



WORTHING BOROUGH
COUNCIL

NOTES and ACTIONS
CIL Board

Monday 24th July 2023 @ 5.00pm
Town Hall Worthing Room

Present: James Appleton, David Attmore, Moira Hayes, Andy Willems, Cllr Caroline Baxter, Cllr Carl Walker, Cllr John Turley, Cllr Sean McDonald (WSCC)

Apologies: Caroline West (WSCC), Cllr Vicki Wells, Martin Randall, Tina Favier, Ruth Pineda, Sarah Gobey

		ACTION
1.	Actions agreed from the last meeting on the 6th June 2023	
	<p>Notes and actions from the previous meeting were agreed.</p> <p>The webpage has been updated to allow for the minutes to be made public.</p> <p>WSCC are currently setting up the terms of reference for meetings between the County Council and WBC to discuss s106 transport funds and other active travel matters. The historic s106 funds will be discussed at the Sustainable Transport Group meetings between Officers and Members.</p>	
2.	Infrastructure Investment Plan (IIP)	
	<p>West Sussex County Council Officers have sent over an initial draft list of schemes which may potentially be requiring CIL funding over the next three years. A caveat is that the schemes and timeline for delivery are dependent on being included / prioritised within the Annual Delivery Programmes over the next few years and available funding for delivery. Officers to speak with WSCC to get more information about which projects may be included in the IIP.</p> <p>WBC Cabinet will meet to discuss which Worthing schemes they feel should be highlighted as priority to receive CIL funding during the period 2023-26. These should be in line with the 'CIL Infrastructure Expenditure Categories' document.</p>	<p>JA / DA</p> <p>Members</p>

	<p>The forecast is for up to £2.8m CIL funding to be collected in the Strategic Pot over the 3-year period. This is dependent on the timescales of development coming forward, as well as the type of development, as Greenfield sites attract a higher rate of CIL charge.</p> <p>DA to share a copy of the previous 2020-23 (2022 version) with Members.</p>	DA
3.	CIL Neighbourhood Fund	
	<p>A total of 57 applications were received to the Worthing CIL Neighbourhood Fund. This is a large increase from the 12 applications received in 2021 and largely thanks to the engagement work undertaken by Members and Officers, alongside Community Works.</p> <p>The number of applications in each 'CIL Area' varies, with the areas with larger amounts of CIL funds available attracting a higher number of applications. As a result, the assessment panels are currently meeting to go through the applications. The panels consist of community representatives and Elected Members from the wards in that CIL area. There have been a large number of applications to evaluate and score in two CIL areas, which has been brilliantly undertaken by those panel members.</p> <p>Following conclusion of the assessment panels and clarification of a few remaining issues, a report will be presented to the Cabinet Member for Communities and Young People who will sign off on the recommendations made by the Assessment Panels. The aim is for the CIL funds approvals to be signed off by the end of September, so that groups can start receiving the funds as soon as possible.</p>	DA
4.	CIL 'Other Agencies Pot'	
	<p>NHS Sussex have confirmed the costs required for the fit out of the Worthing Integrated Care Centre (WICC) which will be covered by the CIL 'Other Agencies' pot. Officers will liaise with NHS Sussex regarding the transfer of these funds.</p> <p>Any remaining funds from the initial amount allocated which are to be spent elsewhere would need approval from the Joint Strategic Sub-Committee (Worthing). Officers to liaise with NHS Sussex</p>	JA / DA JA / DA

	<p>about these projects. If they are not suitable for funding from CIL, then the money will be returned to the 'Other Agencies' pot.</p> <p>The Strategic priorities which are set out by WBC and are included in the revised Infrastructure Investment Plan (IIP) will be important in deciding which 'Other Agency' projects are allocated funding over the period 2023-26. It should be noted that the minimum CIL request for this pot is £50k.</p> <p>Worthing Borough Council teams who work alongside localised 'Other Agencies' contacts will be invited to suggest upcoming priority projects which could receive funding from the 'Other Agencies' pot.</p>	JA / DA
5.	Update on historic s106 Agreements held by WSCC	
	<p>A spreadsheet has been provided by WSCC which shows the s106 funds held in relation to Worthing Borough. Officers will ask WSCC whether there are any restrictions on the expenditure of some of the s106 transport receipts. This list will be discussed at the next Sustainable Transport Group and therefore won't be included in the CIL Board agenda for future meetings.</p>	JA / DA
6.	AOB	
	<p>There is the potential to use s106 funds, alongside CIL funds, on a range of infrastructure projects, including open space. S106 open space receipts tend to be smaller amounts and used for improvements to existing facilities, whereas CIL is designed to be for the 'bigger' infrastructure projects.</p> <p>JA to send round the matrix of open space typologies that WBC uses to assess against current provision within the Ward where the development is taking place.</p> <p>Biodiversity Net Gain (BNG) will be another cost to developers once it is introduced in November 2023. This will be another cost impact alongside developer contributions (CIL & s106).</p>	JA
7.	Date of Next Meeting(s) – TBC	
	Second week of September at 5pm.	