

Application for landlord's permission for tenants' alterations in communal areas

To be completed by applicant

Name (resident responsible for making application):	
Address:	
Tel:	Email:
Details of proposed alteration (please give description and exact location):	
Details of consultation with affected parties (e.g. neighbours) and their responses:	
Name and address of person/s or company carrying out the work?	
Cost of project and if applicable, amount of grant being applied for (please provide an estimate if actual cost is not available):	

Please enclose a sketch plan showing proposed layout of communal facility

To be completed by Senior Housing Officer / ACF

Decision:	
Reason for decision:	
Decision taken by:	Date: