

**ADUR DISTRICT COUNCIL  
COUNCILLORS' ALLOWANCES 2024/25 (UPDATED)**

Adur District Council, in February 2023, approved an Allowance Scheme for Members that linked the scheme to the Officers NJC National Pay Agreement. The National Pay Agreement for 2024 has now been determined and the allowances updated as set out below:

	<b>Annual Amount</b>
<b>Basic Allowance</b> (payable to all Members)	<b>£5,719.75</b>
<b>Special Responsibility Allowances:</b>	
Leader	<b>£17,159.12</b>
Deputy Leader	<b>£9,437.54</b>
Cabinet Member (each portfolio holder)	<b>£7,721.57</b>
Chairman of the Council	<b>£3,431.82</b>
Vice-Chairman of the Council	<b>£1,715.85</b>
<b>Planning Committee:</b>	
Chairman	<b>£6,005.72</b>
Vice-Chairman	<b>£3,002.80</b>
<b>Licensing Committee:</b>	
Chairman	<b>£3,431.82</b>
Vice Chairman	<b>£1,715.85</b>
<b>Joint Overview &amp; Scrutiny:</b>	
Chairman	<b>£4,494.05</b>
Vice Chairman	<b>£2,246.96</b>
<b>Joint Governance &amp; Audit:</b>	
Chairman	<b>£3,595.29</b>
Vice-Chairman	<b>£1,797.65</b>
Leader of the Main Opposition Group	<b>£4,289.75</b>
Deputy Leader of Main Opposition Group	<b>£1,072.44</b>

**Other allowances:**

- Travelling and Subsistence: NJC Rate, no local agreement
- The allowances are not pensionable
- More than one SRA can be claimed

**Dependent Person Carer Allowance and Child Carer Allowance**

- The Dependent Persons Carer Allowance and both Child Carer Allowance should be based at cost upon production of receipts. In the case of specialist care a requirement of medical evidence that this type of care be required, the allowance should have no daily or monthly maximum claim when undertaking Approved Councillor Duties.
- The Council should actively promote the allowance to prospective and new councillors both before and following an election. This may assist in supporting a greater diversity of councillor representation.

**Parental Leave**

- All Councillors shall continue to receive their Basic Allowance in full for a period up to six months in the case of absence from their Councillor duties due to leave relate to maternity, paternity, adoption shared parental leave or sickness absence
- Councillors entitled to a Special Responsibility Allowance shall continue to receive their allowance in full for a period of six months, in the case of absence from their Councillor duties due to leave related to maternity, paternity, adoption, shared parental leave or sickness absence
- Where for reasons connected with sickness, maternity leave, adoption leave, paternity leave or shared parental leave a Councillor is unable to attend a meeting of the Council for a period of six months, a dispensation by Council can be sought in accordance with Section 85 of the Local Government Act 1972
- If a replacement to cover the period of absence under these provisions is appointed by Council or the Leader (or in the case of a party group position the party group) the replacement shall be entitled to claim a Special Responsibility Allowance pro rata for the period over which the cover is provided.
- If a Councillor stands down, or an election is held during the period when a Councillor is absent due to any of the above and the Councillor is not re-elected or decides not to stand for re-election, their Basic Allowance and any Special Responsibility Allowance will cease from the date they leave office.

**Indexing of Allowances**

- The allowances should be increased annually in line with the percentage increase in staff salaries from April 2023 for a period of up to four years.

**Notes:**

- Members may renounce in writing their entitlement to all or part of their allowance;
- Travel and all other expenses and claims by Members must be submitted within two months of the period to which they relate.

**Principal Office:**

Paul Brewer

Director for Sustainability & Resources

Adur District Council

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