



WORTHING BOROUGH  
COUNCIL

**NOTES and ACTIONS**  
**CIL Board**

**Monday 26<sup>th</sup> February 2024 @ 6.00pm**  
**Town Hall Committee Room 3**

**Present:** James Appleton, David Attmore, Moira Hayes, Andy Willems, Cllr Caroline Baxter, Cllr Carl Walker, Cllr John Turley

**Apologies:** Cllr Vicki Wells, Cllr Sean McDonald (WSCC), Caroline West (WSCC), Ian Myhill (WSCC), Martin Randall, Tina Favier, Ruth Pineda

		<b>ACTION</b>
<b>1.</b>	<b>Actions agreed from the last meeting on the 7th November 2023</b>	
	Notes and actions from the previous meeting were agreed.	
<b>2.</b>	<b>Infrastructure Investment Plan (IIP)</b>	
	<p>The report on the 2023-2026 Infrastructure Investment Plan (IIP) is set to go to Worthing Joint Strategic Sub-Committee on 14th March 2024. It has already been to CLT and Worthing Cabinet.</p> <p>DA to send a copy of the draft version to Cabinet Members asking for any comments by midday on Thursday 29th February.</p> <p>The Shopping Parades and Town Centre improvements have been combined into one project, called '<b>IIP006 – Public Space Regeneration</b>'. This combines the previously allocated £50k to both projects into a £100k project. This gives flexibility to Members and Officers to agree each financial year how much of the £100k CIL funding should be spent on each of the two sub-projects.</p> <p>Due to the limited time left in 2023/24 financial year, it was agreed to alter the allocation to IIP006 – Public Space Regeneration to £50k in 2023/24 and £150k in 2024/25.</p>	<p><b>DA</b></p> <p><b>DA / AW</b></p>
<b>3.</b>	<b>CIL 'Other Agencies' Pot</b>	
	Wording has been included in the draft Infrastructure Investment Plan (IIP) 2023-2026 around how the CIL 'Other Agencies' pot may be spent during this 3-year period. Two key priorities of the	



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	<p>Council have been set; Flood Defences and CCTV cameras in the Town Centre.</p> <p>Officers will now begin engaging with Sussex Police around the CCTV cameras project, in particular whether this can tie in with the Montague Place upgrades.</p>	<p><b>Officers</b></p>
<p><b>4.</b></p>	<p><b>CIL Neighbourhood Fund</b></p>	
	<p>The report on the CIL Neighbourhood Fund is set to go to Worthing Joint Strategic Sub-Committee on 14th March 2024. It has already been to CLT and Worthing Cabinet. It gives a breakdown of the 2023 funding round, including the types of projects that have received funding. It then gives recommendations for improvements to the process for 2024.</p> <p>The governance arrangements will remain the same as 2023, given how successful the funding round went last year. Officers will then begin to look at whether there is scope for future funding rounds i.e. 2025 onwards, for potential changes (for example opportunities for crowdfunding), taking into account the other corporate grant-giving / commissioning work that supports the local voluntary and community sector and as part of the wider Council for Community offer.</p> <p>The timeline for the 2024 funding round will be roughly the same as in 2023. The issue around holding the networking events earlier in the process is the restrictions on the Comms team to publicise the events during the 'pre-election' period. Officers to discuss this with Cllr Walker.</p> <p>Currently, only 3 CIL Areas (Coastal East, Coastal West, North West) will have funding available in 2023, with less than one-third of the amount of money made available to groups compared to the 2023 funding round. Officers to consider how the Council reaches out to groups in certain parts of the borough where funding is available, but few bids were received in the last funding round</p> <p>Will groups who were successful in 2023 be allowed to bid again? Yes, there are no restrictions for previously successful groups, however the Council will be encouraging other groups who have</p>	<p><b>DA / RP</b></p> <p><b>DA / RP / CW</b></p> <p><b>DA / RP / CW</b></p>



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	<p>not previously applied to bid this year. This includes encouraging collaboration between un-constituted groups and formally established groups to partner together to submit a formal application.</p> <p>There is the option for Worthing Cabinet to set priorities for which types of groups/projects should be funded in 2024, given there is likely to be bids for more money than is available. This can then be reflected in the scoring matrix which will be used for the assessment of all applications by the assessment panels.</p> <p>It was agreed that the CIL Board is not the place to be discussing individual groups who have previously applied to the CIL Neighbourhood Fund. These issues will be dealt with separately.</p>	<b>Members</b>
<b>5.</b>	<b>AOB</b>	
	<p>Agreed to 3 meetings of the CIL Board each year, with the ability to agree certain matters via email in between meetings where required. Hold meetings during the daytime and provide the option for hybrid meetings where attendees need to join remotely.</p> <p>Update the CIL Board Terms of Reference.</p> <p>The attendee list will be kept flexible, with additional Councillors or Officers invited to specific meetings where suitable.</p>	<b>DA / JA</b>
<b>6.</b>	<b>Date of Next Meeting(s) – TBC</b>	
	Summer 2024	