

CAPITAL AND PROJECTS OUTTURN FOR JOINT, ADUR AND WORTHING 2015/16

REPORT BY SARAH GOBEY, CHIEF FINANCIAL OFFICER

1.0 SUMMARY

- 1.1 This report outlines the financial monitoring position for the end of the 2015/16 financial year for capital schemes included in the Joint Strategic Committee, Adur and Worthing Councils. At the time of writing, the Statement of Accounts were still being finalised. Any changes that emerge as work proceeds on the Statement of Accounts will be reported to members later in the year.
- 1.2 Information is also provided in respect of capital receipts for the 2 constituent authorities.
- 1.3 The Joint Strategic Committee is asked to agree and recommend to Adur and Worthing Councils:-
- the carrying forward of certain capital budgets to allow projects to be completed in 2016/17.
 - the financing of the 2015/16 Capital Investment Programmes.
 - the utilisation of capital receipts to finance the 2015/16 Capital Investment Programmes.

2.0 BACKGROUND

- 2.1 The monitoring of capital budgets has been reported to the Joint Strategic Committee three times during the year.
- 2.2 In accordance with the Councils' Capital Strategy, the Joint Capital Working Group oversees the implementation and progress of both Councils' Capital Investment Programmes.
- 2.3 Full summaries of the outturn of all the schemes in the 2015/16 Capital Investment Programmes are available from the Councils' Joint Intranet and highlight:

2.0 BACKGROUND

Schemes not progressing satisfactorily	Red
Schemes where progress is being closely monitored	Amber
Schemes progressing well	Green
Schemes where progress is beyond officers' control	▣
Schemes with financial issues	£
Schemes where progress has improved	▲
Schemes where progress has deteriorated	▼

3.0 PROJECTS UPDATE AND OUTTURN 2015/16

3.1 Good progress is being made with digital programme since its inception with spend only marginally above the approved budgets.

Total 2 year programme	Approved budgets	Spend in 2014/15	Spend in 2015/16	Total spend	Over (-) / under spend
	£	£	£	£	£
Main Programme	660,000	275,002	444,110	719,112	-59,112
Small Ad Hoc projects	23780	14,337	40,000	54,337	-30,557
Microsoft Licences	137,990	0	109,383	109,383	28,607
Google Licences and implementation	138,010	45,177	44,440	86,617	48,513
	959,900	334,516	637,933	972,449	-12,549

3.2 The citizen platform is now established and a number of products are live, including AWCS waste management products. The AWCS services took longer to build than expected, but it has been possible to build additional services alongside, including apps to support complaints handling, freedom of information requests, and HR self-service.

3.3 At the heart of our digital strategy is the ability of the in-house digital team to build applications cost effectively using our “low code” platform. We now have strong capabilities internally to design and build applications rapidly, with ten members of staff trained to build on the platform.

Live products built by the internal team include:

- Complaints, compliments and feedback handling
- Freedom of Information requests management

3.0 PROJECTS UPDATE AND OUTTURN 2014/15

3.3 By August 2016, the following products will also be live:

- HR starters and leavers
- Business continuity
- Audit recommendations tracker
- Manager's self-service console

3.4 We have started support the Housing directorate by designing and building a range of products, including:

- A case management system for use across the Housing service, currently live with client assessment and will shortly be rolled out for Adur Homes services as well
- Development of a system to help deliver a stock condition survey for all Adur Homes properties, which will feed into a wider project around asset management across the Councils
- Replacement of a commercially supplied database for asbestos management with one developed internally, creating a small saving of £5,000 per year. A large project is currently in the 'discovery' phase looking at improving the repairs service for Adur Homes tenants.

3.5 Further projects planned in 2016/17 include:

- Asset management system for use corporately and in Adur Homes
- Support for digital transformation with Land Charges and Building Control
- Digital transformation of the Planning service

Each of the above projects will be considered by the Digital Programme Board for inclusion in the work programme, taking into consideration workload on the Digital team and other involved services, potential savings and potential increase in customer satisfaction.

We were also recently successful in winning £40,000 funding from the Local Government Association to build a "social prescribing" app with NHS partners, which is testament to the work we have achieved, and points to a future where we will build more applications with partner agencies to help further improve the experience of local citizens accessing services.

Further work is planned to significantly improve our customer self-service offer, both in terms of carrying out transactions with the Councils and in terms of the advice offered via content on the Councils website, moving towards a position where citizens are able to help themselves and one another, reducing demand on the Councils.

3.0 PROJECTS UPDATE AND OUTTURN 2014/15

- 3.6 As a result of introducing the new citizen platform, the Lagan CRM product which currently costs £20,000 per year is being de-commissioned, along with the Covalent Performance Management System, at £5,000 per year. As we consolidate more and more activity onto the citizen platform, further efficiencies are expected.
- 3.7 We are working with a local telecoms provider, Overline, to install the new Avaya telephone system and good progress is being made, with work to rationalise the numbering system, and integrate the phone system with the citizen platform in the Contact Centre. The new telephone system will go live across the Councils on 25 July and in the Contact Centre on 1 August.
- 3.8 Smartphones have been rolled out to hundreds of members of staff enabling mobile and flexible working to become a reality for the majority of staff, especially when combined with the Google productivity suite.
- 3.9 Work is also well progressed to develop the business case for hosting our other IT applications and data off-site with a secure cloud provider. This is expected to deliver greater resilience and far better capability for home working. Funding for this transition has already been approved, but a full business case will be presented to Committee in July.
- 3.10 The digital team will also be heavily involved in the in-housing of Revenues and Benefits for Adur. The ICT element of this project are significant, and work is already underway to facilitate the transfer of data and systems to the shared Adur and Worthing infrastructure.
- 3.11 This has all been achieved whilst maintaining an operational IT infrastructure in terms of networks, hardware and software in partnership with Census ICT, and achieving significant improvements in disaster recovery, reliability, and swift resolution of issues raised on the helpdesk.

