

**Licensing Act 2003 – Variation of Premises Licence  
TO WHOM IT MAY CONCERN**

**I/We**.....

**Of**.....

Do hereby give notice that on ..... (*insert date of application*)  
served application on Adur & Worthing Councils and the relevant  
authorities to vary the premises licence on the premises known as

.....  
situated at

.....

**A)** The application is to allow the following Licensable activities:

.....  
.....

**B)** The application seeks to allow Licensable activities to be conducted  
between the hours of:

.....  
.....  
..... (*give details of times and days of the week*)

Any person who desires to make objection to the said grant should set  
out, in writing, a brief statement of the grounds of his/her objection and  
send to:

**The Licensing Unit, Adur & Worthing Councils, Portland House,  
44 Richmond Road, Worthing, West Sussex, BN11 1HS.**

Representations must reach the Licensing Unit no later than:

.....

The application may be viewed, in full, at the above offices between the  
hours of 9.00am and 4.00pm Monday to Friday.

Information as to the date of hearing to determine the application may  
be obtained from [www.adur-worthing.gov.uk](http://www.adur-worthing.gov.uk).

Dated this.....day of.....20.....

Signed:.....

It is an offence to knowingly or recklessly make a false statement in connection with an application and  
the maximum fine for which a person is liable on summary conviction for the offence is £5,000