



WORTHING BOROUGH
COUNCIL

NOTES and ACTIONS
CIL Board

Tuesday 27th May 2025 @ 9.30pm
Committee Room 3

Present: Cllr Rita Garner, Cllr John Turley, Cllr Dom Ford, David Attmore, Moira Hayes, Andy Willems, Caroline West (WSCC)

Apologies: Gary Peck, Sam Mason (WSCC), Cllr Sean McDonald (WSCC)

		ACTION
1.	Actions agreed from the last meeting on the 11th February 2025	
	Notes and actions from the previous meeting were agreed. Agreed that the minutes will make it clear when a decision has been made.	
2.	Infrastructure Investment Plan (IIP)	
	Updates were provided on projects which have been allocated CIL funding from the Strategic Pot. A more detailed written update will be shared with the CIL Board members after the meeting. The current CIL forecast receipts in 25/26 is relatively unchanged from the 2024 IIP update. IIP004 Somerset Lakes - David Attmore to check with Finance for confirmation that the whole CIL allocation has now been spent. IIP005I Shared Use Route from George V Avenue to Sea Lane - agreed to continue the design work over the summer, and start to explore external funding routes as the final scheme could be funded through this mechanism (subject to the engagement exercise). Officers to confirm how much of £200k initial allocation has been spent and whether this covers all the design works. IIP006 Public Space Regeneration - agreed not to allocate any further CIL funding to this project (previously allocated £150k in 2025/26) until Officers complete the impact report on the previous	DA DA DA / AW Officers



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	<p>works which have been completed. The IIP 2025 update will be amended to reflect this.</p> <p>IIP007 Safe walking, cycling and horse route to Titnore Lane (West Sussex County Council) - WSCC officers provided an update on the scheme, with the main work on the crossing now complete. A Stage 3 road safety audit is being undertaken to determine whether any remedials are recommended. Part of the audit has been for vegetation cutting to be undertaken and quotations for this work are currently being sought. CW to check if the RSA stage 3 report can be shared with the CIL Board. Support was expressed for vegetation cutting but stated that it would need to be harsh cutting or even vegetation removal to improve safety at the crossing. CW to give this feedback to the project manager.</p> <p>Some of the costs to date have come from WSCC s106 receipts. The remainder will be funded from the CIL allocation of £80k. Once quotes have been received for the additional work, costs will be shared with WBC officers and the necessary steps taken to get final sign off for the release of the CIL funds for the overall project to WSCC.</p> <p>WSCC are also working on potential Public Rights of Way (PROW) projects that may link into this crossing. This would need to be considered as separate project(s) for inclusion in the IIP. CW to request the Titnore Lane project manager to contact Cllr Sean McDonald if they have not already updated him since October 2024 when these concerns were raised at the previous meeting. It is noted that concerns were raised when the project was under construction and ahead of the RSA stage 3 being undertaken..</p> <p>WSCC suggested a potential additional project to include in the IIP - Increasing Worthing Fire Station capacity. It is intended for this to be delivered in the 25/26 financial year, subject to funding, by the Fire and Rescue Service who are requesting £50k of CIL funding to enable the project to move forward. The remainder of the funding required is already secured. It consists of internal building improvements that will allow an increased number of staff to work from the Worthing Fire Station. Fire & Rescue Service officers will be asked to complete the IIP form in order to provide more details on the project.</p> <p>Officers to check whether this project could be included for consideration in the 'Other Agencies' pot and meet with Fire and Rescue officers to discuss.</p>	<p>CW</p> <p>CW / DA</p> <p>CW / SM</p> <p>CW</p> <p>DA / MH</p>
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	<p>There was a discussion around the legal restrictions as to the use of CIL, in terms of meeting the criteria of the CIL Regulations and the definition of Infrastructure. This determines which projects are eligible to receive CIL funding.</p> <p>Cllr Rita Garner suggested some amendments to be made to Appendix 2 of the IIP. These changes will be made to the 2025 update. No other changes were suggested.</p> <p>WBC Members will begin discussions on what the priorities could be for the 2026-2029 IIP. These will be shared with Officers and WSCC prior to the next CIL Board meeting.</p>	<p>DA</p> <p>RG / JT / DF</p>
3.	CIL 'Other Agencies' Pot	
	<p>Updates were provided on projects which have been allocated CIL funding from the 'Other Agencies' Pot. A more detailed written update will be shared with the CIL Board members after the meeting.</p> <p>Coastal Flood Defences (EA) - Officers have been holding conversations with the Environment Agency (EA) about the project. CIL Board agreed to increase the CIL allocation to £200k, which will be matched by capital funding. This will be updated in the IIP 2025 update.</p> <p>A report on this project will be going to the Joint Strategic Committee over the summer 2025 with more details, before the CIL funds will be drawn down.</p> <p>CCTV Cameras (Police) - Details have been provided by the contractor on the costings and locations of the cameras. These will be shared with Councillors after the meeting. CIL Board delegated approval to the chair after the meeting to allocate CIL funding of just over £50k.</p> <p>Officers will continue discussions with Sussex Police to get a letter of support from them and details of how the Police use the cameras.</p>	<p>DA</p> <p>Officers</p> <p>DA / RG</p> <p>Officers</p>
4.	CIL Neighbourhood Fund	



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	<p>Report on the 2025 funding round was agreed at the Joint Strategic Committee (JSC) in April 2025. Progress on the work required for the fund was given by Officers.</p> <p>Officers will discuss the make up of the CIL Assessment Panels with Cllr Dom Ford prior to the panels in November 2025.</p> <p>Suggested clarifications made to the title of the project in the 'Worthing CIL Neighbourhood Fund Progress Report' for the two We Are Pollinator Pioneers projects.</p>	<p>DA / DF</p> <p>DA</p>
5.	Local Government Reorganisation & CIL	
	<p>Officers are waiting on more guidance from Ministry of Housing, Communities & Local Government (MHCLG) on how the local government reorganisation will affect CIL, given authorities have different CIL Charging Schedules and governance around CIL spend. There is also the option for the introduction of a Mayoral CIL (as seen in London).</p>	
6.	AOB	
7.	Date of Next Meeting(s)	
	<p>October 2025. Date to be confirmed.</p>	