



ADUR & WORTHING  
COUNCILS

### **Taxi Tariff Increase Procedure**

Local Government (Miscellaneous Provisions) Act 1976  
Section 65

- Application Received. (Can be from any party)
- Tariff table is checked to ascertain whether it is workable and compatible with a taximeter. Meter companies informed of potential changes and consulted as to whether they can be metered accurately.
- Committee report prepared and hearing booked.
- Trade members informed of application and scheduled hearing date.
- Members consider application at hearing and reject or approve subject to consultation. If approved members set proposed date on which fares come into force.
- If approved advert drafted, checked and published in legal section of local newspaper consulting on tariff for 14 days. Notices displayed at council offices.
- Consultation closes after 14 days.
- Any representations considered by Authorised Officer or referred back to Licensing Committee.
- Tariff refused. On weight of representation if tariff refused then applicant & trade informed. No further action.
- Tariff approved. Applicant & those making representation informed in writing. Drivers & proprietors notified in writing individually.
- Meter companies informed of new tariff and consulted on date available to programme meters.
- Trade & Meter companies invited to attend 'meter changing day' at one location so drivers/proprietors can easily get meter re-calibrated.
- Those that fail to attend given date by which they must have meter recalibrated by and reminded to contact their meter provider. Those that have meter re-calibrated in this way must attend licence office to have meter checked & sealed.

- New tariff cards produced and distributed to vehicles that have had the tariff checked and meters sealed.
- All meter updates recorded on individual vehicle file.