

Adur Local Plan  
November 11, 2016

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## Inspector's Note of Procedural Meeting

Worthing Council Offices      9<sup>th</sup> November 2016

The Inspector met the Programme Officer (Mrs Claire Jones-Hughes on behalf of Mr Chris Banks) to discuss procedural and administrative matters. Council Officers were introduced to the Inspector and were present when the following matters were addressed:

- the Examination process
- the Inspector's decision not to hold a Pre Hearing Meeting
- Hearing Arrangements (including the timing of Hearing sessions)
- potential Hearing dates
- accommodation for the Hearing sessions, the Programme Officer and the Inspector
- the referencing of core documents and other evidence and the Examination web-page
- the Guidance Note
- the Policies Map
- potential Statements of Common Ground
- Council evidence still being prepared
- The approach to identifying Main Modifications and Minor Modifications
- Neighbourhood Plan progress
- The Local Development Scheme
- Site visits

The Inspector was given a plan showing the 4 main omission sites, which will be added to the Examination library.