Cost</b>                        | <b>999,400</b>                | <b>1,004,520</b>                                | <b>1,039,298</b>   | <b>34,778</b>                      |  |
| <b>TOTAL COST</b>                           |  |                               |   |                    |                                    |  |
| <b>1,373,141</b>                            | <b>CORPORATE &amp; DEMOCRATIC CORE</b> | <b>1,346,330</b>              | <b>1,359,450</b>                                | <b>1,382,120</b>   | <b>22,670</b>                      |  |
| <b>CABINET MEMBER TOTAL</b>                 |  |                               |   |                    |                                    |  |
| <b>1,658,893</b>                            | <b>CABINET MEMBER TOTAL</b>            | <b>1,570,250</b>              | <b>1,583,370</b>                                | <b>1,584,600</b>   | <b>1,230</b>                       |  |

**CM For RESOURCES**

| 2008/09 Actual                         | SERVICE/ACTIVITY                                  | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment  |
|--|---|-------------------------------|---|--------------------|------------------------------------|--|
| <b>CENTRAL SERVICES TO THE PUBLIC</b>  |   |                               |   |                    |                                    |  |
| <b>Local Land Charges</b>              |   |                               |   |                    |                                    |  |
| 218,828                                | Gross Expenditure                                 | 260,420                       | 260,420   | 234,271            | (26,149)                           |  |
| (127,968)                              | Gross Income                                      | (278,820)                     | (278,820)                                       | (150,125)          | 128,695                            |  |
| <b>90,860</b>                          | <b>Net Cost</b>                                   | <b>(18,400)</b>               | <b>(18,400)</b>                                 | <b>84,146</b>      | <b>102,546</b>                     | The economic climate has continued to affect the search fees charges income and expenditure. Reduced income of (Dr. £129k) offset by reduced costs of (Cr. £26k). However, income is beginning to recover. |
| <b>90,860</b>                          | <b>TOTAL COST CENTRAL SERVICES TO PUBLIC</b>      | <b>(18,400)</b>               | <b>(18,400)</b>                                 | <b>84,146</b>      | <b>102,546</b>                     |  |
| <b>CORPORATE &amp; DEMOCRATIC CORE</b> |   |                               |   |                    |                                    |  |
| <b>Corporate Management</b>            |   |                               |   |                    |                                    |  |
| 765,737                                | Gross Expenditure                                 | 611,670                       | 777,970   | 727,555            | (50,415)                           | Overspend of External Audit Fee (Dr. £22k) offset by salary savings due to pay award being 1% less than budgeted (Cr. £72k).   |
| (32,012)                               | Gross Income                                      | (25,680)                      | (25,680)  | (30,324)           | (4,644)                            |  |
| <b>733,725</b>                         | <b>Net Cost</b>                                   | <b>585,990</b>                | <b>752,290</b>                                  | <b>697,231</b>     | <b>(55,059)</b>                    |  |
| <b>733,725</b>                         | <b>TOTAL COST CORPORATE &amp; DEMOCRATIC CORE</b> | <b>585,990</b>                | <b>752,290</b>                                  | <b>697,231</b>     | <b>(55,059)</b>                    |  |

**CM For RESOURCES**

| 2008/09 Actual                                  | SERVICE/ACTIVITY                                | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment   |
|---|---|-------------------------------|---|--------------------|------------------------------------|---|
| <b>NON DISTRIBUTED COSTS</b>                    |   |                               |   |                    |                                    |   |
| <b>Non Distributed Costs</b>                    |   |                               |   |                    |                                    |   |
| 1,976,052                                       | Gross Expenditure                               | 1,936,170                     | 2,144,170                                       | 2,506,612          | 362,442                            | Disposal costs of Sea Place/Eirene Road (Dr. £40k) and the sale of the Grafton site (Dr. £45k) which is not now going ahead. Consultancy fee associated with VAT (Dr. £104k). Staff curtailment costs partly shared with Adur (Dr. £182k). See below. Offset by underspend of locally funded pension scheme (Cr. £8k) Backdated claim for over paid VAT on Sports (Cr. £921k), lodged with HM Revenue and Customs is now settled. Recovery of loss of income & costs from developer (Cr. £200k) for Grafton site. Additional (Cr. £104k) curtailment costs associated with joint working recharged to Adur. |
| (84,815)  | Gross Income                                    | (39,160)                      | (39,160)  | (1,264,659)        | (1,225,499)                        |   |
| <b>1,891,237</b>                                | <b>Net Cost</b>                                 | <b>1,897,010</b>              | <b>2,105,010</b>                                | <b>1,241,953</b>   | <b>(863,057)</b>                   |   |
| <b>1,891,237</b>                                | <b>TOTAL COST NON DISTRIBUTED COSTS</b>         | <b>1,897,010</b>              | <b>2,105,010</b>                                | <b>1,241,953</b>   | <b>(863,057)</b>                   |   |
| <b>OTHER OPERATING INCOME &amp; EXPENDITURE</b> |   |                               |   |                    |                                    |   |
| <b>Interest &amp; Investment Income</b>         |   |                               |   |                    |                                    |   |
| 549,609   | Gross Expenditure                               | 634,680                       | 698,450   | 679,187            | (19,263)                           | Underspend of investment property costs (Cr. £27k) Reduction in rent income from leasehold properties (Dr. £106k), which includes the impact of the vacant Allied Carpets building. Interest rate is lower than originally forecast resulting in lower investment return of (Dr. £128k) offset by interest on VAT claim referred to above (Cr. £826k).  |
| (2,140,397)                                     | Gross Income                                    | (1,906,730)                   | (1,699,260)                                     | (2,293,851)        | (594,591)                          |   |
| <b>(1,590,788)</b>                              | <b>Net Cost</b>                                 | <b>(1,272,050)</b>            | <b>(1,000,810)</b>                              | <b>(1,614,664)</b> | <b>(613,854)</b>                   |   |
| <b>Interest Payable</b>                         |   |                               |   |                    |                                    |   |
| 96,829  | Gross Expenditure                               | 199,530                       | 199,530   | 119,050            | (80,480)                           | Reduction in borrowing rates has resulted in an underspend of interest payable (Cr. £80k).  |
| 0   | Gross Income                                    | 0                             | 0   | 0                  | 0                                  |   |
| <b>96,829</b>                                   | <b>Net Cost</b>                                 | <b>199,530</b>                | <b>199,530</b>                                  | <b>119,050</b>     | <b>(80,480)</b>                    |   |
| <b>TOTAL COST</b>                               |   |                               |   |                    |                                    |   |
| <b>(1,493,959)</b>                              | <b>OTHER OPERATING INCOME &amp; EXPENDITURE</b> | <b>(1,072,520)</b>            | <b>(801,280)</b>                                | <b>(1,495,614)</b> | <b>(694,334)</b>                   |   |
| <b>1,221,863</b>                                | <b>CABINET MEMBER TOTAL</b>                     | <b>1,392,080</b>              | <b>2,037,620</b>                                | <b>527,716</b>     | <b>(1,509,904)</b>                 |   |



**CM For a CLEAN & GREEN ENVIRONMENT**

| 2008/09 Actual                           | SERVICE/ACTIVITY                                  | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment   |
|--|---|-------------------------------|---|--------------------|------------------------------------|---|
| <b>CULTURAL &amp; RELATED SERVICES</b>   |   |                               |   |                    |                                    |   |
| <b>Allotments</b>                        |   |                               |   |                    |                                    |   |
| 51,803                                   | Gross Expenditure                                 | 42,880                        | 42,810  | 46,003             | 3,193                              |   |
| 15                                       | Gross Income                                      | 0                             | 0   | 0                  | 0                                  |   |
| 51,803                                   | <b>Net Cost</b>                                   | 42,880                        | 42,810  | 46,003             | 3,193                              |   |
| <b>Community Parks &amp; Open Spaces</b> |   |                               |   |                    |                                    |   |
| 1,853,130                                | Gross Expenditure                                 | 2,055,580                     | 2,061,590                                       | 1,951,393          | (110,197)                          | Additional rechargeable works see below (Dr. £30k), underspend of reactive maintenance and Grounds maintenance costs (Cr. £80k). Of this underspend £15k is recommended to be used to fund the overspend at the new Victoria Park playground (see appendix 12). Reduction in Capital Charges due to revaluation of assets (Cr. £46k). Reduced support service charges (Cr. £17k) Additional income mainly relating to additional rechargeable works (Cr. £30k). |
| (117,396)                                | Gross Income                                      | (117,190)                     | (117,190)                                       | (145,320)          | (28,130)                           |   |
| 1,735,734                                | <b>Net Cost</b>                                   | 1,938,390                     | 1,944,400                                       | 1,806,073          | (138,327)                          |   |
| <b>1,787,537</b>                         | <b>TOTAL COST CULTURAL &amp; RELATED SERVICES</b> | <b>1,981,270</b>              | <b>1,987,210</b>                                | <b>1,852,076</b>   | <b>(135,134)</b>                   |   |
| <b>ENVIRONMENTAL SERVICES</b>            |   |                               |   |                    |                                    |   |
| <b>Cemetery &amp; Cremation</b>          |   |                               |   |                    |                                    |   |
| 1,162,364                                | Gross Expenditure                                 | 1,242,470                     | 1,234,640                                       | 1,227,830          | (6,810)                            | Reduction in Capital Charges due to revaluation of assets (Cr. £10k)<br>Shortfall in income (Dr. £293k) mainly due to decline in death rate.  |
| (1,770,777)                              | Gross Income                                      | (1,967,610)                   | (1,967,610)                                     | (1,674,442)        | 293,168                            |   |
| (608,413)                                | <b>Net Cost</b>                                   | (725,140)                     | (732,970)                                       | (446,612)          | 286,358                            |   |

