



WORTHING BOROUGH
COUNCIL

NOTES and ACTIONS
CIL Board

Tuesday 7th October 2025 @ 9.30am
Committee Room 1

Present: Cllr Rita Garner, Cllr John Turley, Cllr Dom Ford, David Attmore, Moira Hayes, Gary Peck, Sam Gritt, Rhian Francis, Cllr Sean McDonald (WSCC), Caroline West (WSCC), Sam Mason (WSCC)

Apologies: Andy Willems

		ACTION
1.	Actions agreed from the last meeting on the 27th May 2025	
	Notes and actions from the previous meeting were agreed.	
2.	Infrastructure Investment Plan (IIP)	
	An update was given on the status of the CIL projects allocated funding from the CIL Strategic Pot in the IIP. IIP004 Somerset Lakes - the project has been completed and a total of just over £20k CIL funding has been spent. The remainder of the £65k CIL allocation can be reallocated. IIP005I Cycle Lane from George V Avenue to Sea Lane - Current CIL expenditure is c£65k, with a further £5k to be spent on a further assessment of the scheme. Members asked what the timescales are for the project beyond the initial design phase? Will it be delivered in the next 3 years? What is the plan for spending the remainder of the £200k CIL allocation? Officers to check with the Neighbourhoods Team and provide an update at next CIL Board. IIP006 Public Space Regeneration - Officers to get an update on how successful the works which were undertaken have been and share at next CIL Board. IIP007 Safe walking, cycling and horse route to Titnore Lane (WSCC) - the stage 3 road safety audit has been completed. WSCC to share this via email.	DA DA SM



	The total cost of the scheme was c£103k, with £35.5k CIL funding required for the completed project. WSCC to contact Officers about drawing down the CIL funding. The remainder of the £80k CIL allocation will remain, subject to a potential future scheme coming forward at the crossing. Regarding the 2026-2029 IIP, a report is going to the Joint Strategic Committee (JSC) on the priorities of the Worthing Cabinet. This will form a starting point as to the objective and themes of the IIP. Officers to speak with Cllr Rita Garner and begin drafting the plan, which can then be shared with WSCC ahead of the next CIL Board meeting. The 2026-2029 IIP will include updated forecast CIL receipts, based on revised housing trajectories and a number of assumptions. Officers to provide updated CIL forecasts at the next CIL Board. Aim for a draft IIP to be discussed at the next CIL Board, before taking it to Joint Strategic Committee on 3rd March 2026.	SM / DA DA / GP / RG DA / MH
3.	CIL ‘Other Agencies’ Pot	
	A project at Worthing Fire Station has been fully designed and costed by the Fire & Rescue Service. WSCC to forward on the CIL Proforma paperwork, once received. The work will increase the working capacity at Worthing fire station and help meet the demand in Worthing, including the rescuing at height and safety checks, of which Worthing has the highest demand. The total CIL request is c£50K Officers to add this project to the 2025 update of the IIP. An email update to be circulated to CIL Board after the meeting, to agree provisionally allocating CIL funding. A CIL proforma has been completed for the Coastal Flood Defences (EA) scheme, with work being undertaken to complete a Deed of Agreement for the release of Council funds. Officers provided an update on the options for the upgrade to the CCTV Cameras (Police) in Worthing town centre. Option 1 is to update all the old cameras, including some further upgrades, e.g. 360 degree cameras in certain locations. Option 2 includes an additional 1 x deployable camera, purchased with the cost of 10 deployments. This allows for the Police to be proactive and respond to emerging issues in areas not currently covered by	CW / SM DA



WORTHING BOROUGH
COUNCIL

	CCTV. Option 3 includes 2 x deployable cameras, and comes with an increased revenue cost to the Council budget. Questions were asked around the options. It was confirmed that if a camera was to be made permanent, the Police Service would need to find the funding. An assessment of the locations of the cameras has been undertaken, and all 16 are required (note that there are now two additional cameras which have been installed through the public realm works near Worthing Railway Station). CIL Board agreed to proceed with Option 2. Officers to undertake the steps to formally allocate the CIL funds and proceed with the project. As part of the work to create the 2026-2029 IIP, discussions will be held as to what organisations can be classed as 'Other Agencies', to ensure that there is a Worthing focus on the spend of this pot.	DA / RF
4.	CIL Neighbourhood Fund	
	Officers gave an update on the current funding round, including the number of applications received. Closing date is midnight on Sunday 12th October. Applications are then discussed internally, before assessment panels taking place in November. Training is to take place for all panel members. CIL N'hood Fund Guidance to be updated for future years to suggest that evidence of support from Ward Cllrs should be provided with an application.	DA
5.	Local Government Reorganisation & CIL	
	Officers to begin discussions with neighbouring authorities around CIL governance/monitoring processes, to align ahead of becoming a unitary authority. A number of unanswered questions remain around how decisions will be made around CIL expenditure in a new unitary authority.	
6.	AOB	
7.	Date of Next Meeting(s)	
	January 2026. Date to be confirmed.	