

Sustainable Procurement Strategy 2024 - 2027



ADUR & WORTHING
COUNCILS



A photograph of a pier or promenade on a foggy day. A series of ornate, black street lamps with white lanterns are spaced along a wooden walkway. A metal railing with decorative balusters runs alongside the walkway, overlooking a calm body of water. The fog is thick, obscuring the horizon and the details of the buildings in the distance. The overall mood is serene and quiet.

Structure

- Purpose of the Strategy
- Key objectives and how they are met
- Council spend
- Reporting and Review
- Appendices

Purpose of The Strategy

This strategy sets out how the councils will use their commissioning and procurement activities to help deliver *Our Plan*, Adur & Worthing Councils' ambition for prosperity and well-being in our places and communities. This delivery must be placed in the context of the newly released procurement Regulations (The Procurement Act 2023) and the councils' vision for procurement. Procurement is the process by which the council places contracts for goods, works or services that deliver the councils' duties to its residents. The incoming procurement act sets out the post European Union procurement legislation that will see increased transparency, flexibility and more robust contract management. Our plan lays out the councils' principles of:

- We are resilient
- We are adaptable
- We are participative

The councils' vision for procurement includes the following priorities:

1. *We will obtain best value for money for the councils and residents for every purchase and contract*
2. *We will use procurement to meet our wider environmental, social and economic goals*
3. *Our procurement strategies will allow access for local, small and medium enterprises alongside third sector organisations.*
4. *We will ensure and maintain relevant policies that support procurement across the councils to align with the government's best practice.*
5. *We will ensure the councils have the right skills and experience to deliver the procurement strategy.*

From the 25th of February 2025 Procurement within the councils will be governed primarily by the Procurement Act 2023 which sets out the national public sector procurement legislation and the councils' Contract Standing Orders within the Constitution.

Key objectives and how they are met



Procurement Strategy Aim

Value for Money

We will obtain best value for money for the councils and residents for every purchase and contract.

Resilience

We will challenge demands and requirements to ensure the most efficient contracts for service delivery are procured.

We will challenge poor contractor performance through embedding strong performance measures within our contracts and exclude poor performing contractors from future opportunities.

Adaptability

We will adapt our procurement activity towards the most advantageous tenders to ensure value for money.

We will determine the most effective evaluation strategies to deliver the highest quality for spend possible.

Participative

We will collaborate with our local partners both private, public and third sector ensuring a strategic and participative approach to procurement to give the highest likelihood of receiving competitive tenders and delivering value for money.

Wherever possible we will engage with and jointly procure contracts with other public sector buyers to aggregate spend, improve local market leverage / development and ensure value for money.

Procurement Strategy Aim

Social Value

We will use procurement to meet our wider environmental, social and economic goals.

Resilience

We will seek contractual commitments to ensure delivery of Social value within our contracts for the improvement of local communities.

We will ensure that our contracts wherever possible pay the real living wage and challenge exploitative working practices locally and in our supply chain.

We will embed sustainability and the principles of circular economy into our contracts to build carbon reduction and environmental resilience into our contracts.

Adaptability

We will adapt our requirements to ensure that the most suitable social value outcomes are delivered by each of our contracts.

We will ensure that our tender evaluations consider how best our partners can reduce their environmental impact based on the service they deliver.

Participative

We will consult with our community to find out how they see their area being improved through Social Value.

We will review and continuously improve our approach to delivering sustainability within our contracts and their delivery through the procurement process giving and taking on board feedback from our market.

Procurement Strategy Aim

SMEs (small and medium enterprises)

Our procurement strategies will allow access for local, small and medium enterprises alongside third sector organisations.

Resilience

We will provide support to local SMEs to develop their knowledge, support growth and improve their resilience through diverse contracting.

Adaptability

We will review our approach to every procurement giving consideration to 'right sizing' our approach to allow opportunities for SMEs.

Participative

We will engage with successful and unsuccessful suppliers to consider improvements in future access for SMEs to the council's contract opportunities.

We will work with our business support partners to engage with local SMEs and startups to provide training on working with local governments and tendering for our contracts.

The background image shows a coastal town with modern multi-story buildings along a waterfront. A harbor with several small boats is in the foreground, and a beach area is visible between the buildings and the water. The sky is overcast with grey clouds.

Procurement Strategy Aim

Commercial and Procurement Delivery

We will ensure and maintain relevant policies that support procurement across the councils to align with the government's best practice.

Resilience

We will continually review and update both the councils contract standing orders and its procurement processes to build resilience and integrity of approach for any officer procuring for the councils.

Adaptability

We will ensure that the council's officers can adapt their approach to suit the market and leverage strong commercial positions to deliver the councils' aims through flexible policies.

