



WORTHING BOROUGH  
COUNCIL

**Worthing Borough Council  
Community Infrastructure Levy (CIL)  
Neighbourhood Fund Applications**

**Panel Evaluation Form**

<b>Reference:</b>	<b>WBC CIL-NF:</b>
<b>Project title:</b>	
<b>Project location:</b>	
<b>Lead organisation:</b>	
<b>Ward(s):</b>	
<b>Project lead / contact:</b>	
<b>Project type:</b>	
<b>Project value:</b>	
<b>CIL request:</b>	
<b>Project start date:</b>	
<b>Date evaluation completed:</b>	
<b>By who:</b>	

## **EVALUATION CRITERIA**

<b>Benefits to communities, residents and businesses</b> <i>(In particular, refer to sections 3, 4 &amp; 5 of the CIL Neighbourhood Fund application form)</i>		
Assessment of the extent to which the project would benefit local communities taking account of: (0 = fail to benefit local community, 5 = large benefits)		
<b>Criteria</b>	<b>Comments</b>	<b>Score (0 to 5)</b>
Is there a strong need for the delivery of this project in Worthing? How will the project help to address local issues and benefit residents?		
How easily can they access this project? (For example, is the service provided at a cost, or are there accessibility issues?)		
Will the local community, residents, businesses and the environment benefit see a large benefit from the project?		
Is there evidence of support for the project from local communities, residents, organisations and businesses?		
Any other matters / issues which arise from the application form, officer comments or the discussion at the panel?		
<b>Average score (0 to 5)</b>		

**Funding & Value for Money**

*(In particular, refer to sections 2 & 6 of CIL Neighbourhood Fund application form)*

Consideration of: (0 = fails to meet criteria, 5 = large benefits)

<b>Criteria</b>	<b>Comments</b>	<b>Score (0 to 5)</b>
Does the project provide value for money?		
What are the costs of the project (in particular the amount of CIL funding sought) against potential benefits for local communities?		
Are there alternative funding sources available, and is there a need for CIL funding?		
What is the added value which CIL could bring to the scheme?		
Any other matters / issues which arise from the application form, officer comments or the discussion at the panel?		
<b>Average score (0 to 5)</b>		

**Deliverability**

*(In particular, refer to sections 2, 3 & 5 of CIL Neighbourhood Fund application form)*

Assessment of the feasibility of the scheme and likelihood of timely delivery taking account of: (0 = fails to meet criteria, 5 = large benefits)

<b>Criteria</b>	<b>Comments</b>	<b>Score (0 to 5)</b>
What is the stage of project development? Have all the details been planned through?		
Are there any identified risks to project delivery? How will they be addressed?		
What is the plan for sustaining the benefit/operation of the project into the long-term?		
How has the group considered monitoring the impact of the project?		
Any other matters / issues which arise from the application form, officer comments or the discussion at the panel?		
<b>Average score (0 to 5)</b>		

Please then complete the Scoring Matrix in the Excel spreadsheet to fill out this table:

<b>Project Name:</b>			
<b>Lead Organisation:</b>			
<b>CIL Requested:</b>			
<b>CIL Area:</b>			
<b>Scoring Matrix</b>			
<b>Criteria</b>	<b>Average Score (0 to 5)</b>	<b>Weighting</b>	<b>Weighted score</b>
<b>Benefits to communities, residents and businesses</b>	0	50%	0
<b>Funding &amp; Value for Money</b>	0	30%	0
<b>Deliverability</b>	0	20%	0
<b>Total Score (0 to 5)</b>			0
<b>Date evaluation completed:</b>			
<b>Name:</b>			