



# Professional Development Funding Application Form

ADUR & WORTHING  
COUNCILS

Details of staff member, organisation and manager:	
Staff member's name	
Organisation's name	
Organisation address	
	Postcode
Manager's Phone Number	
Manager's E-mail Address	

About the course:	
Course selected	
Which learning provider would you like to use (i.e. GB Met)	
Please provide a link to the course on the <a href="#">'find apprenticeship' website</a> )	
Total cost of course	
Duration and start date	

Please outline how this course will bring growth, to the individual

Please outline how this course will bring growth to the organisation

Please explain why this course is important to your organisation at this time

How will this course contribute to Adur & Worthing Councils Economic Strategy?			

Is your organisation accessing levy funding from any other organisation?			
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If yes, who?		<input type="text"/>	

Is the individual willing to be contacted over the duration of the training for publicity purposes by Adur & Worthing Councils?			
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
		<input type="text"/>	

Please email this completed form to [amy.newnham@adur-worthing.gov.uk](mailto:amy.newnham@adur-worthing.gov.uk)

or print and send it to:

- Amy Newnham, HR, Worthing Town Hall, Chapel Road, Worthing, BN11 1HA.

If you have any questions about this form or apprenticeships, please either:

- email Amy (details above)
- or call her on 07715 050 729

You can read our privacy notice (how we will treat your personal data) here:

- [Grants and funding for businesses - Privacy Notice](#)