



WORTHING BOROUGH
COUNCIL

NOTES and ACTIONS
CIL Board

Tuesday 30th June 2026 @ 2.45pm
Highdown Room, Town Hall

Present: Cllr Caroline Baxter, Cllr John Turley, Cllr Dom Ford, Andy Willems, Gary Peck, David Attmore, Moira Hayes, Sam Gritt, Caroline West (WSCC), Sam Mason (WSCC), Tom Gillham (WSCC)

Apologies:

		ACTION
1.	Actions agreed from the last meeting on the 13th January 2026	
	Notes and actions from the previous meeting were agreed.	
2.	Infrastructure Investment Plan (IIP)	
	An update was given on the status of the CIL projects allocated funding from the CIL Strategic Pot in the IIP. IIP001IV Public Realm Enhancements Montague Place - work is on time with the aim to complete by the end of July 2026. There will be a 12 month defect period following completion. IIP005I Cycle Lane from George V Avenue to Sea Lane - Officers are awaiting the preliminary design from the consultants. £93k has been spent, with CIL funding allocated to cover the detailed design. A decision will need to be made at a future CIL board meeting as to whether to look for external funding to cover the detailed design costs and free up the remaining CIL funds to be reallocated. IIP009 Worthing Lido - The £1.29m CIL has been allocated. Council engineers are overseeing testing on both the substructure and the superstructure. An EoI has been submitted for funding from Historic England Heritage at Risk fund. IIP010 Town Centre and Seafront Assets - there is a need for this work to be undertaken in each of the three years of the current IIP period.	



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	IIP011 Coastal Flood Defences - Following on from the current Environment Agency project, officers will continue to monitor the flood defences which need improving. WSCC expressed disappointment that none of the 6 projects put forward were included in the IIP 2026-2029. Discussions will continue to be held as to which types of projects may be suitable for the next version of the IIP (2029-2032). A 2026 in-year update to the IIP is to be included in a Joint Strategic Committee report in July looking to make slight amendments to the published IIP 2026-2029. The changes include slight tweaks to the CIL receipts forecast in 26/27 and 27/28, as the CIL instalments from the Union Gardens development are now known. It also includes reallocating some funding from the Worthing Lido to the Town Centre and Seafront Assets project in both 2026/2029, to allow that project to progress whilst additional funding is being sought externally for the Lido. Officers to share with WBC Elected Members the CIL liable developments which make up the forecast CIL receipts during the 2026-2029 IIP period.	DA / AW DA
3.	CIL 'Other Agencies' Pot	
	The project update report provided at each CIL Board should include details on the timeline to CIL funds being spent. The Coastal Flood Defences (EA) scheme is progressing. The CIL funds will be drawn down in 2026/27, once the final details have been secured. The CCTV cameras project is being progressed by Officers. A number of CCTV cameras have been replaced, with work continuing to replace the remainder over the coming weeks. The governance arrangements are also being set up with the Police. Cllr Dom Ford will check in with Officers around the deployable camera to check where it will be placed and how often it is likely to be moved. The project at Worthing Fire Station is awaiting results of surveys being undertaken. Following this they will be able to tender for the contract, with the aim for works to begin in September/October	DA DF



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	2026. Once contracts are in place, WSCC will invoice for the CIL funds. Initial discussions have been held with Worthing Theatres and Museums (WTM) around the possibility of using CIL funding for the major capital investment work at the Assembly Hall. The project does align with the priorities in the IIP 2026-2029. Officers to feed back thoughts to WTM and continue discussions as the project progresses. Add wording to the Infrastructure Investment Plan (IIP) - 2026 update to mention that projects which use CIL 'Other Agencies' funding alongside external funding are encouraged.	DA / AW DA
4.	CIL Neighbourhood Fund	
	The Worthing CIL Neighbourhood Fund will launch again in 2026, with similar timescales to previous years. The Expression of Interest stage is being removed, and other grant funding which Adur & Worthing Councils give out are being brought in line. A report is to go to the July Joint Strategic Committee covering the pooling of grant funding across Adur & Worthing. The other grant pots will use the processes and governance arrangements which the Worthing CIL Neighbourhood Fund has used successfully in previous years (for example, networking events for groups, and assessment panels to make recommendations on which projects are approved). Officers and Members will continue to discuss what criteria will be used in 2026 to decide which types of projects should be prioritised CIL funding.	DA / DF
5.	CIL Surcharges and Enforcement Policy	
	As part of wider work to review the CIL webpages and associated guidance documents, the Worthing CIL Surcharges and Enforcement Policy was updated, with minor amendments, to ensure consistency with the CIL Regulations (as amended). This was signed off by the Worthing Cabinet Member for Regeneration at the time.	
6.	AOB	



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	CIL charging authorities received a letter from the Minister for Housing and Planning, Matthew Pennycook MP concerning the Community Infrastructure Levy and householder and self-build exemptions. Officers have checked and the risks are low to the Council, due to the low number of CIL liable applications received and the level of guidance provided to applicants. A routine internal audit on CIL is currently being undertaken. Any relevant outcomes/recommendations will be shared with the CIL Board. It is important that the recommendations are considered in the context of Local Government Reorganisation (LGR). The WSCC elected member representative will be confirmed and invited to future CIL Board meetings.	DA / MH CW / DA
7.	Date of Next Meeting(s)	
	Early November 2026. Date to be confirmed.	