

Portland House, 44 Richmond Road, Worthing, BN11 1HS

## Licensing Act 2003

### Application for a replacement Licence/Certificate following loss, theft or damage

Replacement request for a: *(delete as appropriate)*

**Personal Licence   Premises Licence   Club Certificate   Temporary Event Notice**

**Licence Number :** LN/.....

Details of Licence - Name of Licence Holder		
Title	(delete as appropriate)   Mr   Mrs   Miss   Ms   Other (please state):	
Surname		
Forenames		
Address of Premises		
Town	Post Code	
Correspondence Address (if different from premises address)		
Town	Post Code	
Contact Details		
Telephone Numbers	Daytime	
	Evening	
	Mobile	
Email address		
Licence Replacement Fee Enclosed - £10.50 <input type="checkbox"/> (tick box)		
Original Licence Details		
Please state if the original licence was: (tick appropriate box)		* If the original licence was lost or stolen this must be reported to the Police – Please provide the following details:
Lost *	<input type="checkbox"/>	Crime Number:
Stolen*	<input type="checkbox"/>	Where/how reported to Police:
Damaged	<input type="checkbox"/>	
Destroyed	<input type="checkbox"/>	Date reported to Police:
Please provide a brief description of the circumstances of the loss/theft/etc.		
Signed		Date

Cheques should be made payable to either Adur District Council **OR** Worthing Borough Council depending on which Council issued your original licence.