4.0 ADUR CAPITAL OUTTURN - ALL PORTFOLIOS

- 4.1 The capital investment programme for all Adur Portfolios was originally estimated at £9,411,170. Subsequent approvals and reprofiling of budgets to 2015/16 produced a total current budget of £9,165,150.
- 4.2 Actual expenditure in the year totalled £9,615,618, an increase of £450,468 on the current estimate, comprising of a net budget b/f from 2016/17 of £516,020 and a net underspend of £65,552. Individual Portfolio expenditure was as follows:

4.0 ADUR CAPITAL OUTTURN - ALL PORTFOLIOS

Adur District Council PORTFOLIOS	Current Estimate £	Actual Outturn £
General Fund Other Services:		
C.M. for Environment	569,140	372,727
C.M. for Health and Well-Being	38,310	18,172
C.M. for Customer Services		
- General Fund	551,520	555,530
- Adur Homes Capital Investment Prog'me	3,915,360	4,650,797
C.M. for Regeneration	1,536,660	1,389,162
C.M. for Resources	2,554,160	2,629,230
TOTAL	9,165,150	9,615,618

4.3 The Major scheme variations are listed in **Appendix 1** of this report.

4.4 Adur capital expenditure in 2015/16 was financed as follows:-

Adur District Council PORTFOLIOS	£	£
General Fund Schemes Financing:		
Prudential Borrowing	3,272,865	
Government Grants	1,510,278	
Revenue Contributions / Reserves	93,604	
S106 Contributions	70,000	
Other Contributions	10,236	
Capital Receipts	7,838	
TOTAL GENERAL FUND CAPITAL FINANCED		4,964,821
Adur Homes Capital Investment Programme Financing:		
Major Repairs Reserve	4,031,732	
Acquisition and Development Reserve	244,492	
Capital Receipts	364,439	
Revenue Contributions	10,134	
TOTAL ADUR HOMES CAPITAL FINANCED		4,650,797
TOTAL OVERALL CAPITAL FINANCED		9,615,618

4.0 ADUR CAPITAL OUTTURN - ALL PORTFOLIOS

4.5 The Joint Strategic Committee is asked to recommend that the Council approve the overall financing of the capital programme of the 2015/16 capital programme, and the utilisation of £372,277 usable capital receipts in the funding of the 2015/16 capital programme.

4.6 The remaining usable capital receipts held at 31st March, 2016 totalled £3,617,352. To be utilised as follows:

• Shoreham Renaissance	£628,917
• Affordable Housing (LASHG)	£140,476
• Housing Revenue Account – Capital Investment	£2,840,424
• Housing Renewal Grants	£4,070
• Empty Property Grants	£3,465

4.7 Proceeds from sale of assets in 2015/16 are analysed in **Appendix 3**.

4.8 Approval is requested to carry over to 2016/17 and bring forward from 2016/17 certain budgeted expenditure where spending patterns have changed since the 3rd Quarter Monitoring, as detailed in **Appendix 1**.

	Carried Forward To 2016/17 £
Executive Member Environment	116,880
Executive Member for Customer Services - General Fund	45,670
Executive Member for Health & Wellbeing	12,100
Executive Member for Regeneration	65,340
Executive Member for Resources	9,620
TOTAL CARRIED FORWARD TO 2016/17	249,610

	Brought Forward to 2015/16 £
Executive Member for Environment	14,000
Executive Member for Customer Services - General Fund - Adur Homes Capital Investment Programme	14,170 737,460
TOTAL BROUGHT FORWARD TO 2015/16	765,630
NET BROUGHT FORWARD TO 2015/16	516,020

4.0 ADUR CAPITAL OUTTURN - ALL PORTFOLIOS

4.9 The reasons for the slippage in the capital investment programme have been analysed in **Appendix 1**.

4.10 In addition to the carry forward of existing budgets to finish approved projects in 2016/17, permission is also sought to carry forward funding from the 2015/16 Capital Investment Programme overall underspend for the following:

4.11 Fishersgate Recreation Ground Play Area Improvements

The project was initially delayed by consultations with the Fishersgate Community Association to remove the temporary fencing on the south and eastern sides of the Community Centre, which resulted in the Council 'taking back' the Community Centre to enable the scheme to progress.

Funding of £30,000 was allocated from the Buildings Maintenance Reserve to fund the new fencing, landscaping and safety measures to secure the community centre. In addition to these works it was agreed to re-turf the area at a cost of £2,200 and Parks agreed to fund this from their revenue budgets. As well as these costs the Council has incurred site security expenditure estimated at £43,262 due to 'taking back' the Community Centre. This could increase by a further £8,000 per month until the site security is ceased. The total estimated overspend on the Fishersgate Play Area improvements to date is £60,790, which has been incurred on the fencing, security and landscaping elements of the scheme.

The fencing, safety measures and the main play area works completed 11th May 2016 and just a few ancillary works, signage, benches, etc. are still outstanding. Consequently the overspend will be incurred in 2016/17 and it is recommended that the overall underspend in the 2015/16 Capital Investment Programme of £47,920 is carried forward to 2016/17 to part fund the overspend, and £12,870 from the 2016/17 Capital Investment Programme contingency is allocated to fund the remainder of the overspend.