**CM For a CLEAN & GREEN ENVIRONMENT**

| 2008/09 Actual                           | SERVICE/ACTIVITY                         | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment   |
|--|--|-------------------------------|---|--------------------|------------------------------------|---|
| <b>Environmental Health</b>              |  |                               |   |                    |                                    |   |
| 629,107                                  | Gross Expenditure                        | 606,690                       | 606,680   | 579,502            | (27,178)                           | Reduction in Capital Charges on public conveniences due to revaluation of assets (Cr. £88k). Overspend of cleaning contract due to re-tendering of contract (Dr. £30k). Overspend of reactive maintenance (Dr. £38k). Underspend of Electricity (Cr. £7k). Shortfall of Environmental Protection Fees (Dr. £6k) |
| (5,927)                                  | Gross Income                             | (9,420)                       | (9,420)   | (3,630)            | 5,790                              |   |
| 623,180                                  | <b>Net Cost</b>                          | 597,270                       | 597,260   | 575,872            | (21,388)                           |   |
| <b>Flood Defence &amp; Land Drainage</b> |  |                               |   |                    |                                    |   |
| 49,318                                   | Gross Expenditure                        | 69,820                        | 69,820  | 70,746             | 926                                | Underspend of premises maintenance for drainage functions (Cr. £9k) offset by cost of flooding study (Dr. £10k) which is recharged. See below.<br>Additional Income for works for flooding study (Cr. £10k) charged to Arun.  |
| 0  | Gross Income                             | 0                             | 0   | (10,000)           | (10,000)                           |   |
| 49,318                                   | <b>Net Cost</b>                          | 69,820                        | 69,820  | 60,746             | (9,074)                            |   |
| <b>Street Cleansing</b>                  |  |                               |   |                    |                                    |   |
| 1,004,406                                | Gross Expenditure                        | 1,129,780                     | 1,098,410                                       | 1,053,411          | (44,999)                           | Recharge from Joint Account less due to underspend on leased vehicle charges and equipment and a lower recharge from the management account   |
| (222,498)                                | Gross Income                             | (283,390)                     | (252,020)                                       | (220,013)          | 32,007                             |   |
| 781,908                                  | <b>Net Cost</b>                          | 846,390                       | 846,390   | 833,398            | (12,992)                           |   |
| <b>Waste Collection</b>                  |  |                               |   |                    |                                    |   |
| 2,848,714                                | Gross Expenditure                        | 3,314,210                     | 3,434,210                                       | 3,216,704          | (217,506)                          | Share of additional income from joint account mainly in relation to increased garden waste income and reduced vehicle costs.  |
| (1,433,836)                              | Gross Income                             | (1,709,570)                   | (1,829,570)                                     | (1,868,403)        | (38,833)                           |   |
| 1,414,878                                | <b>Net Cost</b>                          | 1,604,640                     | 1,604,640                                       | 1,348,301          | (256,339)                          |   |
| <b>2,260,871</b>                         | <b>TOTAL COST ENVIRONMENTAL SERVICES</b> | <b>2,392,980</b>              | <b>2,385,140</b>                                | <b>2,371,705</b>   | <b>(13,435)</b>                    |   |

**CM For a CLEAN & GREEN ENVIRONMENT**

| 2008/09 Actual                              | SERVICE/ACTIVITY                                      | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment   |
|---|---|-------------------------------|---|--------------------|------------------------------------|---|
| <b>PLANNING &amp; DEVELOPMENT SERVICES</b>  |   |                               |   |                    |                                    |   |
| <b>Economic Development</b>                 |   |                               |   |                    |                                    |   |
| 3,592                                       | Gross Expenditure                                     | 4,550                         | 4,530   | 2,112              | (2,418)                            |   |
|   | Gross Income  | 0                             | 0   | 0                  | 0                                  |   |
| 3,592                                       | <b>Net Cost</b>                                       | 4,550                         | 4,530   | 2,112              | (2,418)                            |   |
| <b>Environmental Initiatives</b>            |   |                               |   |                    |                                    |   |
| 55,396                                      | Gross Expenditure                                     | 76,690                        | 51,540  | 50,764             | (776)                              |   |
|   | Gross Income  | (22,500)                      | 0   | (80)               | (80)                               |   |
| 55,396                                      | <b>Net Cost</b>                                       | 54,190                        | 51,540  | 50,684             | (856)                              |   |
| <b>58,988</b>                               | <b>TOTAL COST PLANNING &amp; DEVELOPMENT SERVICES</b> | <b>58,740</b>                 | <b>56,070</b>                                   | <b>52,796</b>      | <b>(3,274)</b>                     |   |
| <b>TRANSPORT PLAN POLICY &amp; STRATEGY</b> |   |                               |   |                    |                                    |   |
| <b>Highways</b>                             |   |                               |   |                    |                                    |   |
| 193,744                                     | Gross Expenditure                                     | 213,750                       | 213,750   | 204,015            | (9,735)                            |   |
| (104)                                       | Gross Income  | 0                             | 0   | (856)              | (856)                              |   |
| 193,640                                     | <b>Net Cost</b>                                       | 213,750                       | 213,750   | 203,159            | (10,591)                           |   |
| <b>Parking Services</b>                     |   |                               |   |                    |                                    |   |
| 147,894                                     | Gross Expenditure                                     | 221,190                       | 221,190   | 270,294            | 49,104                             |   |
| (1,111,086)                                 | Gross Income  | (1,093,930)                   | (1,093,930)                                     | (1,066,071)        | 27,859                             | Provision for disputed income (Dr. £124k), reduction in Capital Charges due to revaluation of assets (Cr. £67k) and a net decrease in Car Parking income (Dr. £20k) |
| (963,192)                                   | <b>Net Cost</b>                                       | (872,740)                     | (872,740)                                       | (795,777)          | 76,963                             |   |
| <b>Public Transport</b>                     |   |                               |   |                    |                                    |   |
| 38,839                                      | Gross Expenditure                                     | 49,310                        | 49,310  | 49,196             | (114)                              |   |
| (3,504)                                     | Gross Income  | 0                             | 0   | (11,370)           | (11,370)                           | Recovery of rechargeable works costs (Cr. £11k)   |
| 35,335                                      | <b>Net Cost</b>                                       | 49,310                        | 49,310  | 37,826             | (11,484)                           |   |
| <b>(734,217)</b>                            | <b>TRANSPORT PLAN POLICY &amp; STRATEGY</b>           | <b>(609,680)</b>              | <b>(609,680)</b>                                | <b>(554,792)</b>   | <b>54,888</b>                      |   |
| <b>3,373,179</b>                            | <b>CABINET MEMBER TOTAL</b>                           | <b>3,823,310</b>              | <b>3,818,740</b>                                | <b>3,721,785</b>   | <b>(96,955)</b>                    |   |

**CM For HEALTH & SAFETY WELLBEING**

| 2008/09 Actual                             | SERVICE/ACTIVITY                                  | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment   |
|--|---|-------------------------------|---|--------------------|------------------------------------|---|
| <b>CENTRAL SERVICES TO THE PUBLIC</b>      |   |                               |   |                    |                                    |   |
| <b>Emergency Planning</b>                  |   |                               |   |                    |                                    |   |
| 94,009                                     | Gross Expenditure                                 | 101,770                       | 101,360   | 104,678            | 3,318                              |   |
| (234)                                      | Gross Income                                      | 0                             | 0   | 0                  | 0                                  |   |
| 93,775                                     | <b>Net Cost</b>                                   | 101,770                       | 101,360   | 104,678            | 3,318                              |   |
| <b>General Grants</b>                      |   |                               |   |                    |                                    |   |
| 256,809                                    | Gross Expenditure                                 | 278,040                       | 305,170   | 295,694            | (9,476)                            | Due to a restructure in the Community Wellbeing team the Community Engagement budget has been almost unused with a underspend of (Cr. £7k).     |
| (936)                                      | Gross Income                                      | 0                             | 0   | (7,976)            | (7,976)                            |   |
| 255,873                                    | <b>Net Cost</b>                                   | 278,040                       | 305,170   | 287,718            | (17,452)                           |   |
| <b>349,648</b>                             | <b>TOTAL CENTRAL SERVICES TO THE PUBLIC</b>       | <b>379,810</b>                | <b>406,530</b>                                  | <b>392,396</b>     | <b>(14,134)</b>                    |   |
| <b>CULTURAL &amp; RELATED SERVICES</b>     |   |                               |   |                    |                                    |   |
| <b>Foreshore</b>                           |   |                               |   |                    |                                    |   |
| 615,669                                    | Gross Expenditure                                 | 669,640                       | 666,780   | 677,681            | 10,901                             | Rechargeable works expenditure (Dr. £12k).<br>Rechargeable works income (Cr. £12k) and additional income from rents and concessions (Cr. £15k). |
| (253,632)                                  | Gross Income                                      | (238,800)                     | (238,800)                                       | (265,348)          | (26,548)                           |   |
| 362,037                                    | <b>Net Cost</b>                                   | 430,840                       | 427,980   | 412,333            | (15,647)                           |   |
| <b>Sports Development &amp; Recreation</b> |   |                               |   |                    |                                    |   |
| 204,132                                    | Gross Expenditure                                 | 174,450                       | 175,760   | 177,019            | 1,259                              | Additional external funding was secured from a variety of sources for projects run by the team.   |
| (51,016)                                   | Gross Income                                      | (7,300)                       | (7,300)   | (23,648)           | (16,348)                           |   |
| 153,116                                    | <b>Net Cost</b>                                   | 167,150                       | 168,460   | 153,371            | (15,089)                           |   |
| <b>515,153</b>                             | <b>TOTAL COST CULTURAL &amp; RELATED SERVICES</b> | <b>597,990</b>                | <b>596,440</b>                                  | <b>565,704</b>     | <b>(30,736)</b>                    |   |

