



Donated Trees: Terms & Conditions

General Terms and Conditions

- Donated trees are donated for an unlimited period as the location of a tree is considered immovable except in the case of redevelopment of land and land use of which the Council has no control over. Costs of donated trees include all materials.
- The Council will place the donated tree at a location agreed with the donator, all locations are approximate however and the Council will position the donated tree in its final location.
- Once donated, the tree becomes the property of the Council who will carry out appropriate maintenance from time to time as necessary.
- The Council reserves the right to refuse to accept a donation request or to refuse any request that is deemed inappropriate.
- Donated tree locations are allocated on a strictly first come first served basis with only one donation/family allowed per tree.
- The Council will not be held accountable for any future works, changes of land use or planning changes to the site or their surrounding area which might cause a donated tree to have to be removed. The Council will always endeavour to contact the Client beforehand at their last known address.
- It is the responsibility of the donator to contact the Council with any change of address, otherwise the last known address will be used. If the donator remains untraceable, the Council is not duty bound to pursue the matter further.

Trees

- The species of tree to be used at any site will be agreed between the Council and the donator. There are a variety of sites and tree types available for donation in Adur & Worthing. The Park/Open Space however will define the type of tree that can be selected.

Payments/Charges

- The cost of the tree will include the supply, delivery, all stakes, mulch and tree guard (as appropriate) including irrigation for the first 5 years until established.
- All prices quoted will exclude VAT as VAT is not paid on a donated tree.

- Payment will be taken before the tree can be ordered. Until payment is received, the site/location for the tree is not guaranteed.
- The donator can be present at the planting of the tree.

Commemoration Tributes

- As a Council we recognise that on important dates in the life of a loved one the placing of tributes or memorials is important to the family. However, it is not permitted for permanent tributes to be affixed or placed around the donation.
- In order to maintain environmental sensitivity and awareness, the placing of plastic items including flower packaging materials are not permitted. Any plants or other materials left in memory of a loved one will need to be removed from the tree after 2 weeks (14 days). It is the responsibility of the donator to remove the tributes.