4.12 The following schemes have been identified as having financial issues at 31st March 2016:

4.13 ICT CenSus Partnership Schemes

Purchases of the 2015/16 CenSus Partnership ICT software and hardware have completed, but the replacement of essential server replacements resulted in an overspend of £37,535. However, this can be accommodated within the underspend on Adur District Council's share of the ICT Corporate Hardware budget.

4.14 Shoreham Community Centre – Extension for civic presence in Adur

The main works have completed and the final account has still to be agreed. The scheme is expected to overspend by £150,000, which can be funded from the overall underspend in the 2015/16 Capital Investment Programme.

4.0 ADUR CAPITAL OUTTURN - ALL PORTFOLIOS

4.14 Shoreham Community Centre – Extension for civic presence in Adur

The main cause of the overspend was the discovery of asbestos which cost £309,000 and additional funding was allocated to the project. In addition the following items were requested to be added to the project after the works had commenced:

- Timber sub frame works to dormers - £9,000.
- The rearrangement of the foyer offices - £24,000.
- Installation of the soak-away to meet building control requirements - £25,000.
- Installation of the security shutters to the CAB and Mezz floor - £7,000.
- Main Kitchen Floor - £3,500.
- Early replacement of Existing Calorifier - £10,000.
- Car park entrance improvements - £6,000.
- Design fee adjustments for alterations throughout the project - £15,000.
- Extension of Time covering alterations throughout the project - £39,000.

4.15 In addition to the above schemes with financial issues the following schemes have been identified as not progressing satisfactorily:

4.16 Enhancements to Lower Beach Road (Riverside) Car Park and Ferry Road Environmental Improvements

This project was initially delayed by West Sussex County Council (WSSCC) Traffic Regulation Orders (TROs), which have now been agreed and also scheme agreements with WSSCC. As a result of the delays the scheme had to be re-tendered as the previous tenders exceeded the 90 day deadline. This resulted in additional funding of £47,000 being allocated to the Lower Beach Road Car Park scheme. WSSCC have been asked to fund this additional funding.

The works are currently still on hold awaiting:

- i) Resolution of issues relating to a relinquishment of access rights.
- ii) The Environment Agency Tidal Walls Coast Protection Scheme Delivery Programme.
- iii) Possible slipway design alterations.

5.0 HRA RIGHT TO BUY CAPITAL RECEIPTS

2012/13 was the first year of the significant increase in discount for tenants introduced by the government as part of re-invigorating 'Right To Buy' (RTB). In 2015/16, 10 properties were sold. The financial impact is detailed below:-

BREAKDOWN OF RTB RECEIPTS ALLOCATION	£
Capital receipts passed to DCLG as part of pooling arrangement	598,846
Retained by the HRA	321,464
TOTAL CAPITAL RECEIPTS	920,310

* Adur Homes share of capital receipts from pooling under arrangements prior to 1st April, 2012 and which can be used for any capital expenditure is £686,247.

** Adur Homes allowable retention of capital receipts under new RTB regulations for new build is £836,226. This is subject to 30% contribution to new build that has been committed to within a 3 year time frame otherwise the receipts have to be repaid to DCLG.

6.0 WORTHING CAPITAL OUTTURN - ALL PORTFOLIOS

6.1 The Worthing capital investment programme for all Portfolios was originally estimated at £6,257,040. Subsequent approvals and reprofiling of budgets to 2016/17 produced a total current budget of £3,045,280.

6.2 Actual expenditure in the year totalled £2,372,814 a reduction of £672,466 on the revised estimate, comprising of a net slippage of £376,540 and a net underspend of £295,926. Individual Portfolio expenditure was as follows:

 PORTFOLIOS	Revised Estimate £	Actual Outturn £
General Fund Other Services:		
E.M. for Environment	1,409,450	1,070,050
E.M. for Health and Well-Being	41,000	25,430
E.M. for Customer Services		
- Housing	900,000	686,070
- Other Schemes	43,650	16,534
E.M. for Regeneration	369,510	330,768
E.M. for Resources	281,670	243,962
TOTAL AS PER CURRENT BUDGET	3,045,280	2,372,814

6.3 Major scheme variations are listed in **Appendix 2**.

6.0 WORTHING CAPITAL OUTTURN - ALL PORTFOLIOS

6.4 Worthing capital expenditure in 2015/16 was financed as follows:-

	£	£
Usable Capital Receipts		
- Housing	16,483	
- Other General Fund	573,605	
		590,088
Prudential Borrowing	705,968	
S106 Contributions	134,145	
Government Grants	669,962	
Other Contributions	60,312	
Revenue Contributions	212,339	1,782,726
TOTAL CAPITAL FINANCED		2,372,814

6.5 The Joint Strategic Committee is asked to recommend that the Council approve the overall financing of the capital programme and the utilisation of £590,088 usable capital receipts in the funding of the 2015/16 capital programme.

6.6 Approval is requested to carry over to 2016/17 and bring forward from 2016/17 certain budgeted expenditure where spending patterns have changed since the 3rd Quarter Monitoring, as detailed in **Appendix 2**.

