

Transfer of Ownership Form of Assignment

This 'Form of Assignment' must be delivered to the Worthing Crematorium, Cemetery Section, Horsham Road, Findon, Worthing, West Sussex BN14 0RG

This form must be completed in **BLOCK CAPITALS** in ink and be fully and accurately stated.

For assistance in completing this form or to request a hard copy please call 01903 872678 or email cemetery@adur-worthing.gov.uk

The fee for this service can be paid either over the telephone or via an online link. Receipts will be emailed following all forms of payment.

Guidance notes for completing a Form of Assignment

The grave owner can assign the Exclusive Right of Burial, during their lifetime, to another individual on completion of the Form of Assignment. This will ensure a family member can arrange further burials in the grave at a later date if the grave is to be used for family burials after the grave owner is deceased.

A maximum of 2 owners are permitted when transferring ownership in this way.

Where there is more than 1 additional owner proposed then please complete separate forms for each new owner.

A form of identification and proof of address will be required to transfer ownership.

Section 1. Details of current grave owner			
Full name			
Full address and postcode			
Email		Telephone	

Section 2. Details of grave			
Cemetery			
Grave & Section Number		Deed Number	

Section 3. Assignment of Ownership			
<p>I am the lawful owner of the Exclusive Right of Burial granted to me for the above mentioned grave and do hereby assign unto the person named below all my estate and title, and interest therein, if assigned in full, including the right of placing a memorial thereon of the nature and in the position approved by Adur & Worthing Councils to hold the same unto the said and subject to the conditions on which I held the same immediately before the execution hereof</p> <p>The Exclusive Right of Burial will registered: a) *solely to the person named below; b) *jointly with myself *delete as appropriate</p>			
Full name of new owner			
Email address		Telephone number	
Full address & postcode			
Signature current owner		Date	
Declaration of New Owner			
<p>I have read, understood and agree with the above statement, the accompanying leaflet 'Exclusive Right of Burial – Your rights and responsibilities' and further agree to comply with the Cemeteries Regulations.</p>			
Signature new owner		Date	