**CM For HEALTH & SAFETY WELLBEING**

| 2008/09 Actual                | SERVICE/ACTIVITY                         | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment  |
|-------------------------------|--|-------------------------------|---|--------------------|------------------------------------|--|
| <b>ENVIRONMENTAL SERVICES</b> |  |                               |   |                    |                                    |  |
| <b>Coast Protection</b>       |  |                               |   |                    |                                    |  |
| 496,598                       | Gross Expenditure                        | 189,500                       | 207,500   | 243,790            | 36,290                             | Rechargeable works (Dr. £57k) offset by an underspend on planned maintenance (Cr. £18k)  |
| (307,698)                     | Gross Income                             | (36,790)                      | (36,790)  | (73,936)           | (37,146)                           | Rechargeable works (Cr. £57k) charged to Adur  |
| 0                             | Recharges                                | 0                             | 0   | 0                  | 0                                  |  |
| 188,900                       | <b>Net Cost</b>                          | 152,710                       | 170,710   | 169,854            | (856)                              |  |
| <b>Environmental Health</b>   |  |                               |   |                    |                                    |  |
| 1,315,451                     | Gross Expenditure                        | 1,452,040                     | 1,486,330                                       | 1,402,227          | (84,103)                           |  |
| (248,975)                     | Gross Income                             | (288,210)                     | (343,680)                                       | (295,560)          | 48,120                             |  |
| 1,066,476                     | <b>Net Cost</b>                          | 1,163,830                     | 1,142,650                                       | 1,106,667          | (35,983)                           | Underspend of employee costs in Environmental Health due to vacancies in excess of provision (Cr £14k). Underspend on support services (Cr. £12k). Underspend on supplies and services (Cr. £13k). |
| <b>1,255,376</b>              | <b>TOTAL COST ENVIRONMENTAL SERVICES</b> | <b>1,316,540</b>              | <b>1,313,360</b>                                | <b>1,276,521</b>   | <b>(36,839)</b>                    |  |
| <b>2,120,177</b>              | <b>CABINET MEMBER TOTAL</b>              | <b>2,294,340</b>              | <b>2,316,330</b>                                | <b>2,234,621</b>   | <b>(81,709)</b>                    |  |

**CM For IMPROVED CUSTOMER SERVICES**

| 2008/09 Actual                             | SERVICE/ACTIVITY                            | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment  |
|--|---|-------------------------------|---|--------------------|------------------------------------|--|
| <b>CENTRAL SERVICES TO THE PUBLIC</b>      |   |                               |   |                    |                                    |  |
| <b>Local Tax Collection</b>                |   |                               |   |                    |                                    |  |
| 7,525,257                                  | Gross Expenditure                           | 7,910,450                     | 7,915,690                                       | 8,585,596          | 669,906                            | Increase in Council tax benefits (Dr. £669k).<br>Additional Benefit Subsidy associated with the above increase in<br>council tax benefit (Cr. £684k).  |
| (6,731,578)                                | Gross Income                                | (7,051,000)                   | (7,070,340)                                     | (7,754,564)        | (684,224)                          |  |
| 793,679                                    | <b>Net Cost</b>                             | 859,450                       | 845,350   | 831,032            | (14,318)                           |  |
| <b>793,679</b>                             | <b>TOTAL CENTRAL SERVICES TO THE PUBLIC</b> | <b>859,450</b>                | <b>845,350</b>                                  | <b>831,032</b>     | <b>(14,318)</b>                    |  |
| <b>CULTURAL &amp; RELATED SERVICES</b>     |   |                               |   |                    |                                    |  |
| <b>Art Development &amp; Support</b>       |   |                               |   |                    |                                    |  |
| 66,072                                     | Gross Expenditure                           | 59,490                        | 59,490  | 72,928             | 13,438                             | Payments to Artistes & Performers for Classical music (Dr. 16k)<br>Additional income from Classical music (Cr. £15k)   |
| (34,485)                                   | Gross Income                                | (22,730)                      | (22,730)  | (37,600)           | (14,870)                           |  |
| 31,587                                     | <b>Net Cost</b>                             | 36,760                        | 36,760  | 35,328             | (1,432)                            |  |
| <b>Museums &amp; Galleries</b>             |   |                               |   |                    |                                    |  |
| 482,762                                    | Gross Expenditure                           | 496,070                       | 493,290   | 451,164            | (42,126)                           | Overprovision for Electricity (Cr. £27k). Reduced capital charges<br>(Cr. £21k). Overspend of employee costs (Dr. £6k).  |
| (21,463)                                   | Gross Income                                | (33,610)                      | (33,610)  | (30,645)           | 2,965                              |  |
| 461,299                                    | <b>Net Cost</b>                             | 462,460                       | 459,680   | 420,519            | (39,161)                           |  |
| <b>Theatres &amp; Public Entertainment</b> |   |                               |   |                    |                                    |  |
| 4,373,595                                  | Gross Expenditure                           | 4,367,830                     | 4,365,410                                       | 4,352,313          | (13,097)                           | Payments to Artistes (Dr. £183k) Advertising (Dr. £49k) Postages<br>(Cr. £29k) Support Service Charges (Dr. £73k). Reduction in<br>Capital Charges due to revaluation of assets (Cr. £164k).<br>Employee expenses underspent (Cr. £61k) Premises<br>Maintenance (Cr. £35k) Gas (Cr. £14k) Property Insurance (Cr.<br>£15k)<br>Additional income mainly from Entertainments and Advertising<br>(Cr. £83k) |
| (3,056,051)                                | Gross Income                                | (2,740,260)                   | (2,740,260)                                     | (2,837,442)        | (97,182)                           |  |
| 1,317,544                                  | <b>Net Cost</b>                             | 1,627,570                     | 1,625,150                                       | 1,514,871          | (110,279)                          |  |
| <b>Community Centres</b>                   |   |                               |   |                    |                                    |  |
| 36,363                                     | Gross Expenditure                           | 58,420                        | 53,920  | 55,256             | 1,336                              |  |
| (1,161)                                    | Gross Income                                | 0                             | 0   | (6,131)            | (6,131)                            |  |
| 35,202                                     | <b>Net Cost</b>                             | 58,420                        | 53,920  | 49,125             | (4,795)                            |  |

**CM For IMPROVED CUSTOMER SERVICES**

| 2008/09 Actual                             | SERVICE/ACTIVITY                                  | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment  |
|--|---|-------------------------------|---|--------------------|------------------------------------|--|
| <b>Indoor Sports &amp; Recreation</b>      |   |                               |   |                    |                                    |  |
| 4,212,310                                  | Gross Expenditure                                 | 4,972,850                     | 5,021,700                                       | 4,345,672          | (676,028)                          | Reduction in Capital Charges due to revaluation of assets (Cr. £708k). Increased employee costs associated with increase in FIT4 activity (Dr. £74). Net underspend of premises related costs mainly related to utility costs (Cr. £20k).<br>Increased income (Cr. £84k) mainly from FIT4. |
| (2,649,148)                                | Gross Income                                      | (2,766,110)                   | (2,766,110)                                     | (2,850,723)        | (84,613)                           |  |
| (40,456)                                   | Recharges   | (46,600)                      | (63,250)  | (63,250)           | 0                                  |  |
| <u>1,522,706</u>                           | <b>Net Cost</b>                                   | <u>2,160,140</u>              | <u>2,192,340</u>                                | <u>1,431,699</u>   | <u>(760,641)</u>                   |  |
| <b>Outdoor Sports &amp; Recreation</b>     |   |                               |   |                    |                                    |  |
| 11,597                                     | Gross Expenditure                                 | 10,480                        | 10,480  | 11,245             | 765                                |  |
| (11,051)                                   | Gross Income                                      | (6,660)                       | (6,660)   | (11,051)           | (4,391)                            |  |
| <u>546</u>                                 | <b>Net Cost</b>                                   | <u>3,820</u>                  | <u>3,820</u>                                    | <u>194</u>         | <u>(3,626)</u>                     |  |
| <u>3,368,884</u>                           | <b>TOTAL COST CULTURAL &amp; RELATED SERVICES</b> | <u>4,349,170</u>              | <u>4,371,670</u>                                | <u>3,451,736</u>   | <u>(919,934)</u>                   |  |
| <b>CUSTOMER SERVICES</b>                   |   |                               |   |                    |                                    |  |
| <b>Customer Services - Holding Account</b> |   |                               |   |                    |                                    |  |
| 736,456                                    | Gross Expenditure                                 | 725,750                       | 708,980   | 700,156            | (8,824)                            | Underspend in salaries recharged from joint account due to vacancies in excess of target (Cr. £10k) offset by minor overspends   |
| 0  | Gross Income                                      | (12,400)                      | 4,370   | 0                  | (4,370)                            |  |
| (736,368)                                  | Recharges   | (713,350)                     | (713,350)                                       | (700,156)          | 13,194                             |  |
| <u>88</u>                                  | <b>Net Cost</b>                                   | <u>0</u>                      | <u>0</u>  | <u>0</u>           | <u>0</u>                           |  |
| <u>88</u>                                  | <b>TOTAL COST of CUSTOMER SERVICES</b>            | <u>0</u>                      | <u>0</u>  | <u>0</u>           | <u>0</u>                           |  |