	Carried Forward To 2016/17 £
Executive Member Environment	251,270
Executive Member for Customer Services	104,410
Executive Member for Health and Wellbeing	14,570
Executive Member for Regeneration	65,690
Executive Member for Resources	14,720
TOTAL CARRIED FORWARD TO 2016/17	450,660

	Brought Forward to 2015/16 £
Executive Member for Customer Services	2,150
Executive Member for Environment	67,650
Executive Member for Resources	4,320
TOTAL BROUGHT FORWARD TO 2015/16	74,120
NET CARRY OVER TO 2016/17	376,540

6.0 WORTHING CAPITAL OUTTURN - ALL PORTFOLIOS

6.7 The reasons for the slippage in the capital investment programme have been analysed in **Appendix 2**.

6.8 In addition to the carry forward of existing budgets to finish approved projects in 2016/17, permission is also sought to carry forward funding from the overall 2015/16 Capital Investment Programme underspend for the following:

6.9 **Creation of an unallocated budget for future schemes and contingency for overspends**

Every year there are a number of occasions when high priority capital expenditure is identified which cannot wait for the approval of the Capital Investment Programme for the following year. In addition the following schemes are currently being assessed to ascertain the scope of the works required and further funding may be required.

- i) **Crematorium Driveway works.** The current budget is for the upgrade of the ICT link, resurfacing of the ICT duct and resurfacing of the worst areas of the driveway. The original budget included a provision for the replacement of the gas main but it was subsequently decided that this work be postponed until the feasibility into the construction of a pet crematorium was completed. However, the actual size of the gas main is currently being investigated to ascertain if this is sufficient for current service requirements. If the gas main does need to be replaced additional funding will be required.
- ii) **Worthing Pier fire prevention works** - The West Sussex Fire and Safety Services have served a notice on the Authority to undertake fire and safety works on Worthing Pier. Failure to comply with this order could result in the Pier being closed and the Council being prosecuted. The current 2016/17 Capital Investment includes a budget provision of £100,000 and the Council has commissioned an assessment on the Pier's super and sub structures to identify the works required. However, the actual costs of the works are unknown and the funding required could exceed the budget.
- iii) **Durrington Cemetery provision of additional burial space** - The Environment Agency is consulting with Southern Water regarding the acceptability of the additional burial spaces. If the proposal is acceptable it is likely to require continuous ground water monitoring, which will require an agreement between the EA and Worthing Borough Council and the possibility of additional drainage. In addition the Council will need to employ a consultant to design the scheme due to capacity issues, and the final scheme costs are unknown at this stage.

As the Council has a large underspend in 2015/2016, it is recommended that a provision £250,000 is carried forward to 2016/17 for the funding of urgent capital schemes or for additional works required to capital schemes already in the 2016/17 Capital Investment Programme. These projects/additional works would still be subject to the approval of the Joint Strategic Committee.

6.0 WORTHING CAPITAL OUTTURN - ALL PORTFOLIOS

6.10 The following schemes have been identified as having financial issues at 31st March 2016:

6.11 ICT CenSus Partnership Schemes

Purchases of the 2015/16 CenSus Partnership ICT software and hardware have completed, but the replacement of essential server replacements resulted in an overspend of £37,535. However, this can be accommodated within the underspend on Worthing Borough Council's share of the ICT Corporate Hardware budget.

6.12 Public Conveniences Dome Site – DDA works and refurbishment

The scheme completed in September 2015 but was beset with site issues and delays to the works caused by the discovery of asbestos and used hypodermic needles hidden in the fabric. These delays had an additional knock on effect as the works extended into the summer holidays causing availability problems / material delivery delays.

The initial specification of works was fairly basic in quality and appearance. The site downtime caused by the above issues provided time to further consider some of the materials / fittings chosen, and their upgrade to provide better compliance to regulations, to be more aesthetically pleasing, and to be more vandal resistant. The specification also had to be varied where lead times on materials would have caused further delays or ultimately stopped the works.

Improvements included installing a larger door to the changing places room and a pivot door to the ladies disabled WC to cause less of an obstruction to other users when it opens. A shower and water heater was added to the changing places room to better assist carers with cleaning.

The initial plan was to have the changing places accessible on a radar key, but following a meeting with scope it became clear this was not the best solution and a magnetic lock and intercom was added for the beach office to control access to the facility.

Further works added were to upgrade both the internal electrics with full emergency lighting throughout and the external electrics to improve the health and safety of those using the external power supplies such as the travelling fairs. The previous power supplies were located on the roof of the dome requiring users to access this unsupervised to plug into the power. The new vandal resistant supplies are located on the external wall removing a significant fall risk.

The original budget was increased by £24,000 for the removal of asbestos but did not include a contingency sum and therefore every other additional item was an overspend.

6.0 WORTHING CAPITAL OUTTURN - ALL PORTFOLIOS

6.12 Public Conveniences Dome Site – DDA works and refurbishment

Original Budget	£130,540
Asbestos Removal	£24,000
Current Budget	£154,540

Actual Costs:

Construction	£143,186
Contractors Preliminaries/Set Up Costs	£20,397
Contractors Overheads	£12,457
Scape Fees	£1,554
Surveyors Fees	£5,000
Sundries	£6,737
	£189,332

OVERSPEND: £34,792

6.13 The following schemes have been identified as not progressing satisfactorily at 31st March 2016:

6.14 Car Parks – Grafton MSCP structural repairs

Findings from the structural and condition report have been assessed and a report will be submitted to the Joint Strategic Committee to advise members about the works to be undertaken in 2016/17.

6.15 Solar Renewable Energy Projects

Three schemes were originally approved by the Joint Strategic Committee for inclusion in the Capital Investment Programme:

- i) Portland House solar PV array.
- ii) Assembly Hall solar PV array.
- iii) Worthing Leisure Centre PVT array and water source heat pump and thermal store.

The Joint Strategic Committee recommended committing all council properties to a solar deployment programme through “Your Energy Sussex” delivery partner Carillion. The partnership contract with “Your Energy Sussex” was signed allowing solar PV schemes to begin to be developed through Carillion.