Participative

We will engage with our internal directorates and members to align policies to the councils' aims.



Procurement Strategy Aim

Skill and Capability of Procurement

We will ensure the councils have the right skills and experience to deliver the procurement strategy.

Resilience

Continuously develop our procurement team to ensure they have the capability to deliver day to day procurement functions and complex capital or investment projects.

Review the local market including our neighbouring authorities to consider shared learning and joint skills training.

We will ensure that officers managing contracts have access to procurement and contract management support, advice and training.

Adaptability

Leveraging available training and professional qualifications such as apprenticeship schemes and CIPs qualifications to give our team the confidence to challenge standard models and adapt to complex and fluid markets.

We will continually develop our digital and data practises to best manage spend, key performance indicators within our contracts, follow market trends and find opportunities for improvement in our contracts.

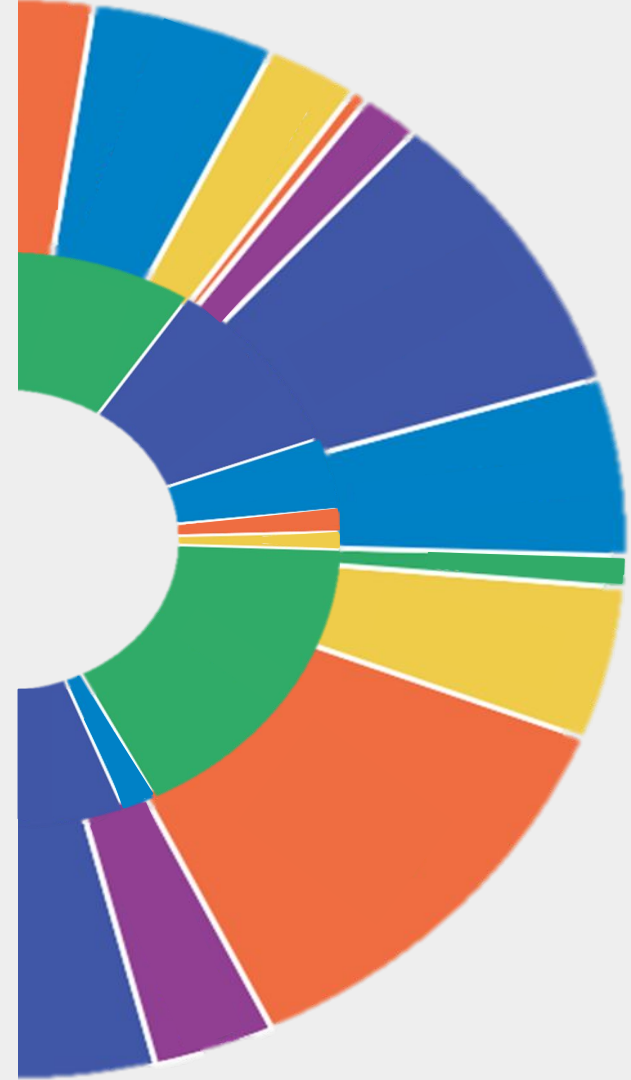
Participative

Empowering the team to build strong relationships with our stakeholders to gain an in-depth understanding of the services that are procured allowing for informed engagement with stakeholders both internal and external.

We will work with the core services team to manage major work programmes to ensure we have the right resources and review opportunities to ensure the delivery of outcomes.

We will develop a community of practice and continually update and review a procurement and contract management toolkit for officers.

Council Spend Summaries 2023/24



Just some of the things
we do for your money



Council Tax Support
worth **£4.48 million** to
2,473 households

Housing Benefit
support to more than
1,800 households



1.437 million
household bins
collected,
over **333,000** garden
waste subscriber
collections
and an estimated
21 tonnes
of Waste Electrical
Electronic Equipment
removed

506 litter bins,
236 dog bins
and **19** on-street
recycling bins
regularly emptied



[View this leaflet on our website](#)

Events bringing in
investment, tourism
and community
cohesion:

37,500 people attended
58 events hosted on
the council's open
spaces

Adur Markets:
21 in Shoreham
and **3** in Lancing
(in partnership with
Lancing Parish Council)

Helped **103,000**
people by phone and
24,500 face-to-face
who contacted us for
advice and guidance



51 sites managed
including parks,
recreation grounds,
cemeteries and
4 Green Flag parks