**CM For IMPROVED CUSTOMER SERVICES**

| 2008/09 Actual                              | SERVICE/ACTIVITY                                       | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment   |
|---|--|-------------------------------|---|--------------------|------------------------------------|---|
| <b>HOUSING - GENERAL FUND</b>               |  |                               |   |                    |                                    |   |
| <b>Housing Benefit Administration</b>       |  |                               |   |                    |                                    |   |
| 874,192                                     | Gross Expenditure                                      | 874,570                       | 919,100   | 944,721            | 25,621                             | Overspend of Audit fee as these costs have been transferred from corporate management (Dr. £38k) for correct accounting treatment. In future year's the budget will be transferred. Offset by various minor underspends on salaries and supplies and services (Cr. £13k).   |
| (444,535)                                   | Gross Income   | (444,960)                     | (485,760)                                       | (485,760)          | 0                                  |   |
| 429,657                                     | <b>Net Cost</b>  | 429,610                       | 433,340   | 458,961            | 25,621                             |   |
| <b>Housing Benefit Payments</b>             |  |                               |   |                    |                                    |   |
| 25,966,132                                  | Gross Expenditure                                      | 23,017,120                    | 23,017,120                                      | 31,626,551         | 8,609,431                          | Reduction in bad debt provision (Cr. £144k) and increased volume of Housing Benefit cases due largely to the current economic environment resulting in a higher volume of overpayments on which subsidy is received, which are subsequently recovered by overpayments section giving a favourable variance (Cr. £145k). |
| (26,207,529)                                | Gross Income   | (23,156,030)                  | (23,156,030)                                    | (32,055,346)       | (8,899,316)                        |   |
| (241,397)                                   | <b>Net Cost</b>  | (138,910)                     | (138,910)                                       | (428,795)          | (289,885)                          |   |
| <b>188,260</b>                              | <b>TOTAL COST of HOUSING GENERAL FUND</b>              | <b>290,700</b>                | <b>294,430</b>                                  | <b>30,166</b>      | <b>(264,264)</b>                   |   |
| <b>TRANSPORT PLAN POLICY &amp; STRATEGY</b> |  |                               |   |                    |                                    |   |
| <b>Public Transport</b>                     |  |                               |   |                    |                                    |   |
| 2,098,889                                   | Gross Expenditure                                      | 2,358,920                     | 2,358,920                                       | 2,195,063          | (163,857)                          | Concessionary fares payments to operator under spent due to an over estimate by consultants of numbers of journeys (Cr. £165k)  |
| (448,679)                                   | Gross Income   | (366,840)                     | (366,840)                                       | (367,595)          | (755)                              |   |
| <b>1,650,210</b>                            | <b>Net Cost</b>  | <b>1,992,080</b>              | <b>1,992,080</b>                                | <b>1,827,468</b>   | <b>(164,612)</b>                   |   |
| <b>1,650,210</b>                            | <b>TOTAL COST TRANSPORT PLAN POLICY &amp; STRATEGY</b> | <b>1,992,080</b>              | <b>1,992,080</b>                                | <b>1,827,468</b>   | <b>(164,612)</b>                   |   |
| <b>6,001,121</b>                            | <b>CABINET MEMBER TOTAL</b>                            | <b>7,491,400</b>              | <b>7,503,530</b>                                | <b>6,140,402</b>   | <b>(1,363,128)</b>                 |   |



**CM For a REGENERATION**

| 2008/09 Actual                         | SERVICE/ACTIVITY                                  | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment  |
|--|---|-------------------------------|---|--------------------|------------------------------------|--|
| <b>CULTURAL &amp; RELATED SERVICES</b> |   |                               |   |                    |                                    |  |
| <b>Tourism</b>                         |   |                               |   |                    |                                    |  |
| 280,583                                | Gross Expenditure                                 | 288,480                       | 301,670   | 300,438            | (1,232)                            |  |
| (9,748)                                | Gross Income                                      | (10,870)                      | (10,870)  | (11,132)           | (262)                              |  |
| 270,835                                | <b>Net Cost</b>                                   | 277,610                       | 290,800   | 289,306            | (1,494)                            |  |
| <b>270,835</b>                         | <b>TOTAL COST CULTURAL &amp; RELATED SERVICES</b> | <b>277,610</b>                | <b>290,800</b>                                  | <b>289,306</b>     | <b>(1,494)</b>                     |  |
| <b>ENVIRONMENTAL SERVICES</b>          |   |                               |   |                    |                                    |  |
| <b>Environmental Health</b>            |   |                               |   |                    |                                    |  |
| 73,439                                 | Gross Expenditure                                 | 76,080                        | 76,080  | 76,160             | 80                                 |  |
| (3,093)                                | Gross Income                                      | (80)                          | (80)  | (1,451)            | (1,371)                            |  |
| 70,346                                 | <b>Net Cost</b>                                   | 76,000                        | 76,000  | 74,709             | (1,291)                            |  |
| <b>70,346</b>                          | <b>TOTAL COST ENVIRONMENTAL SERVICES</b>          | <b>76,000</b>                 | <b>76,000</b>                                   | <b>74,709</b>      | <b>(1,291)</b>                     |  |
| <b>Homelessness</b>                    |   |                               |   |                    |                                    |  |
| 837,331                                | Gross Expenditure                                 | 907,470                       | 860,290   | 689,484            | (170,806)                          |  |
| (506,169)                              | Gross Income                                      | (523,160)                     | (508,130)                                       | (338,910)          | 169,220                            |  |
| 331,162                                | <b>Net Cost</b>                                   | 384,310                       | 352,160   | 350,574            | (1,586)                            | Homelessness prevention work underspend (Cr. £15k) and mortgage rescue program costs (Dr. £27k) funded by specific grant from Department of Communities and Local Government. B&B cost reduced (Cr. £12k) due partly due to reduced number of cases. |
| <b>Housing Advances</b>                |   |                               |   |                    |                                    |  |
| 24,393                                 | Gross Expenditure                                 | 10,380                        | 10,380  | 11,437             | 1,057                              |  |
| 0                                      | Gross Income                                      | (150)                         | (150)   | 0                  | 150                                |  |
| 24,393                                 | <b>Net Cost</b>                                   | 10,230                        | 10,230  | 11,437             | 1,207                              |  |
| <b>Housing Advice</b>                  |   |                               |   |                    |                                    |  |
| 143,242                                | Gross Expenditure                                 | 198,230                       | 244,910   | 226,652            | (18,258)                           | Underspend of Choice based letting scheme not yet fully implemented (Cr. £17k)   |
|  | Gross Income                                      | 0                             | 0   | 0                  | 0                                  |  |
| 143,242                                | <b>Net Cost</b>                                   | 198,230                       | 244,910   | 226,652            | (18,258)                           |  |

**CM For a REGENERATION**

| 2008/09 Actual                        | SERVICE/ACTIVITY          | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment |
|---------------------------------------|---------------------------|-------------------------------|---|--------------------|------------------------------------|---------|
| <b>Housing Strategy</b>               |                           |                               |   |                    |                                    |         |
| 99,390                                | Gross Expenditure         | 111,690                       | 111,690   | 107,913            | (3,777)                            |         |
|                                       | Gross Income              | 0                             | 0   |                    | 0                                  |         |
| 99,390                                | <b>Net Cost</b>           | 111,690                       | 111,690   | 107,913            | (3,777)                            |         |
| <b>Private Sector Housing Renewal</b> |                           |                               |   |                    |                                    |         |
| 126,992                               | Gross Expenditure         | 133,510                       | 133,510   | 133,651            | 141                                |         |
| 0                                     | Gross Income              | 0                             | 0   |                    | 0                                  |         |
| 126,992                               | <b>Net Cost</b>           | 133,510                       | 133,510   | 133,651            | 141                                |         |
| <b>Register Social Landlords</b>      |                           |                               |   |                    |                                    |         |
| 48,575                                | Gross Expenditure         | 53,210                        | 53,210  | 53,266             | 56                                 |         |
|                                       | Gross Income              | 0                             | 0   |                    | 0                                  |         |
| 48,575                                | <b>Net Cost</b>           | 53,210                        | 53,210  | 53,266             | 56                                 |         |
| <b>773,754</b>                        | <b>TOTAL COST HOUSING</b> | <b>891,180</b>                | <b>905,710</b>                                  | <b>883,493</b>     | <b>(22,217)</b>                    |         |

**PLANNING & DEVELOPMENT SERVICES**

|                              |                   |           |           |           |          |  |
|------------------------------|-------------------|-----------|-----------|-----------|----------|--|
| <b>Building Control</b>      |                   |           |           |           |          |  |
| 446,465                      | Gross Expenditure | 462,280   | 479,270   | 470,837   | (8,433)  | Savings on software maintenance (Cr. £7.5k).<br>Shortfall of Building Control fees (Dr. £55k) due to economic downturn.              |
| (276,005)                    | Gross Income      | (281,600) | (281,600) | (226,177) | 55,423   |  |
| 170,460                      | <b>Net Cost</b>   | 180,680   | 197,670   | 244,660   | 46,990   |  |
| <b>Community Development</b> |                   |           |           |           |          |  |
| 77,181                       | Gross Expenditure | 87,800    | 133,000   | 116,575   | (16,425) | Underspend on Community Cohesion in relation to Area Based Grant received. Request to carry forwards balance of grant has been made. |
| 0                            | Gross Income      | 0         | (18,700)  | (18,482)  | 218      |  |
| 77,181                       | <b>Net Cost</b>   | 87,800    | 114,300   | 98,093    | (16,207) |  |

