



ADUR & WORTHING
COUNCILS

Adur & Worthing Councils
Worthing Town Hall
Chapel Road
Worthing
West Sussex, BN11 1HA
www.adur-worthing.gov.uk

June 2020

Dear Business Owner

We know that the last three months will have been among the most challenging that you have faced due to the COVID-19 outbreak and subsequent lockdown. With the government now indicating that these restrictions are slowly being lifted, I know many of you will be focusing your attention on recommencing your trading operations.

As many of you will be aware, on Monday 15 June our town and village centres will start to re-open, as shops selling non-essential goods are allowed to begin trading again.

The government has clearly set out that businesses are required to ensure adequate safety measures are in place that adhere to UK [government guidelines](#) and display [a downloadable notice](#) to reassure customers around COVID secure guidance and safety.

Retailers will also need to [take certain steps to protect customers and staff](#), including limiting the number of customers allowed inside at one time, placing protective coverings on large items which may be touched by passing shoppers, and frequently checking and cleaning objects and surfaces. This also includes maintaining socially distanced queues outside your premises so they do not negatively impact other businesses and passing pedestrians.

We know that adapting to this “new normal” will take time to bed in. To help, we have collated a range of information and advice from trusted sources on our website which can be accessed at www.adur-worthing.gov.uk/coronavirus/business-advice. Our [Public Health & Regulation team](#) is also on hand to answer any specific queries on risk assessments that you may have.

At Adur & Worthing Councils we want to make sure that we continue to support your business and the town centres as a whole. We are working with partners, such as West Sussex County Council, Worthing TCI, Sussex Police and traders’ organisations, to make sure our town centres and urban areas are not only safe but also welcoming.



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You may have noticed additional signage appearing in our town centres. This is to help guide pedestrian flow and further remind our communities and visitors of the need to stay safe through socially distancing.

As our retail re-opens and lockdown eases we are aware that footfall within our town centres will increase. As a result we are implementing a number of temporary measures as a part of the larger Safer Town Centres initiative, such as the widening of pavements through on-road parking suspensions and temporary road closures.

Finally, I want to say thank you for your ongoing support to our town centres which really are the beating heart of our communities. If the last few months have underlined anything it is the importance of working together. So if there are any issues or concerns that you may have around this important issue then please do get in touch.

Wishing you all the best for the foreseeable future.

Tina Favier
**Acting Director
for Housing and Wellbeing**

Andy Willems
Head of Place & Economy