However, following a significant reduction in feed in tariff incentive rates announced by the government in autumn 2015 and enacted in January 2016, the project has been deferred pending further consideration of the new tariffs and the cost of solar panels.

6.0 WORTHING CAPITAL OUTTURN - ALL PORTFOLIOS

6.16 The remaining usable capital receipts held at 31st March, 2016 totalled £4,372,707. To be utilised as follows:

• Ring-fenced for Coast Protection	£88,800
• Ring-fenced for Affordable Housing (RTB Clawback Receipts)	£4,138,705
• Ring-fenced for Empty Property grants and loans.	£3,696
• Ring-fenced for Discretionary Housing Renovation Assistance.	£1,159
• Ring-fenced for the replacement of the Par 3 Club House in Brooklands Park	£140,347

6.17 The balance on the General Fund Capital Expenditure Reserve at 31st March, 2015 is £73,158.

6.18 Proceeds from the sale of assets in 2015/16 are analysed in **Appendix 4**.

7.0 CONCLUSION

7.1 **Adur District Council** – There was an overall underspend on the 2015/16 Capital Investment Programme of £47,920. However, an overspend in 2016/17 from the Fishersgate Recreation Ground provision of a junior play area project has been identified and it is recommended that all underspends are carried forward to 2016/17 to fund this overspend as detailed in paragraph 4.11.

7.2 **Worthing Borough Council** - There was an overall underspend on the 2015/16 Capital Investment Programme. However, available underspend of £250,000 is recommended to be carried forward to 2016/17 as a contingency for schemes currently being assessed for the scope of works likely to be required in 2016/17, as detailed in paragraph 6.9.

7.3 Both Councils have incurred considerable in year reprofiling of 2015/16 capital budgets to 2016/17 and unexpected year end slippage has also been requested. This reflects the inherent difficulty in accurately budgeting for capital schemes where, due to the complex nature of capital acquisitions and enhancements, a number of factors can affect the timing and outturn of those schemes.

7.4 In recent years there has been one significant issue that has influenced the delivery of the overall capital programme which is the impact on available engineering and surveying technical resources of significant externally funded new schemes being added into the programme at short notice. This then impacts on the delivery of the rest of the programme. This year the Councils have again been successful at bidding for significant additional resources to fund flood defence schemes. These significant schemes have to be delivered within tight timescales to lever in the external funding and so take a high priority which has inevitable consequences for the remainder of the programme. Looking ahead, the engineering and surveying team are currently identifying better approaches to dealing with peaks within the capital programme.

8.0 RECOMMENDATIONS

8.1 The Joint Strategic Committee is asked to:

- (a) note the report and outturn position for the Adur and Worthing Capital Budgets.**

8.2 The Joint Strategic Committee is asked to recommend that Adur District Council, at its Council meeting on 21st July, 2016 and Worthing Borough Council at its Council meeting on 19th July 2016:-

- (a) NOTE the overall capital final outturn for 2015/16;**
- (b) AGREE the net carry over of General Fund Capital underspends, as detailed in paragraphs 4.8, 4.10, 4.11, 6.6, 6.8, 6.9.**
- (c) APPROVE the financing of the Capital Investment Programmes, including the use of capital receipts as set out in paragraphs 4.4 and 4.5, 6.4, 6.5.**
- (d) Note the use of S106 receipts to fund the 2015/16 Capital Investment Programme, as previously approved, set out in paragraph 4.4 and 6.4.**

Local Government Act 1972

Background Papers:

Reports to the Joint Overview and Scrutiny and Joint Strategic Committee

Capital Budget 2015/16 Joint, Adur and Worthing

3rd Monitoring Capital Report Joint Strategic Committee, Adur District Councils and Worthing Borough Council

Accounts and Audit Regulations 2015

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SCHEDULE OF OTHER MATTERS

1.0 COUNCIL PRIORITY

This report deals with the whole of the Joint Committees revenue expenditure and as such contributes to the Councils' objectives

2.0 SPECIFIC ACTION PLANS

2.1 The Medium Term Financial Plan

3.0 SUSTAINABILITY ISSUES

3.1 Matter considered and no issues identified

4.0 EQUALITY ISSUES

4.1 Matter considered and no issues identified

5.0 COMMUNITY SAFETY ISSUES (SECTION 17)

5.1 Matter considered and no issues identified

6.0 HUMAN RIGHTS ISSUES

6.1 Matter considered and no issues identified

7.0 REPUTATION

7.1 Matter considered and no issues identified

8.0 CONSULTATIONS

8.1 Matter considered and no issues identified

9.0 RISK ASSESSMENT

9.1 Matter considered and no issues identified

10.0 HEALTH and SAFETY ISSUES

10.1 Matter considered and no issues identified

11.0 PROCUREMENT STRATEGY

11.1 Matter considered and no issues identified

12.0 PARTNERSHIP WORKING

12.1 This report contains details of the outturn for the Adur and Worthing Partnership.

12.2 Contained within accounts of both Councils is the relevant share of the Adur and Worthing Partnership arrangements.

ADUR DISTRICT COUNCIL FINAL ACCOUNTS 2015/16
CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE

Scheme	Variations		Analysis of Slippage Carried Forward to and (Brought Forward) from 2016/2017						
	2015/2016 (Under-spend)/ Overspend £	Slippage C/F (Budget B/F) £	1 Outside the Council's control £	2 Scheme expanded requiring additional resources £	3 Internal delays* £	4 Negotiations required with other interested parties £	5 Works completed in advance of budget profile £	6 Budget B/F from 2016/2017 for 2015/ 2016 works £	7 TOTAL £
CABINET MEMBER FOR CUSTOMER SERVICES Housing Disabled Facilities Grants These grants are mandatory and the Council has to approve all eligible grants. All approvals are for 12 months and works can be undertaken at any time in this period. The demand for these grants has increased in 2015/2016, resulting in an overspend which has been funded by bringing forward budget from 2016/2017. Demand is anticipated to also increase in 2016/2017. However, the Council has received an increased Better Care Fund Allocation of £511,693 and this should be sufficient to fund all grant applications in 2016/2017.	13,530	(13,530)						(13,530)	(13,530)
Empty Property Grants and Loans Works are on-going and slippage is requested for the following: i) Two Adur properties which are currently under-going works in default following the expiration and non compliance of notices served on them. ii) A second possible joint funded project with the YMCA which is awaiting details.	(30,268)	30,270			30,270				30,270

ADUR DISTRICT COUNCIL FINAL ACCOUNTS 2015/16
CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE

Scheme	Variations		Analysis of Slippage Carried Forward to and (Brought Forward) from 2016/2017						
	2015/2016 (Under-spend)/ Overspend £	Slippage C/F (Budget B/F) £	1 Outside the Council's control £	2 Scheme expanded requiring additional resources £	3 Internal delays* £	4 Negotiations required with other interested parties £	5 Works completed in advance of budget profile £	6 Budget B/F from 2016/2017 for 2015/ 2016 works £	7 TOTAL £
CABINET MEMBER FOR CUSTOMER SERVICES (Continued) Information and Communications Technology Contribution to CenSus Partnership Schemes 2015/16 Schemes complete. Overspend resulted from essential server replacements which has been offset by the underspend on the Corporate ICT hardware budget.	37,535								
Leisure Trust Schemes Lancing Leisure Centre - Car park extension The funding for the car park extension (including new lighting) was agreed by the Council in December 2015, to be added to the existing budget provision for car park lighting. Preparatory works have been completed in 2015/2016 and planning application work commenced April 2016 for the car park to be extended in 2016/2017.	(15,400)	15,400		15,400					15,400

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CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE

Scheme	Variations		Analysis of Slippage Carried Forward to and (Brought Forward) from 2016/2017						
	2015/2016 (Under-spend)/ Overspend £	Slippage C/F (Budget B/F) £	1 Outside the Council's control £	2 Scheme expanded requiring additional resources £	3 Internal delays* £	4 Negotiations required with other interested parties £	5 Works completed in advance of budget profile £	6 Budget B/F from 2016/2017 for 2015/ 2016 works £	7 TOTAL £
CABINET MEMBER FOR CUSTOMER SERVICES (Continued) Adur Homes Capital Investment Programme Overall the programme progressed well in 2015/2016 with some schemes exceeding the original anticipated spend and other schemes being deferred to 2016/2017, resulting in an overall overspend. Budget of £737,460 has been b/f from 2016/17 to fund the overspend on the following schemes: i) Disability Adaptations for Council Dwellings. This is a demand led scheme and the Council has a mandatory requirement to provide disabled adaptations where required. ii) The accelerated Decent Homes Programme. In 2015/2016 the Council has refurbished or installed 261 kitchens and 230 bathrooms, and in total 282 households have benefited from refurbishment works to their kitchen and/or bathroom since April 2015. iii) Boiler and Central Heating Replacement Programme. This is a demand led scheme resulting from boiler failures and there has been an unprecedented demand in 2015/2016.	735,437	(737,460)	(368,730)				(368,730)		(737,460)

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CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE

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CABINET MEMBER FOR CUSTOMER SERVICES (Continued)									
Miscellaneous Minor Variations	(1,387)	(640)					(640)		(640)
TOTAL - Customer Services	739,447	(705,960)	(368,730)	15,400	30,270	-	(369,370)	(13,530)	(705,960)
Slippage C/f to 2016/17	45,670								
Budget B/f from 2016/17	(751,630)								
Net (Underspend)/Overspend	33,487								

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CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE

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CABINET MEMBER FOR THE ENVIRONMENT									
Allotments									
<i>Meads Allotment Site - Refurbishment of land drainage pipework</i>	(11,921)								
Works completed July 2015 and were not as extensive as originally budgeted for resulting in an underspend.									
Car Parks									
<i>Lower Beach (Riverside) enhancements</i>	(18,889)	18,890				18,890			18,890
The scheme is to be implemented alongside the Ferry Road improvements. The project has been delayed by WSCC Traffic Regulation Orders and agreements with WSCC. WSCC have now agreed the TROs. As a result of the delays the scheme had to be re-tendered as the previous tenders exceeded the 90 day deadline and additional funding of £47,000 has been added to the budget. WSCC have been requested to fund this overspend. The works are currently on hold awaiting:									
i) Resolution of issues relating to a relinquishment of access rights.									
ii) Environment Agency tidal walls scheme delivery programme.									
iii) Possible slipway design alterations.									

