



## NOTES and ACTIONS CIL Board

**Tuesday 13<sup>th</sup> January 2026 @ 9.30am  
Highdown Room, Town Hall**

**Present:** Cllr Rita Garner, Cllr John Turley, Cllr Dom Ford, Andy Willems, Gary Peck, David Attmore, Sam Gritt, Caroline West (WSCC), Tom Gillham (WSCC)

**Apologies:** Moira Hayes, Cllr Sean McDonald (WSCC), Sam Mason (WSCC)

		<b>ACTION</b>
<b>1.</b>	<b>Actions agreed from the last meeting on the 7th October 2025</b>	
	Notes and actions from the previous meeting were agreed.	
<b>2.</b>	<b>Infrastructure Investment Plan (IIP)</b>	
	<p>The 2025 update of the 2023-2026 IIP has been published online.</p> <p>An update was given on the status of the CIL projects allocated funding from the CIL Strategic Pot in the IIP.</p> <p>IIP001IV Public Realm Enhancements Montague Place - work is on time and on budget, with the aim to complete in the summer of 2026.</p> <p>IIP005I Cycle Lane from George V Avenue to Sea Lane - Work is progressing towards an external funding bid, with a walkthrough with accessibility groups followed by final design works. <b>Officers to check with the Neighbourhoods Team around the total amount of CIL expenditure.</b></p> <p>IIP006 Public Space Regeneration - <b>Officers to forward on the list of works which were undertaken.</b></p> <p>IIP007 Safe walking, cycling and horse route to Titnore Lane (WSCC) has been completed. WBC officers clarified that following discussion at the previous meeting, the remainder of the £80k CIL allocation (c.£45k) will remain, subject to a potential future scheme coming forward at the crossing. Any further scheme may also need to potentially secure other funding, for example s106 funding.</p>	<b>DA</b>



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	<p>The draft IIP for 2026-2029 has been discussed with Officers and shared with WSCC prior to the meeting. WSCC have shared wording for a number of infrastructure areas that future projects may be identified from are to be included in Appendix 2 of the IIP.</p> <p><b>WSCC officers will share a list of any schemes to be included in the IIP 2026-2029, in the next four weeks (prior to 16th February).</b></p> <p>The CIL Board confirmed their agreement with the proposed objective for the 3-year plan, which aligns with the Growth Deal with West Sussex County Council. The Worthing Lido is agreed to be the main project to receive CIL funding from the Strategic Pot during 2026-2029.</p> <p><b>A paragraph is to be added to the IIP on Local Government Reorganisation, to acknowledge that this IIP will take CIL prioritisation in Worthing up to and beyond a new unitary authority.</b></p> <p><b>The CIL forecast receipts are to be updated following information from the Planning Policy team at WBC on the housing trajectory.</b> This will then impact when CIL receipts are likely to be received and how much funding can be drawn down each year.</p> <p>The IIP will continue to be drafted, before taking it to the Joint Strategic Committee on 3rd March 2026.</p>	<p>CW / SM</p> <p>DA</p> <p>DA / MH</p>
3.	<p><b>CIL 'Other Agencies' Pot</b></p> <p><b>The project update report provided at each CIL Board should include details on the timeline to CIL funds being spent.</b></p> <p>The project at Worthing Fire Station has been fully designed and costed by the Fire &amp; Rescue Service. The CIL Proforma paperwork has been received. The aim is to complete this by the end of 2026. Once contracts are in place, WSCC will invoice for the CIL funds.</p> <p>The Coastal Flood Defences (EA) scheme is underway. The CIL funds won't be drawn down until 2026/27.</p> <p><b>The CCTV cameras project is being progressed by Officers. The CIL proforma is to be completed by Officers and the necessary steps undertaken for the transfer of the CIL funds.</b></p>	<p>DA</p> <p>DA / AW</p>



	<p>Discussions were held about potential flood defence projects which may progress during the 2026-2029 IIP period. <b>Officers to provide the recently undertaken assessment of risk for the flood defences in the west of Worthing.</b></p> <p><b>Officers to consider the wording of the 'other agencies' who can access CIL funding, to incorporate a wider range of providers and to mitigate the impact of name changes of organisations. There may be examples of wording used by other Councils. The draft wording will be shared with WSCC for comment.</b></p> <p>Discussions were held as to whether the following organisations should be listed as being potentially funded through the CIL 'Other Agencies' pot:</p> <p>Schools - it was agreed that requests for education facilities/providers should be directed to the local education authority (WSCC) in the first instance as the Lead Education Authority.</p> <p>Culture and Leisure providers - it was agreed that these should be left off the list of agencies, due to the difficulties with restricting what types of projects could be suitable for CIL funding from this pot.</p>	<p><b>AW</b></p> <p><b>DA / CW</b></p>
<b>4.</b>	<b>CIL Neighbourhood Fund</b>	
	<p>The 2025 funding round progressed well, with a total of around £144k allocated to a total of 40 projects. The Assessment Panels ran smoothly with good discussions amongst panel members. They were expertly chaired by Rhian Francis (Neighbourhood Lead for Adur). The panel recommendations were signed off by the Cabinet Member for Communities, Culture and Leisure in December 2025, with all applicants informed of the outcomes of their application.</p> <p>A CIL Celebration Event is being planned for March 2026. This will be a chance for successful groups to meet and network with each other.</p> <p>In terms of bid writing for small community groups, the Council does not have a dedicated resource, however local third sector organisations are able to support the community and voluntary sector.</p>	



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	<p>The report on the IIP which is being taken to the Joint Strategic Committee (JSC) on 3rd March 2026 will include details on the CIL Neighbourhood Fund and recommendations for the 2026 funding round. The timeline is expected to remain the same, with some potential changes to the fund considered.</p> <p>CIL Board supported the potential of restricting groups who had received CIL Neighbourhood Funding in 2025 from applying again in 2026. This is common among grant funders in general.</p> <p><b>Officers to look into why some groups were unsuccessful in their application, in case there is learning for future funding rounds.</b></p> <p><b>How much CIL Neighbourhood Funding is expected to be available in 2026 and in which CIL Areas? This will need to be included in the JSC report.</b></p>	DA DA
<b>5.</b>	<b>Infrastructure Funding Statement (IFS)</b>	
	The links to the Worthing Borough Council IFS ( <a href="#">link</a> ) and the West Sussex County Council IFS ( <a href="#">link</a> ) were shared with CIL Board. They cover the financial year 2024/25 and include details on CIL receipts, allocations and expenditure.	
<b>6.</b>	<b>AOB</b>	
	No matters raised.	
<b>7.</b>	<b>Date of Next Meeting(s)</b>	
	April/May 2026. Date to be confirmed.	