Just some of the things we do for your money



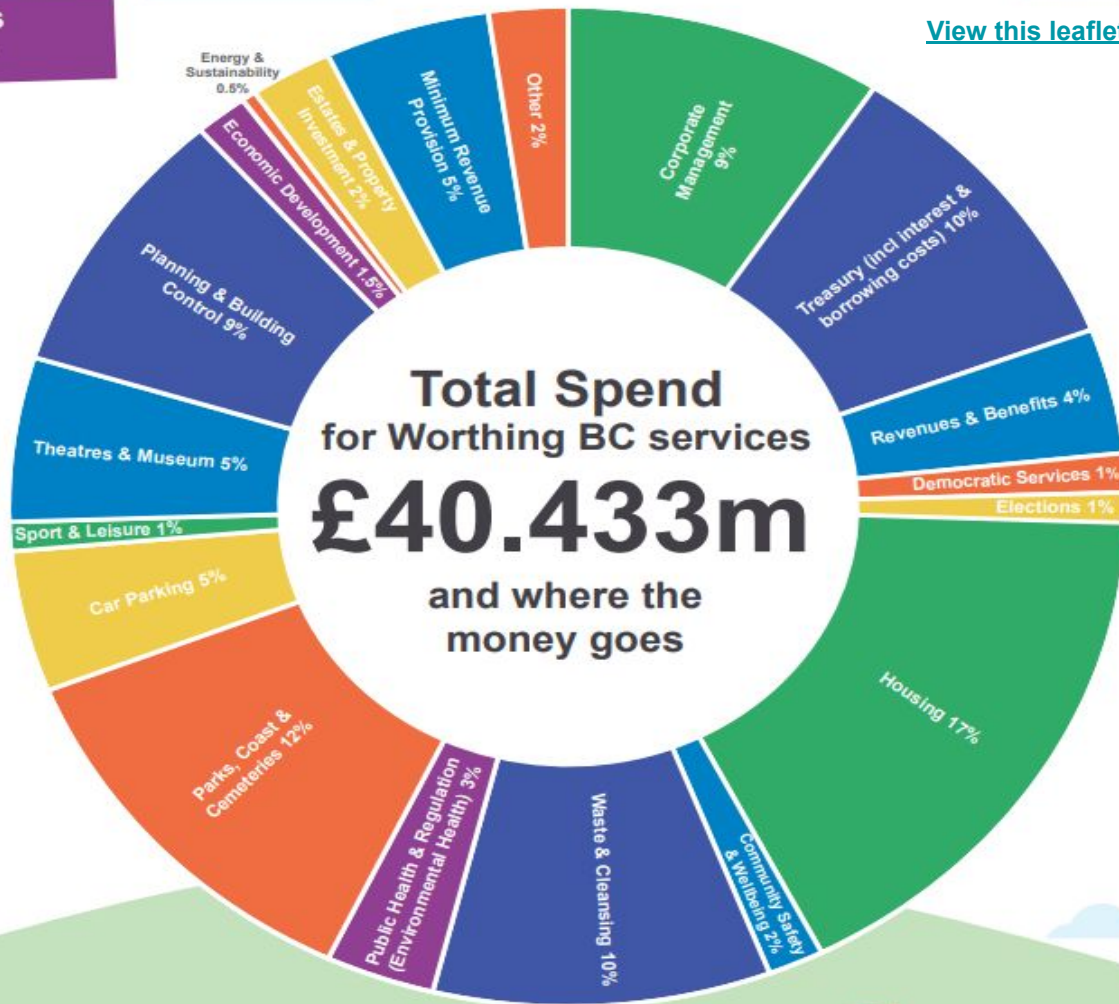
Council Tax Support
worth **£6.58 million** to
3,911 households

Housing Benefit
support to more than
3,600 households



2.60 million
household bins
collected,
over **640,000** garden
waste subscriber
collections
and an estimated
32 tonnes
of Waste Electrical
Electronic Equipment
removed

607 litter bins,
346 dog bins
29 on-street recycling
bins & **320** park bins
regularly emptied



[View this leaflet on our website](#)

Events bringing in
investment, tourism
and community
cohesion:

100,000 people
attended **97** events
hosted on the
council's open
spaces

10,700 people
attended 'Jack on
the Green' over
three nights

(in partnership with Same Sky)

Helped **103,000**
people by phone and
24,500 face-to-face
who contacted us for
advice and guidance



70 sites managed
including parks,
recreation grounds,
cemeteries and
4 Green Flag parks

Reporting and Review

The Procurement Team will review this strategy every three years and produce an annual report based on the councils' expenditure and contracts which highlights:

Total spend and savings made:

- Social Value outcomes committed
- Total spend by contractor type and location to review locality and SME distribution
- Policy updates
- Procurement training and skills development

Appendix 1

Our Plan

<https://www.adur-worthing.gov.uk/our-plan/>

National Procurement Policy Statement

<https://assets.publishing.service.gov.uk/media/663c9bbd1834d96a0aa6d314/E03126162 - Un Act - National Procurement Policy Statement V2 Elay.pdf>

The Procurement Act 2023

<https://www.legislation.gov.uk/ukpga/2023/54/contents>