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) Foreshore <i>Beach Huts - Purchase and installation of new huts</i> Planning have been consulted and there are no available spaces to build beach huts. Budget declared as an underspend.	(20,000)								
<i>Shoreham Beach - Extension of existing boardwalk path on Shoreham Beach to improve access to the beach</i> Works completed September 2015. Provision for unforeseen works was not required resulting in an underspend.	(11,514)								
Parks <i>Travellers Exclusion Measures 2015/2016</i> Works completed at Sompting Recreation Ground, Halewick Lane, Lancing Ring, Mill Hill and Adur Recreation Ground. Underspend has arisen from the provision for works at Southwick Green not being required as travellers can be quickly moved on to the new transit site in Chichester.	(52,879)								-

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CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) Play Areas <i>Fishersgate Recreation Ground - Provision of a junior play area</i> The project was initially delayed by consultations with the Fishersgate Community Association to remove the temporary fencing on the south and eastern sides of the Community Centre, which resulted in the Council 'taking back' the Community Centre to enable the scheme to progress. Additional funding of £32,020 was allocated to fund the new fencing, landscaping and safety measures to secure the community centre. As well as these costs the Council has incurred site security expenditure estimated at £43,262 due to 'taking back' the Community Centre. The total estimated overspend on the Fishersgate Play Area improvements to date is £60,790, which has mainly been incurred on the fencing, security and landscaping elements of the scheme.	(19,966)	67,890				67,890			67,890

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) <i>Fishersgate Recreation Ground - Provision of a junior play area (Continued)</i> <p>The fencing, safety measures and the main play area works completed 11th May 2016 and just a few ancillary works, signage, benches, etc. are still outstanding. Consequently the overspend will be incurred in 2016/17 and it is recommended that the overall underspend in the 2015/16 Capital Investment Programme of £47,920 is carried forward to 2016/17 to part fund the overspend, and £12,870 from the 2016/17 Capital Investment Programme contingency is allocated to fund the remainder of the overspend.</p>									
Street Lighting Enhancements to WSCC lighting in Conservation Areas or near Heritage Sites <p>Works scheduled for The Green, Southwick and will be undertaken by WSCC's contractor SSE. However, the scheme has been delayed by completion of the scheme design by SSE and works will now be undertaken in 2016/2017.</p>	(30,000)	30,000	30,000						30,000

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CABINET MEMBER FOR THE ENVIRONMENT (Continued)									
Miscellaneous Minor Variations	(31,244)	100	100						100
TOTAL - Environment	(196,413)	116,880	30,100	-	-	86,780	-	-	116,880
Slippage C/f to 2016/17	116,880								
Budget B/f from 2016/17	(14,000)								
Net (Underspend)/Overspend	(93,533)								

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CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE

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	2015/2016 (Under-spend)/ Overspend £	Slippage C/F (Budget B/F) £	1 Outside the Council's control £	2 Scheme expanded requiring additional resources £	3 Internal delays* £	4 Negotiations required with other interested parties £	5 Works completed in advance of budget profile £	6 Budget B/F from 2016/2017 for 2015/ 2016 works £	7 TOTAL £
CABINET MEMBER FOR HEALTH AND WELLBEING									
Miscellaneous Minor Variations	(20,138)	12,100	6,460		5,640				12,100
TOTAL - Health & Well-Being	(20,138)	12,100	6,460	-	5,640	-	-	-	12,100
Slippage C/f to 2016/17	12,100								
Budget B/f from 2016/17	-								
Net (Underspend)/Overspend	(8,038)								

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CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE

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CABINET MEMBER FOR REGENERATION Coast Protection Works <i>Adur Beach Management Plan - Preliminary Study for the Rivers Arun to Adur to advise works required over the next 4 years</i> Study profiled over 2 years 2015/2016 and 2016/2017. Asset condition survey currently being undertaken which will inform the study.	(16,500)	16,500			16,500				16,500
<i>Southwick Beach repairs to coast protection defences (Funded from Government's Recovery Support Grant)</i> Works completed in November 2015, funded by a grant from the Environment Agency.	(61,269)								
Regeneration <i>Shoreham Harbour Projects approved by the Shoreham Harbour Project Board (Funded from the Shoreham Harbour Growth Point Grant)</i> The following schemes were approved by the Shoreham Harbour Project Board for funding in 2015/2016:	(40,000)	40,000			40,000				40,000

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CABINET MEMBER FOR REGENERATION (Continued) Regeneration (Continued) Shoreham Harbour Projects approved by the Shoreham Harbour Project Board (Funded from the Shoreham Harbour Growth Point Grant) (Continued) i) Contribution of £10,000 to Fishersgate Play Area improvements. The scheme is in progress and the grant will be claimed in 2016/2017. ii) Contribution of £42,500 to the Ferry Road Regeneration Scheme. There are various issues to be resolved before the scheme can commence, and the grant is likely to be claimed in 2016/2017 iii) Contribution of £50,000 for an education facility. There is no specific project in progress and this funding is to be carried forward to future years. iv) Contribution of £75,000 to a A259 green corridor which includes a project at Wharf Road. Design work needs to be undertaken before any schemes commence as some land might be required for transport schemes.									

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CABINET MEMBER FOR REGENERATION (Continued)									
Miscellaneous Minor Variations	(29,729)	8,840			5,000	3,840			8,840
TOTAL - Regeneration	(147,499)	65,340	-	-	61,500	3,840	-	-	65,340
Slippage C/f to 2016/17	65,340								
Budget B/f from 2016/17	-								
Net (Underspend)/Overspend	(82,159)								

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CABINET MEMBER FOR RESOURCES Information and Communications Technology Corporate hardware and infrastructure replacement programme 2015/2016 projects: 1. Data Centre Air Conditioning replacement - Complete. 2. Proprint Upgrade - Complete. 3. WAN - Complete. 4. ICT hardware / infrastructure replacements: IPADs for Heads of Services, switch replacements, purchase of telephony headsets for new system and ICT works at the Shoreham Centre. Underspend used to offset the overspend on the CenSus budget resulting from essential server replacements.	(39,313)	1,780			1,780				1,780

