

Car Boot Sale Application

(for joint applications please complete one form only)



ADUR & WORTHING
COUNCILS

Are you applying for:

<input type="checkbox"/>	Adur Recreation Ground	<input type="checkbox"/>	Broadwater Green
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Details of the Lead Organisation

Name of Charity			
Charity number			
Contact name			
Contact details for website if different			
Phone number(s)			
E-mail address			
Treasurers name and address for the invoice			
		Postcode	
Bank details (account name, sort code, account number) for any refunds			

Details of your Partner Organisation (if applicable)

Name of Charity			
Contact name			
Contact email address			
Treasurers name and address for the invoice			
Bank details (account name, sort code, account number) for any refunds			

For Joint Applications only: Please tell us how you wish to be invoiced for the fee and deposit i.e. to the lead organisation or split between the lead organisation and the partner organisation

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Preferred date(s) between April and September

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Services

	Yes	No
Do you hold Public Liability Insurance of £5 million? If yes, please enclose a copy of the policy with this form		
Risk Assessment attached		

Note:

For Adur Recreation Ground: in line with covenants placed on the land when it was originally gifted to Adur District Council, priority is given to: charities registered at an address in Shoreham-by-Sea, then charities registered at an address within Adur District.

For Broadwater Green: charities should be registered at an address in Worthing.

Fees for land hire and deposit**Fees are subject to an annual increase:**

For current fees and charges for car boot sales please see our website:

www.adur-worthing.gov.uk/car-boot-sales/#costs

Return completed application form to:

Email: events@adur-worthing.gov.uk or send to: Place and Economy Team, Adur & Worthing Councils, Worthing Town Hall, Chapel Road, Worthing, BN11 1HA Tel: 01903 221070

GDPR Privacy notice

Adur & Worthing Councils are committed to collecting, using and protecting your personal data appropriately. Data is collected in this case, in order to process your application for the hire of land in Adur or Worthing. By completing this form you are agreeing to the councils' privacy policy which can be found on Adur & Worthing Councils website at:

www.adur-worthing.gov.uk/privacy-notice

Data Protection Act 1998 Declaration

The data on this form is collected and held in a database on a computer and paper records for administration purposes.

Note: An application is not confirmation of a booking. The councils reserve the right to refuse or cancel any booking without question and will not be subject to any losses that occur from cancellation.

I confirm that I have read and accepted the Conditions of Hire. I confirm that the information provided is correct and I apply for permission to hold the event described on Adur District Council or Worthing Borough Council land. If my application is accepted, I agree to pay any fees charged by the councils and adhere to any other requirements which are notified to me by the councils prior to the commencement of the event. In addition, I agree to inform the councils of any changes to the application form.

Signed:

(if returning via email a signature is not required as long as the form is sent by the person name above)

Name *(in block capitals)*

Position

Date



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