**CM For a REGENERATION**

| 2008/09 Actual              | SERVICE/ACTIVITY                                      | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment   |
|-----------------------------|---|-------------------------------|---|--------------------|------------------------------------|---|
| <b>Development Control</b>  |   |                               |   |                    |                                    |   |
| (77,410)                    | Recharges   | 0                             | 0   | 0                  | 0                                  |   |
| 1,100,564                   | Gross Expenditure                                     | 1,070,960                     | 1,092,580                                       | 1,050,772          | (41,808)                           | Underspend of Salaries (Cr. £20k). Provision to pay property searches income pending review (Dr. £16k). Underspend of software maintenance due to slippage of EDRMS project (Cr. £30k) various underspends of supplies and services (Cr. £8k). Shortfall in Development Control income of (Dr. £160k) offset by unbudgeted for income charged for Property Searches (Cr. £17k). |
| (333,460)                   | Gross Income  | (455,960)                     | (456,220)                                       | (312,874)          | 143,346                            |   |
| 689,694                     | <b>Net Cost</b>                                       | 615,000                       | 636,360   | 737,898            | 101,538                            |   |
| <b>Economic Development</b> |   |                               |   |                    |                                    |   |
| 238,262                     | Gross Expenditure                                     | 220,930                       | 265,090   | 246,816            | (18,274)                           | Salary overspend (Dr £5k). Underspend due to slippage in Economic Dev Tourism & Action Plan (Cr £40K). Unbudgeted rechargeable works (Dr £10k - offset by income).  |
| (71,751)                    | Gross Income  | (32,040)                      | 0   | (721)              | (721)                              |   |
| 166,511                     | <b>Net Cost</b>                                       | 188,890                       | 265,090   | 246,095            | (18,995)                           |   |
| <b>Planning Policy</b>      |   |                               |   |                    |                                    |   |
| 326,659                     | Gross Expenditure                                     | 402,960                       | 539,380   | 363,008            | (176,372)                          | Masterplan salary overspend (Dr £25k - offset by increase in LABGI Grant and contribution from PDG). Slippage of Planning Policy Core Strategy and Examination (Cr. £115k) and climate change strategy (Cr. £35k). Empty Shops grant (Cr. £48k) offset by overpends on salaries.  |
| (155)                       | Gross Income  | (1,670)                       | (13,670)  | (15,813)           | (2,143)                            |   |
| 326,504                     | <b>Net Cost</b>                                       | 401,290                       | 525,710   | 347,195            | (178,515)                          |   |
| <b>1,430,350</b>            | <b>TOTAL COST PLANNING &amp; DEVELOPMENT SERVICES</b> | <b>1,473,660</b>              | <b>1,739,130</b>                                | <b>1,673,941</b>   | <b>(65,189)</b>                    |   |

**CM For a REGENERATION**

| 2008/09 Actual         | SERVICE/ACTIVITY                  | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comment  |
|------------------------|-----------------------------------|-------------------------------|---|--------------------|------------------------------------|--|
| <b>SOCIAL SERVICES</b> |                                   |                               |   |                    |                                    |  |
| <b>Elderly People</b>  |                                   |                               |   |                    |                                    |  |
| 62,910                 | Gross Expenditure                 | 66,720                        | 44,590  | 52,545             | 7,955                              | Handy Person Grant to Anchor Housing trust (Dr. £10k) offset by minor underspends.<br>Share of surplus from Careline will not be achieved as this was part of an agreement with Worthing Homes which has now expired (Dr £9k) offset by additional Handy Person Grant (Cr £10k). |
| 0                      | Gross Income                      | (9,610)                       | (9,610)   | (10,000)           | (390)                              |  |
| 62,910                 | <b>Net Cost</b>                   | 57,110                        | 34,980  | 42,545             | 7,565                              |  |
| <b>62,910</b>          | <b>TOTAL COST SOCIAL SERVICES</b> | <b>57,110</b>                 | <b>34,980</b>                                   | <b>42,545</b>      | <b>7,565</b>                       |  |
| <b>2,608,195</b>       | <b>CABINET MEMBER TOTAL</b>       | <b>2,775,560</b>              | <b>3,046,620</b>                                | <b>2,963,994</b>   | <b>(82,626)</b>                    |  |

**HOLDING ACCOUNTS - CM for RESOURCES**

| 2008/09 Actual   | SERVICE/ACTIVITY   | 2009/10<br>Original<br>Budget | 2009/10<br>Original<br>Budget with<br>virements | 2009/10<br>Outturn | Variation<br>(Under)/<br>Overspend | Comments   |
|--|--|-------------------------------|---|--------------------|------------------------------------|--|
| <b>Chief Executive &amp; Secretarial Support</b>       |  |                               |   |                    |                                    |  |
| (128,140)  | Recharges  | (126,070)                     | (126,070)                                       | (130,403)          | (4,333)                            |  |
| 128,922  | Revenue Expenditure  | 126,070                       | 126,070   | 130,403            | 4,333                              |  |
| <b>782</b>   | <b>Net Cost</b>  | <b>0</b>                      | <b>0</b>  | <b>0</b>           | <b>0</b>                           |  |
| <b>EH Corporate Strategy</b>                           |  |                               |   |                    |                                    |  |
| (609,000)  | Recharges  | (671,180)                     | (671,180)                                       | (629,933)          | 41,247                             |  |
| 628,104  | Revenue Expenditure  | 723,460                       | 731,460   | 691,454            | (40,006)                           | Advertising underspend (Cr. £53k) due to increased use of low and no cost advertising methods offset by other minor overspends.  |
| (27,726)   | Revenue Income   | (52,280)                      | (52,280)  | (61,521)           | (9,241)                            |  |
| <b>(8,622)</b>   | <b>Net Cost</b>  | <b>0</b>                      | <b>8,000</b>                                    | <b>0</b>           | <b>(8,000)</b>                     |  |
| <b>(7,840)</b>   | <b>TOTAL COST OF CHIEF EXECUTIVES<br/>DEPARTMENT RECHARGED TO SERVICES</b> | <b>0</b>                      | <b>8,000</b>                                    | <b>0</b>           | <b>(8,000)</b>                     |  |
| <b>Director 1 &amp; Secretarial Support</b>            |  |                               |   |                    |                                    |  |
| (94,400)   | Recharges  | (90,270)                      | (90,270)  | (92,064)           | (1,794)                            |  |
| 94,405   | Revenue Expenditure  | 103,440                       | 103,440   | 105,234            | 1,794                              |  |
|  | Revenue Income   | (13,170)                      | (13,170)  | (13,170)           | 0                                  |  |
| <b>5</b>   | <b>Net Cost</b>  | <b>0</b>                      | <b>0</b>  | <b>0</b>           | <b>0</b>                           |  |
| <b>EH Financial Services &amp; Section 151 Officer</b> |  |                               |   |                    |                                    |  |
| (2,006,436)  | Recharges  | (2,009,860)                   | (2,009,860)                                     | (2,124,213)        | (114,353)                          |  |
| 2,309,007  | Revenue Expenditure  | 2,349,435                     | 2,414,164                                       | 2,533,642          | 119,478                            | Overspend on employee costs largely due to maternity cover and cover for long term sickness (Dr. £77k). Overspend of credit card charges (Dr. £42k) due to increased volume and non compliance of cash receipting system. This has been resolved now a new system has been implemented and charges should revert to a lower level for 2010/11. |
| (299,977)  | Revenue Income   | (339,575)                     | (384,904)                                       | (409,429)          | (24,525)                           |  |
| <b>2,594</b>   | <b>Net Cost</b>  | <b>0</b>                      | <b>19,400</b>                                   | <b>0</b>           | <b>94,953</b>                      |  |
|  |  |                               |   |                    |                                    | Unbudgeted recharges to joint account (Cr. £24k)   |

**HOLDING ACCOUNTS - CM for RESOURCES**

| 2008/09 Actual | SERVICE/ACTIVITY   | 2009/10 Original Budget | 2009/10 Original Budget with virements | 2009/10 Outturn | Variation (Under)/ Overspend | Comments   |
|----------------|--|-------------------------|--|-----------------|------------------------------|--|
|                | <b>EH of Technical Services</b>                                  |                         |  |                 |                              |  |
| (3,271,523)    | Recharges  | (3,408,130)             | (3,408,130)                            | (3,545,083)     | (136,953)                    | Part year cost of CenSus link implemented from Oct 09 (Dr. £17k) and an overspend mainly of hardware maintenance (Dr. £35k). Reduction in Capital Charges due to revaluation of assets. Capital Financing (Cr. £44k). Overspend of employee costs (Dr. £55k.) mainly in Property Services as vacancy target not achieved. Property services invoices recharged to Adur (Dr £505k). |
| 3,311,118      | Revenue Expenditure  | 3,481,270               | 3,501,340                              | 4,062,646       | 561,306                      |  |
| (36,395)       | Revenue Income   | (73,140)                | (73,140)                               | (517,563)       | (444,423)                    | Property services invoices recharged to Adur (Cr. £477k)   |
| <b>3,200</b>   | <b>Net Cost</b>  | <b>0</b>                | <b>20,070</b>                          | <b>0</b>        | <b>(20,070)</b>              |  |
|                | <b>EH Leisure &amp; Cultural Services</b>                        |                         |  |                 |                              |  |
| (1,693,900)    | Recharges  | (1,715,960)             | (1,602,290)                            | (1,620,398)     | (18,108)                     | Reduction in Capital Charges due to revaluation of assets. Capital Financing (Cr. £6k) and an underspend of consultancy fees (Cr. £12k), offset by employee overspend of (Dr. £57k) (Compensating underspend on Theatres - see Improved Customer Services)   |
| 1,839,901      | Revenue Expenditure  | 1,832,440               | 1,722,220                              | 1,756,761       | 34,541                       | Additional income mainly due to volume of booking administration fees.   |
| (145,023)      | Revenue Income   | (116,480)               | (116,480)                              | (136,363)       | (19,883)                     |  |
| <b>978</b>     | <b>Net Cost</b>  | <b>0</b>                | <b>3,450</b>                           | <b>0</b>        | <b>(3,450)</b>               |  |
| <b>6,777</b>   | <b>TOTAL COST OF DIRECTOR 1 DEPARTMENT RECHARGED TO SERVICES</b> | <b>0</b>                | <b>42,920</b>                          | <b>0</b>        | <b>71,433</b>                |  |
|                | <b>Director 2 &amp; Secretarial Support</b>                      |                         |  |                 |                              |  |
| (74,096)       | Recharges  | (72,520)                | (72,520)                               | (74,475)        | (1,955)                      |  |
| 74,095         | Revenue Expenditure  | 81,250                  | 81,250                                 | 83,205          | 1,955                        |  |
| 0              | Revenue Income   | (8,730)                 | (8,730)                                | (8,730)         | 0                            |  |
| <b>(1)</b>     | <b>Net Cost</b>  | <b>0</b>                | <b>0</b>                               | <b>0</b>        | <b>0</b>                     |  |

