



WORTHING BOROUGH  
COUNCIL

**NOTES and ACTIONS**  
**CIL Board**

**Tuesday 7<sup>th</sup> November 2023 @ 2.00pm**  
**Town Hall Committee Room 1**

**Present:** James Appleton, David Attmore, Cllr Caroline Baxter, Cllr Carl Walker, Cllr John Turley, Cllr Vicki Wells, Cllr Sean McDonald (WSCC), Caroline West (WSCC), Ian Myhill (WSCC)

**Apologies:** Moira Hayes, Andy Willems, Martin Randall, Tina Favier, Ruth Pineda

		<b>ACTION</b>
<b>1.</b>	<b>Actions agreed from the last meeting on the 24th July 2023</b>	
	<p>Notes and actions from the previous meeting were agreed.</p> <p>NHS Sussex are finalising funding costs for the WICC over the next few weeks/months. The Joint Strategic Sub-Committee (Worthing) has signed off CIL funds from the Other Agencies pot. Got to go through the legal arrangements and mechanism for fund transfer.</p>	
<b>2.</b>	<b>Infrastructure Investment Plan (IIP)</b>	
	<p>It is estimated that WBC may receive around £2.8m of CIL funding in the Strategic Pot over the period 2023-26. Members need to consider what are the Borough Council and County Council shared priorities? Do they change from what was included in the 2020-23 version of the IIP?</p> <p>There are currently 3 projects which are to be provisionally allocated CIL funding. Some of the initial funding will cover the cost of feasibility work. It is noted that this may be amended each year, as project prioritisation changes and depending on the amount of CIL money received.</p> <p>CW suggested some amended wording to the draft IIP. DA to make changes and circulate to the CIL Board.</p> <p>The IIP will need to go to Informal Cabinet and then the Joint Strategic Sub-Committee (Worthing) to be signed off.</p>	<p><b>Members</b></p> <p><b>DA</b></p> <p><b>JA / DA</b></p>



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	<p>The IIP mentions the 'Other Agencies' CIL pot. It was agreed that this pot is important for 'smaller projects' which may not be allocated funding from external sources.</p> <p>CW suggested, as with other charging authorities, all projects including flooding should be added for consideration and prioritisation for funding, rather than the suggested approach in the draft document. Other sources of funding for such schemes should also be considered from coastal and flood groups that the authorities are members of.</p> <p>JA to speak with Engineers at WBC about flood defence projects.</p>	<p><b>CW</b></p> <p><b>JA</b></p>
<b>3.</b>	<b>CIL 'Other Agencies' Pot</b>	
	<p>Discussions to take place both with internal WBC colleagues and with 'Other Agency' partners around which project(s) may be suitable for allocation of CIL funding.</p> <p>The IIP will be updated to reflect the options available to receive CIL funding from the 'Other Agencies' pot. Prioritisation can then be given in future years, once discussions have taken place.</p>	<p><b>DA</b></p>
<b>4.</b>	<b>CIL Neighbourhood Fund</b>	
	<p>Recommendations from the CIL Neighbourhood Fund Assessment Panels were signed off by the Deputy Leader in September 2023. 45 groups were successful and have been allocated over £577,000 from the CIL Neighbourhood Fund to deliver a wide range of projects across Worthing.</p> <p>Groups have been contacted to inform them of the decisions and those who were successful have started the process to receive their funding. To date, a total of over £73,000 has already been given to groups to fund their projects.</p> <p>The Comms team are putting together 'Case Studies' on a range of CIL funded groups to inform the public where the funding is being spent and the impact it will have.</p> <p>A CIL Celebration Event is planned for Friday 17th November, with all successful groups invited to attend, along with WBC Elected Members, to celebrate the wide range of projects being delivered.</p>	



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	<p>This will be a chance for groups to continue the networking opportunities which have proven useful as part of the CIL Neighbourhood Fund process in 2023.</p> <p>Members have heard great feedback regarding the process in 2023.</p> <p>A question was raised around the process of ensuring the groups applying meet the criteria. This was discussed and a review of the CIL Neighbourhood Fund process will be undertaken prior to the next funding round in 2024.</p>	
<b>5.</b>	<b>Infrastructure Funding Statement (IFS)</b>	
	<p>WBC is required to produce an IFS at least annually, which we aim to publish online in December. This covers the previous financial year in relation to both CIL and s106. The aim is to increase the transparency of the amount of funding received and how it is spent. A draft copy of the 2022/2023 version was circulated to the CIL Board ahead of the meeting.</p> <p>WSCC also has the responsibility to publish an IFS, as they also receive developer contributions. The WBC version links to the WSCC website where it is published. Officers to look at the wording used in the WBC IFS to link to the County Council version.</p> <p>Officers to circulate the link to the Worthing 2022/23 IFS upon publication.</p>	<p><b>Officers</b></p> <p><b>Officers</b></p>
<b>6.</b>	<b>Developer Contributions</b>	
	<p>The Active Travel Group, which is being set up by West Sussex County Council, will meet regularly to discuss the use of both CIL &amp; s106 funds. There will be liaison with the districts and boroughs around which projects should be prioritised to receive funding.</p> <p>The group may suggest projects to the CIL Board for consideration over whether or not they can be allocated CIL funding, after feasibility work has been undertaken.</p>	



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<b>7.</b>	<b>AOB</b>	
	A working group is to be established around how WBC allocated s106 funds, particularly in relation to Open Space.	<b>Officers/ Members</b>
<b>7.</b>	<b>Date of Next Meeting(s) – TBC</b>	
	Mid-February 2024.	