

**ADUR DISTRICT COUNCIL
COUNCILLORS' ALLOWANCES 2025/26 (UPDATED)**

Adur District Council, in February 2023, approved an Allowance Scheme for Members that linked the scheme to the Officers NJC National Pay Agreement. The National Pay Agreement for 2025/26 has now been determined and the allowances updated as set out below:

	Annual Amount
Basic Allowance (payable to all Members)	£5,902.78
Special Responsibility Allowances:	
Leader	£17,708.21
Deputy Leader	£9,739.54
Cabinet Member (each portfolio holder)	£7,968.66
Chairman of the Council	£3,541.64
Vice-Chairman of the Council	£1,770.76
Planning Committee:	
Chairman	£6,197.90
Vice-Chairman	£3,098.89
Licensing Committee:	
Chairman	£3,541.64
Vice Chairman	£1,770.76
Joint Overview & Scrutiny:	
Chairman	£4,637.86
Vice Chairman	£2,318.86
Joint Governance & Audit:	
Chairman	£3,710.34
Vice-Chairman	£1,855.17
Leader of the Main Opposition Group	£4,427.02
Deputy Leader of Main Opposition Group	£1,106.76

Other allowances:

- Travelling and Subsistence: NJC Rate, no local agreement
- The allowances are not pensionable
- More than one SRA can be claimed

Dependent Person Carer Allowance and Child Carer Allowance

- The Dependent Persons Carer Allowance and both Child Carer Allowance should be based at cost upon production of receipts. In the case of specialist care a requirement of medical evidence that this type of care be required, the allowance should have no daily or monthly maximum claim when undertaking Approved Councillor Duties.
- The Council should actively promote the allowance to prospective and new councillors both before and following an election. This may assist in supporting a greater diversity of councillor representation.

Parental Leave

- All Councillors shall continue to receive their Basic Allowance in full for a period up to six months in the case of absence from their Councillor duties due to leave relate to maternity, paternity, adoption shared parental leave or sickness absence
- Councillors entitled to a Special Responsibility Allowance shall continue to receive their allowance in full for a period of six months, in the case of absence from their Councillor duties due to leave related to maternity, paternity, adoption, shared parental leave or sickness absence
- Where for reasons connected with sickness, maternity leave, adoption leave, paternity leave or shared parental leave a Councillor is unable to attend a meeting of the Council for a period of six months, a dispensation by Council can be sought in accordance with Section 85 of the Local Government Act 1972
- If a replacement to cover the period of absence under these provisions is appointed by Council or the Leader (or in the case of a party group position the party group) the replacement shall be entitled to claim a Special Responsibility Allowance pro rata for the period over which the cover is provided.
- If a Councillor stands down, or an election is held during the period when a Councillor is absent due to any of the above and the Councillor is not re-elected or decides not to stand for re-election, their Basic Allowance and any Special Responsibility Allowance will cease from the date they leave office.

Indexing of Allowances

- The allowances should be increased annually in line with the percentage increase in staff salaries from April 2023 for a period of up to four years.

Notes:

- Members may renounce in writing their entitlement to all or part of their allowance;
- Travel and all other expenses and claims by Members must be submitted within two months of the period to which they relate.

Principal Office:

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Adur District Council

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