**HOLDING ACCOUNTS - CM for RESOURCES**

| 2008/09 Actual                                   | SERVICE/ACTIVITY    | 2009/10 Original Budget | 2009/10 Original Budget with virements | 2009/10 Outturn | Variation (Under)/ Overspend | Comments   |
|--|---------------------|-------------------------|--|-----------------|------------------------------|--|
| <b>EH Legal &amp; Democratic Services</b>        |                     |                         |  |                 |                              |  |
| (757,124)  | Recharges           | (737,320)               | (737,320)                              | (812,485)       | (75,165)                     |  |
| 771,951  | Revenue Expenditure | 914,370                 | 921,370                                | 980,110         | 58,740                       | Overspend of employee costs (Dr. £40k) partly due to vacancy target not achieved. Overspend of supplies and services (Dr. £9k). Overspend of support service charges (Dr £9k).   |
| (15,101)   | Revenue Income      | (177,050)               | (177,050)                              | (167,625)       | 9,425                        |  |
| <b>(274)</b>                                     | <b>Net Cost</b>     | <b>0</b>                | <b>7,000</b>                           | <b>0</b>        | <b>68,165</b>                |  |
| <b>EH Customer Services</b>                      |                     |                         |  |                 |                              |  |
| (313,880)  | Recharges           | (345,190)               | (345,190)                              | (372,379)       | (27,189)                     |  |
| 316,175  | Revenue Expenditure | 345,190                 | 382,390                                | 372,444         | (9,946)                      | Underspend of employee costs due to vacancies in excess of target (Cr. £18k) offset by other minor overspends.   |
| (149)  | Revenue Income      | 0                       | 0                                      | (65)            | (65)                         |  |
| <b>2,146</b>                                     | <b>Net Cost</b>     | <b>0</b>                | <b>37,200</b>                          | <b>0</b>        | <b>(37,200)</b>              |  |
| <b>EH of Recycling &amp; Waste Management</b>    |                     |                         |  |                 |                              |  |
| (524,584)  | Recharges           | 0                       | 0                                      | 0               | 0                            |  |
| 542,412  | Revenue Expenditure | 10,130                  | 10,130                                 | 3,205           | (6,925)                      |  |
| (17,802)   | Revenue Income      | (10,130)                | (10,130)                               | (3,205)         | 6,925                        |  |
| <b>26</b>  |                     | <b>0</b>                | <b>0</b>                               | <b>0</b>        | <b>0</b>                     |  |
| <b>EH Housing, Health &amp; Community Safety</b> |                     |                         |  |                 |                              |  |
| (1,627,110)                                      | Recharges           | (1,747,970)             | (1,747,970)                            | (1,664,713)     | 83,257                       |  |
| 1,640,478  | Revenue Expenditure | 1,757,190               | 1,745,640                              | 1,694,073       | (51,567)                     | Underspend of employee costs (Cr. £38k) due to vacancies in excess of target and associated travel costs (Cr. £6k) and other minor underspends of (Cr. £8k).<br>Recharge to Arun DC for Joint Working for secondment of environmental health officer |
| (5,161)  | Revenue Income      | (9,220)                 | (9,220)                                | (29,360)        | (20,140)                     |  |
| <b>8,207</b>                                     | <b>Net Cost</b>     | <b>0</b>                | <b>(11,550)</b>                        | <b>0</b>        | <b>(71,707)</b>              |  |

**HOLDING ACCOUNTS - CM for RESOURCES**

| 2008/09 Actual   | SERVICE/ACTIVITY                                 | 2009/10 Original Budget | 2009/10 Original Budget with virements | 2009/10 Outturn | Variation (Under)/ Overspend | Comments   |
|--|--|-------------------------|--|-----------------|------------------------------|--|
| (869,117)  | EH Planning, Regeneration & Well-being Recharges | (945,200)               | (880,440)                              | (813,622)       | 66,818                       | Building Control consultancy underspent by (Cr. £14k) due to the downturn in volume of work and other minor underspends of (Cr. £7k). Planning Policy salary overspend of (Dr. £38k) funded from Planning Delivery Grant. See below. Additional Planning Delivery Grant funding above. |
| 1,008,087  | Revenue Expenditure                              | 980,310                 | 863,720                                | 879,987         | 16,267                       |  |
| (137,724)  | Revenue Income                                   | (35,110)                | (16,150)                               | (66,365)        | (50,215)                     |  |
| <b>1,246</b>   | <b>Net Cost</b>                                  | <b>0</b>                | <b>(32,870)</b>                        | <b>0</b>        | <b>32,870</b>                |  |
| <b>TOTAL COST OF DIRECTOR 2 DEPARTMENT RECHARGED TO SERVICES</b> |  | <b>0</b>                | <b>(220)</b>                           | <b>0</b>        | <b>(7,872)</b>               |  |
| <b>11,350</b>  |  |                         |  |                 |                              |  |
| <b>OFFICE ACCOMMODATION HOLDING ACCOUNT</b>                      |  |                         |  |                 |                              |  |
| <b>PORTLAND HOUSE</b>  |  |                         |  |                 |                              |  |
| 0  | Recharges  | (231,680)               | (231,680)                              | (231,680)       | 0                            |  |
| 240,095  | Revenue Expenditure                              | 272,770                 | 272,770                                | 235,850         | (36,920)                     |  |
| <b>240,095</b>   | <b>Net Cost</b>                                  | <b>41,090</b>           | <b>41,090</b>                          | <b>4,170</b>    | <b>(36,920)</b>              |  |
| <b>TOWN HALL</b>   |  |                         |  |                 |                              |  |
| (1,105,446)  | Recharges  | (871,310)               | (871,310)                              | (794,285)       | 77,025                       |  |
| 868,966  | Revenue Expenditure                              | 838,030                 | 836,590                                | 810,418         | (26,172)                     |  |
| (3,615)  | Revenue Income                                   | (7,810)                 | (7,810)                                | (20,303)        | (12,493)                     |  |
| <b>(240,095)</b>   | <b>Net Cost</b>                                  | <b>(41,090)</b>         | <b>(42,530)</b>                        | <b>(4,170)</b>  | <b>(38,665)</b>              |  |
| <b>TOTAL COST OF ACCOMMODATION HOLDING ACCOUNT</b>               |  | <b>0</b>                | <b>(1,440)</b>                         | <b>0</b>        | <b>(75,585)</b>              | Reduction in Capital Charges due to revaluation of assets (Cr. £13k). Underspend of Gas and Electricity (Cr. £21k), contract cleaning (Cr. £22k) due to re-tendering of contract and an underspend on premises maintenance (Cr. £24k).   |
| <b>0</b>   |  |                         |  |                 |                              |  |
| <b>Director 3 &amp; Secretarial Support</b>                      |  |                         |  |                 |                              |  |
| (96,780)   | Recharges  | (94,190)                | (94,190)                               | (39,148)        | 55,042                       |  |
| 98,671   | Revenue Expenditure                              | 94,190                  | 94,190                                 | 39,159          | (55,031)                     | Post now deleted following departure of Strategic Director   |
| (25)   | Revenue Income                                   |                         |  | (11)            | (11)                         |  |
| <b>1,866</b>   | <b>Net Cost</b>                                  | <b>0</b>                | <b>0</b>                               | <b>0</b>        | <b>0</b>                     |  |
| <b>12,153</b>  |  | <b>0</b>                | <b>49,260</b>                          | <b>0</b>        | <b>(20,024)</b>              |  |



