



ADUR DISTRICT C O U N C I L

Criteria for determination as to whether or not to grant discretionary rate relief and if so at what level

1. The starting point for discretionary relief will be 0%

Points available

2. Membership

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| a. Is open to all sections of the community | +1 |
| b. Is open to all sections of the community but subject to a qualifying interest or ability (e.g. membership of a football club needs the ability to play football) | +1 |
| c. The membership fee is less than £2.00 per month | +1 |
| d. Discounts are available for registered unemployed residents or families with no wage earner | +1 |
| e. Membership is restricted by area within the District | -1 |
| f. Membership is encouraged from particular groups within the community | +1 |
| g. Sections of the community are actively excluded | -1 |
| h. The membership fee is more than £5.00 per month | -1 |
| i. 25% of the membership is from outside the District | -1 |
| j. 50% of the membership is from outside the District | -2 |
| k. 75% of the membership is from outside the District | -5 |

3. Facilities – funding

- | | |
|----------------------------------------------------------------------------------|----|
| a. The building was paid for by funds raised by Members | +1 |
| b. Rent is paid for by funds raised by members | +1 |
| c. The building was paid for by grants from organisations other than the Council | 0 |
| d. Rent is paid for by grants from organisations other than the Council | 0 |
| e. The building was paid for by a grant from the Council | -1 |
| f. Rent is paid for by a grant from the Council | -1 |
| g. The building is provided by the Council rent-free | -1 |
| h. The building is provided by the Council on a peppercorn rent | -1 |

i. The building is owned by another organisation	-2
4. Facilities – usage	
a. The ratepayer has sole use of the premises	0
b. The ratepayer owns or leases the property and allows other organisations that could be entitled to discretionary relief to use the premises	+1
c. The ratepayer owns or leases the property and allows other organisations that would not be entitled to discretionary relief to use the premises	-2
d. The ratepayer owns or leases the property and charges other organisations to use the premises	-2
5. Facilities – other considerations	
a. The ratepayer runs a bar	-1
b. The ratepayer runs a canteen or other income-generating facility	-1
c. If there’s a bar, it can be used by non-members	-2
6. Staff	
a. The ratepayer employs two or more staff	-1
7. Activities	
a. The organisation’s activities indirectly relieves the Council of the need to do so	+1
b. The organisation’s activities help to meet at least one of the Council’s strategic priorities	+2
8. National links	
a. The ratepayer is linked with a national organisation	0
b. Financial support is available to the ratepayer from a national non-charitable organisation	-2
c. The ratepayer supports development of an interest at a national level	+1
9. Additional criteria	
a. Is the ratepayer a voluntary youth organisation?	Up to +15
b. Is the ratepayer a voluntary emergency service?	Up to +20
c. Does the ratepayer provide specialist medical to palliative services to the residents of Adur and elsewhere?	Up to +20
10. Charity shops	
a. At least 90% of the goods for sale are donated	+2
b. 75% to 89% of the goods for sale are donated	+1
c. 60% to 74% of the goods for sale are donated	0
d. 50% to 59% of the goods for sale are donated	-1

- e. Less than 50% of goods for sale are donated will result in no discretionary relief being awarded
- f. The shops supports a local charity within West Sussex that provides specialist medical to palliative services to the residents of Adur and elsewhere Up to +20

How the total points awarded will equate to the percentage of discretionary relief that's awarded:

- Where the ratepayer is not running a charity shop
 - A score of 11 points or more will result in 10% relief being awarded
 - This will be reduced by 1% for each point score less than 11
- Where the ratepayer is running a charity shop
 - A score of 2 points or more will result in 10% relief being awarded
 - A score of 1 point will result in 5% relief being awarded
 - A score of zero points will result in 2% relief being awarded
 - A negative score will result in no relief being awarded