**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
**CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE**

| Scheme   | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|--|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|  | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <b>CABINET MEMBER FOR CLEAN AND GREEN ENVIRONMENT</b><br><b>AWCS Refuse/Recycling Service</b><br><b>Data and Communication System</b><br><b>(Partnership Scheme with Adur District Council)</b><br>There has been a delay in implementing the new vehicle communication system due to technical issues and the system still needs to be connected and tested. Subject to the I.T. Department accommodating the system, the project should be completed by the end of May 2010. | (14,310)                                    | 14,310                                  |  |   |                              | 14,310                          |  |   | 14,310          |
| <b>AWCS Refuse/Recycling Service</b><br><b>Vehicle Safety Cameras (Partnership Scheme with Adur District Council)</b><br>Delay in finalising the project due to the 24 hour cameras flattening the vehicles' batteries when the vehicles are parked for extended periods, i.e. over the weekend. Modification to be fitted to resolve the problem. Anticipated completion end May 2010   | (44,290)                                    | 44,290                                  |  |   |                              | 44,290                          |  |   | 44,290          |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
**CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE**

| Scheme   | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|--|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|  | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <p><b>AWCS Vehicle Workshop</b><br/> <b>Replacement of Workshop Guttering</b><br/> <b>(Partnership Scheme with Adur District Council)</b></p> <p>Works in progress. Estimated completion date mid July 2010.</p>   | (11,900)                                    | 11,900                                  |  |   | 11,900                       |                                 |  |   | 11,900          |
| <p><b>Parks</b><br/> <b>Play Areas - Victoria Park Improvements</b></p> <p>Scheme completed April 2010. Overspend resulted from the need to find a contractor to complete the work in 2009/10 in order to meet the Playbuilder Grant conditions. The lowest tender was accepted and budgeted for but was found to contain an error and a revised tender was accepted. Slippage was required for safety surfaces which were awaiting delivery of materials.</p> | 13,518                                      | 1,700                                   |  | 1,700   |                              |                                 |  |   | 1,700           |
| <p><b>Street Cleansing</b><br/> <b>Replacement of Street Cleansing Vehicles</b><br/> <b>(Partnership Scheme with Adur)</b></p> <p>4 vehicles purchased and delivered. Underspend resulted from an estimated split of costs with Adur District Council of 70/30, which was subsequently agreed as 60.6/39.4.</p>  | (17,062)                                    |   |  |   |                              |                                 |  |   |                 |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
**CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE**

| Scheme                                     | Variations                                      |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|--|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|  | 2009/10<br>(Under-<br>spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| Miscellaneous Minor Variations             | 4,326   | (1,000)                                 |  |   | (1,000)                      |                                 |  |   | (1,000)         |
| <b>TOTAL - Clean and Green Environment</b> | <b>(69,718)</b>                                 | <b>71,200</b>                           | -  | 1,700   | 10,900                       | 58,600                          | -  | -   | 71,200          |
| Slippage C/f to 2010/11                    | 72,200  |   |  |   |                              |                                 |  |   |                 |
| Budget B/f from 2010/11                    | (1,000)   |   |  |   |                              |                                 |  |   |                 |
| Net (Underspend)/Overspend                 | 1,482   |   |  |   |                              |                                 |  |   |                 |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
**CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE**

| Scheme   | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |  |                              |                                 |  |   |                 |
|--|---|---|--|--|------------------------------|---------------------------------|--|---|-----------------|
|  | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier /<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <b>CABINET MEMBER FOR HEALTH, SAFETY AND WELL-BEING</b>  |   |   |  |  |                              |                                 |  |   |                 |
| <b>Community Centres</b>   |   |   |  |  |                              |                                 |  |   |                 |
| <b>Maybridge Community Centre - Refurbishment and Extension</b>  |   |   |  |  |                              |                                 |  |   |                 |
| The refurbishment works completed on target at the end of March 2010. External funding of £20,000 required for fixtures and fittings; applications to be submitted to various funders. Works commenced on the extension in 2009/10 alongside the refurbishment works and budget has been b/f to pay for the 2009/10 extension works which are on target to complete 9th July 2010. | 61,300                                      | (61,300)                                |  |  |                              |                                 | (61,300)   |   | (61,300)        |
| <b>Miscellaneous Minor Variations</b>  | (3,565)                                     | 2,480                                   | 2,480  |  |                              |                                 |  |   | 2,480           |
| <b>TOTAL - Health, Safety &amp; Well-Being</b>   | <b>57,735</b>                               | <b>(58,820)</b>                         | <b>2,480</b>   | <b>-</b>                                       | <b>-</b>                     | <b>-</b>                        | <b>(61,300)</b>  | <b>-</b>                                  | <b>(58,820)</b> |
| Slippage C/f to 2010/11  | 2,480                                       |   |  |  |                              |                                 |  |   |                 |
| Budget B/f from 2010/11  | (61,300)                                    |   |  |  |                              |                                 |  |   |                 |
| Net (Underspend)/Overspend   | (1,085)                                     |   |  |  |                              |                                 |  |   |                 |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
**CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE**

| Scheme  | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|---|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|   | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <b>CABINET MEMBER FOR IMPROVED CUSTOMER SERVICES</b><br><b>Aquarena</b><br><b>Swimming Pool Ceiling Replacement</b><br>Works required were reviewed to take account of the estimated lifespan of the Aquarena and the ventilation system upgrade which will reduce the humidity, thereby reducing the major cause of the tiles falling from the ceiling grid. | (70,962)                                    |   |  |   |                              |                                 |  |   |                 |
| <b>Aquarena</b><br><b>Refurbishment of Ventilation and Air Conditioning System to the Pool Area</b><br>Main works complete but the consultants have recommended that additional boiler and works within the plant area are required to reduce humidity problems.  | (12,738)                                    | 12,740                                  |  |   |                              |                                 |  | 12,740                                    | 12,740          |
| <b>Assembly Hall</b><br><b>Replace Chandelier Light Units</b><br>Cost of works was below the capital threshold of £10,000 and were funded from the revenue budget.  | (22,000)                                    |   |  |   |                              |                                 |  |   |                 |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
**CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE**

| Scheme  | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|---|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|   | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <b>Connaught Theatre</b><br><b>Replacement of Seating</b><br>Works completed March 2010, apart from some minor works including seat numbering which were completed first week in April 2010.  | (12,559)                                    | 3,530                                   |  | 3,530   |                              |                                 |  |   | 3,530           |
| <b>Housing</b><br><b>Affordable Housing Unallocated Provision 2009/10</b><br>Underspend has arisen from the downturn in the housing market, resulting in developers and Registered Social Landlords not applying for grants from the Council. The Cabinet agreed in October 2009 that any overspend on the Mandatory Disabled Facilities Grants in 2009/10 would be funded from this budget | (245,000)                                   |   |  |   |                              |                                 |  |   |                 |
| <b>Housing</b><br><b>Affordable Housing - Salvington Road Development</b><br>Scheme has been delayed by protracted negotiations for the purchase of the development, but is now progressing towards exchange of contracts in 2010/11.   | (75,000)                                    | 75,000                                  | 75,000   |   |                              |                                 |  |   | 75,000          |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
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| Scheme  | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|---|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|   | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <p><b>Housing</b><br/> <b>Choice Based Letting Systems</b><br/>           Scheme complete and operational. The significant underspend is mainly due to the majority of work being undertaken in-house and by working jointly with Adur District Council.</p>                            | (32,265)                                    |   |  |   |                              |                                 |  |   |                 |
| <p><b>Housing Renewal Assistance</b><br/> <b>Discretionary Grants</b><br/>           Grant approvals are for 3 - 12 months and £56,280 is requested to be carried forward to fund outstanding commitments (Staying Put Grants £34,080 and Home Repairs/ Renovation Grants £22,200).</p> | (62,991)                                    | 56,280                                  | 56,280   |   |                              |                                 |  |   | 56,280          |
| <p><b>Housing Renewal Assistance</b><br/> <b>West Sussex Partnership Scheme for Housing Renewal Assistance</b><br/>           Scheme 100% funded by the South East Regional Housing Board and administered by Arun District Council.</p>  | (23,026)                                    |   |  |   |                              |                                 |  |   |                 |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
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| Scheme   | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|--|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|  | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <p><b>Housing Renewal Assistance</b><br/> <b>Mandatory Disabled Facilities Grants</b><br/>           These grants are mandatory and the Council has to approve eligible grants. All approvals are for 12 months and works can be undertaken at any time in this period. A forecast overspend of £245,000 was reported to the Cabinet in October 2009 where it was agreed to continue to issue grants and that any overspend at the end of the year would be funded from the unallocated Affordable Housing Provision. An application to the CLG for additional grant to fund the overspend has been unsuccessful and also Worthing Homes have advised that they are not able to contribute towards any works required to their properties.</p> | 245,014                                     |   |  |   |                              |                                 |  |   |                 |
| <p><b>Palatine Park</b><br/> <b>Provision of New Pavilion</b><br/>           The Cabinet agreed in January 2009 that any initial costs for consultancy, surveying and planning fees up to £53,000 could be met from the Leisure Lottery and Other Partnerships Fund ahead of the main scheme.</p>  | 32,116                                      |   |  |   |                              |                                 |  |   |                 |



**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
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| Scheme   | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|--|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|  | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <b>Pavilion Theatre</b><br><b>Replacement of Theatre Winching Equipment</b><br>There was an urgent need to replace the winching equipment following a report from the specialist maintenance company, which highlighted health and safety issues . The works were originally budgeted in 2010/11 and were brought forward to address the health and safety concerns.   | 16,800                                      | (16,800)                                |  |   |                              |                                 | (16,800)   |   | (16,800)        |
| <b>Re-Provision of the New Swimming Pool</b><br>Budget b/f from 2010/11 to fund works completed in 2009/10. Member's briefing held in March 2010 and subsequent consultation with interested parties as well as press releases. Design and specification work progressing well towards an end of May planning application. Costing work continues and although still above the £17m target the estimated costs are moving in the right direction. Aim is for formal progress report to OSC and Cabinet before the summer break. Main contractor selection is underway. | (10,664)                                    | 10,660                                  |  |   |                              |                                 | 10,660   |   | 10,660          |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
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| Scheme   | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|--|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|  | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <b>Theatres</b><br><b>New Box Office System</b><br>Scheme initially delayed by problems extracting data from the current system and the Council's new cash receipting system, and has been further delayed by work outstanding from the new supplier. Completion now anticipated end of July 2010. | (57,910)                                    | 57,910                                  |  | 57,910  |                              |                                 |  |   | 57,910          |
| <b>VAT Liability 2009/10</b><br>Current estimates are that the Council will have no capital liability until there is significant spend on the swimming pool.   | (54,000)                                    |   |  |   |                              |                                 |  |   |                 |
| <b>Miscellaneous Minor Variations</b>  | (25,585)                                    | 290                                     |  |   | 290                          |                                 |  |   | 290             |
| <b>TOTAL - Improved Customer Services</b>  | <b>(410,771)</b>                            | <b>199,610</b>                          | <b>131,280</b>   | <b>61,440</b>                                 | <b>290</b>                   | <b>-</b>                        | <b>(6,140)</b>   | <b>12,740</b>                             | <b>199,610</b>  |
| <b>Slippage C/f to 2010/11</b>   | <b>216,410</b>                              |   |  |   |                              |                                 |  |   |                 |
| <b>Budget B/f from 2010/11</b>   | <b>(16,800)</b>                             |   |  |   |                              |                                 |  |   |                 |
| <b>Net (Underspend)/Overspend</b>  | <b>(211,161)</b>                            |   |  |   |                              |                                 |  |   |                 |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
**CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE**

| Scheme   | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|--|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|  | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <b>CABINET MEMBER FOR REGENERATION</b><br><b>Community Safety</b><br><b>CCTV Equipment Overhaul</b><br>The Council's responsibility was discussed at the Crime and Disorder Partnership Meeting on 24th April and the Council is now awaiting advice from the Police as to priority works required and the Council's contribution to any works.  | (50,000)                                    | 50,000                                  | 50,000   |   |                              |                                 |  |   | 50,000          |
| <b>Foreshore Management</b><br><b>Purchase and Install 7 New Beach Huts</b><br>Scheme initially delayed by planning/site location issues. Planning permission received April 2010 and the scheme is now in progress, estimated completion August 2010.   | (20,830)                                    | 20,830                                  |  |   | 20,830                       |                                 |  |   | 20,830          |
| <b>Foreshore Management</b><br><b>Seafront Enhancements</b><br>Project Initiation Document approved for £16,500 for a controlled access on to the promenade (intercom and bollards) to address health and safety issues arising from unauthorised traffic on the promenade. Remaining budget requested to be carried forward for seafront improvements alongside the promenade cycling scheme. | (71,500)                                    | 71,500                                  |  |   | 71,500                       |                                 |  |   | 71,500          |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
**CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE**

| Scheme                         | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|--------------------------------|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|                                | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| Miscellaneous Minor Variations | (18,723)                                    | 13,280                                  |  |   | 13,280                       |                                 |  |   | 13,280          |
| <b>TOTAL - Regeneration</b>    | <b>(161,053)</b>                            | <b>155,610</b>                          | <b>50,000</b>  | <b>-</b>                                      | <b>105,610</b>               | <b>-</b>                        | <b>-</b>   | <b>-</b>                                  | <b>155,610</b>  |
| Slippage C/f to 2010/11        | 202,830                                     |   |  |   |                              |                                 |  |   |                 |
| Budget B/f from 2010/11        | (47,220)                                    |   |  |   |                              |                                 |  |   |                 |
| Net (Underspend)/Overspend     | (5,443)                                     |   |  |   |                              |                                 |  |   |                 |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
**CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE**

| Scheme  | Variations                                      |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|---|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|   | 2009/10<br>(Under-<br>spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <b>CABINET MEMBER FOR RESOURCES/<br/>BUSINESS MODERNISATION</b><br><b>Information and Communications Technology</b><br><b><i>Data Back Up System Replacement</i></b><br>Scheme b/f to 2009/10 as a back up system needed to be in place prior to the commencement of the other 2010/11 ICT schemes.   | 36,252  | (36,250)                                |  |   |                              |                                 | (36,250)   |   | (36,250)        |
| <b>Information and Communications Technology</b><br><b><i>ICT Investment Required for Partnership Working with Adur District Council (Partnership Scheme with Adur District Council)</i></b><br>AWCS VoIP Telephony - complete.<br>ICT at Commerce Way - complete.<br>Email Convergence - complete.<br>Slippage requested for consolidation of the email archiving service across both Councils which has been delayed by 2 months due to procurement issues, anticipated completion June 2010. | (22,042)  | 22,040                                  |  | 22,040  |                              |                                 |  |   | 22,040          |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
**CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE**

| Scheme  | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|---|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|   | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <p><b>Information and Communications Technology<br/>Financial Information System Replacement<br/>(Partnership Scheme with Adur District<br/>Council)</b></p> <p>Scheme profiled over 2 years. Planned Implementation has been delayed until 1.6.10 due to technical problems.</p> | (31,416)                                    | 31,420                                  |  |   |                              | 31,420                          |  |   | 31,420          |
| <p><b>Information and Communications Technology<br/>Integrated Human Resources System<br/>(Partnership Scheme with Adur District<br/>Council)</b></p> <p>Scheme profiled over 2 years. Good progress being made. Project completion anticipated April 2011.</p>                   | (25,667)                                    | 25,670                                  |  |   |                              |                                 | 25,670   |   | 25,670          |
| <p><b>Council Accommodation<br/>Town Hall - Replace Lighting and Ceilings</b></p> <p>Delays incurred whilst options were considered for type of lighting. Slippage requested for installation of energy efficient LED lighting.</p>   | (11,000)                                    | 11,000                                  |  |   | 11,000                       |                                 |  |   | 11,000          |

**WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2009/2010**  
**CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE**

| Scheme   | Variations                                  |   | Analysis of Slippage Carried Forward to and (Brought Forward) From 2009/2010 |   |                              |                                 |  |   |                 |
|--|---|---|--|---|------------------------------|---------------------------------|--|---|-----------------|
|  | 2009/10<br>(Under-spend)/<br>Overspend<br>£ | Slippage<br>C/F<br>(Budget<br>B/F)<br>£ | 1<br>Schemes<br>Outside<br>The<br>Council's<br>Control<br>£                  | 2<br>Supplier/<br>Contractor<br>Problems<br>£ | 3<br>Internal<br>Delays<br>£ | 4<br>Technical<br>Problems<br>£ | 5<br>Works<br>Completed<br>In Advance<br>of Budget<br>Profile<br>£ | 6<br>Additional<br>Works<br>Required<br>£ | 7<br>TOTAL<br>£ |
| <b>Council Accommodation</b><br><b>Civic Centre - Replacement of Car Park Barrier</b><br>Total cost of works below the capital threshold of £10,000 and were funded from the revenue budget. | (12,500)                                    |   |  |   |                              |                                 |  |   |                 |
| <b>Miscellaneous Minor Variations</b>  | (4,472)                                     | (2,200)                                 | (7,480)  |   | 5,280                        |                                 |  |   | (2,200)         |
| <b>TOTAL - Resources</b>   | <b>(70,844)</b>                             | <b>51,680</b>                           | <b>(7,480)</b>   | <b>22,040</b>                                 | <b>16,280</b>                | <b>31,420</b>                   | <b>(10,580)</b>  | <b>-</b>                                  | <b>51,680</b>   |
| Slippage C/f to 2010/11  | 95,770                                      |   |  |   |                              |                                 |  |   |                 |
| Budget B/f from 2010/11  | (44,090)                                    |   |  |   |                              |                                 |  |   |                 |
| Net (Underspend)/Overspend   | (19,164)                                    |   |  |   |                              |                                 |  |   |                 |
| <b>TOTALS - ALL CABINETS</b>   | <b>(654,651)</b>                            | <b>419,280</b>                          | <b>176,280</b>   | <b>85,180</b>                                 | <b>133,080</b>               | <b>90,020</b>                   | <b>(78,020)</b>  | <b>12,740</b>                             | <b>419,280</b>  |
| Slippage C/f to 2010/11  | 589,690                                     |   |  |   |                              |                                 |  |   |                 |
| Budget B/f from 2010/11  | (170,410)                                   |   |  |   |                              |                                 |  |   |                 |
| Net (Underspend)/Overspend   | (235,371)                                   |   |  |   |                              |                                 |  |   |                 |

| FINAL ACCOUNTS 2009/10   |           |                  |
|--|-----------|------------------|
| Analysis of Capital Receipts   |           |                  |
|  | £         | £                |
| <b>A. General Fund</b>   |           |                  |
| 1. <b>Sales:</b>   |           |                  |
| Land and Other Assets *  | 6,926,000 |                  |
| 2. <b>Repayment of Discount:</b>   |           |                  |
| Right to Buy Clawback  | 136,906   | 7,062,906        |
| <b>B. Housing Receipts (Ringfenced)</b>  |           |                  |
| 1. <b>Loan Repayments:</b>   |           |                  |
| Council House Mortgages  | 5,746     |                  |
| Housing Act Advances   | 756       |                  |
| 2. <b>Grant Repayments:</b>  |           |                  |
| Housing Renewal Grants   | -         |                  |
|  |           | 6,502            |
| <b>TOTAL CAPITAL RECEIPTS</b>  |           | <b>7,069,408</b> |
| <p>* <b>Sale of Land and Other Assets:</b></p> <p>Sea Place/Eirene Road £6,800,000</p> <p>Land at Willowbrook Road (Civic Centre Amenity) £126,000</p> |           |                  |



**2009/10 CAPITAL SCHEME OVERSPENDS**

- 1. Clean and Green Environment  
Play Areas – Victoria Park Improvements £15,217.82 Overspend**
- 1.1 The budget for the above scheme was £100,000, funded £50,000 from CLG Playbuilder Grant and £50,000 S106 receipts.
- 1.2 A condition of the Playbuilder Grant was that the grant should be spent by 31<sup>st</sup> March 2010 or the grant would be withdrawn.
- 1.3 The scheme was tendered and the lowest tender was accepted which was within the budget. However, when the contract was awarded the contractor advised that there had been a mistake in their tender which should have shown £15,200 over budget.
- 1.4 The contractor with the second lowest tender was then approached but they could not complete the work within the timescale.
- 1.5 As target dates were critical to avoid jeopardising the Play Builder funding the original contractor was awarded the contract.
- 1.6 It was agreed that the overspend would be funded from underspends in the revenue budget in order to complete the works funded by the Playbuilder grant by 31<sup>st</sup> March 2010.