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	2015/2016 (Under-spend)/ Overspend £	Slippage C/F (Budget B/F) £	1 Outside the Council's control £	2 Scheme expanded requiring additional resources £	3 Internal delays* £	4 Negotiations required with other interested parties £	5 Works completed in advance of budget profile £	6 Budget B/F from 2016/2017 for 2015/ 2016 works £	7 TOTAL £
CABINET MEMBER FOR RESOURCES (Continued) Information and Communications Technology (Continued) Electronic Document and Records Management System Phase 2 (Partnership scheme with Worthing Borough Council) No further roll out of I@Work is planned pending a decision on the direction the Councils wish to take going forwards in terms of the new platforms being applied - Matsoft/Salesforce.	(12,290)								
Properties Shoreham Community Centre - Extension to building to provide a civic presence in Shoreham Practical completion has been received. The final account has still to be agreed, but the scheme is expected to overspend by approximately £150,000 which can be accommodated within the overall capital programme outturn. Signage works completed in April 2016.	149,668	800			800				800

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CABINET MEMBER FOR RESOURCES (Continued)									
Properties (Continued)									
Shoreham Community Centre - Extension to building to provide a civic presence in Shoreham (Continued)									
The main cause of the overspend was the discovery of asbestos which cost £309,000 to remove. Additional resources were allocated for the estimated cost of the removal. Also additional works were requested which were not included in the budget.									
Miscellaneous Minor Variations	(22,995)	7,040			7,040				7,040
TOTAL - Resources	75,070	9,620	-	-	9,620	-	-	-	9,620
Slippage C/f to 2016/17	9,620								
Budget B/f from 2016/17	-								
Net (Underspend)/Overspend	84,690								
TOTALS - ALL CABINETS	450,468	(502,020)	(332,170)	15,400	107,030	90,620	(369,370)	(13,530)	(502,020)
Slippage C/f to 2016/17	249,610								
Budget B/f from 2016/17	(765,630)								
Net (Underspend)/Overspend	(65,552)								

* Internal delays can result from a number of factors, e.g. re-prioritisation of work priorities due to the emergence of new priority schemes.

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	2015/16 (Under- spend)/ Overspend £	Slippage C/F (Budget B/F) £	1 Outside the Council's control £	2 Change in scheme site required £	3 Internal delays* £	4 Additional works added to original scheme £	5 Works completed in advance of budget profile £	6 Works funded from revenue resources £	7 TOTAL £
CABINET MEMBER FOR CUSTOMER SERVICES Housing Disabled Facilities Grants These grants are mandatory and the Council has to approve all eligible grants. All approvals are for 12 months and works can be undertaken at any time in this period. The demand for these grants has continued to reduce in 2015/2016. In addition the Council has received an increased Better Care Fund allocation for 2016/2017 which is forecast to be sufficient to fund outstanding commitments at 31 March 2016 and all grant allocations in 2016/2017. Therefore no carry forward of budget is requested.	(138,787)								
Empty Property Grants and Loans to bring empty properties back into use Works are on-going. Slippage of £50,000 is requested for work on a 10 unit project in Grafton Road and for further grants and loans in 2016/2017.	(59,621)	59,620			59,620				59,620

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CABINET MEMBER FOR CUSTOMER SERVICES (Continued)									
Housing (Continued)									
Home Repair Assistance Grants This scheme is demand led and grant approvals are for 3-12 months and can be taken up at any time in this period. Slippage of £15,520 requested to fund outstanding commitments of £6,099 and an anticipated increased demand in 2016/2017.	(15,523)	15,520	15,520						15,520
Theatres									
Pavilion Audio Equipment Replacement This scheme is on hold whilst other Pavilion Theatre upgrades are taking place so that the equipment can be matched with the new layout. The replacement is anticipated to complete by March 2017.	(20,000)	20,000			20,000				20,000
Miscellaneous Minor Variations	(7,116)	7,120			9,270		(2,150)		7,120
TOTAL - Customer Services	(241,046)	102,260	15,520	-	88,890	-	(2,150)	-	102,260
Slippage C/f to 2016/17	104,410								
Budget B/f from 2016/17	(2,150)								
Net (Underspend)/Overspend	(138,786)								

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CABINET MEMBER FOR THE ENVIRONMENT Beach House Park <i>New Pavilion - Refurbishment of changing facilities</i> The main refurbishment works completed in 2015/2016. Snagging and other minor works to be undertaken at the beginning of 2016/2017.	(11,677)	11,680			11,680				11,680
Car Parks <i>Multi Storey Car Parks - Renewal of CCTV</i> Tender documents are being drafted for the renewal of the CCTVs in 2016/2017 and the budget was reprofiled to 2016/2017. However, ICT switches needed to be replaced in 2015/2016 and budget has been brought forward to fund this work.	14,886	(14,890)					(14,890)		(14,890)
Car Parks <i>Surface Car Parks - Replacement of pay and display equipment</i> The equipment has been installed at a lower price than originally budgeted.	(15,485)								

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) Cemeteries <i>Durrington Cemetery - Provision of additional burial spaces</i> The Environment Agency is consulting with Southern Water regarding the acceptability of the additional burial spaces. If the proposal is acceptable it is likely to require continuous ground water monitoring and will require an agreement between the Environment Agency and Worthing Borough Council. Proposed infrastructure to be considered for staged construction in case the contamination increase is realised and burials are stopped.	(55,380)	55,380	55,380						55,380
Crematorium <i>Provision of a car parking surface for the overflow car park</i> Scheme to be progressed summer 2016 around the service requirements of the crematorium when the overflow car park is least likely to be required.	(26,000)	26,000			26,000				26,000

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) Field Place Car Park Extension The main construction works completed in 2015/2016. Shrub planting by the Parks Section to be undertaken in 2016/2017.	(27,411)	27,410			27,410				27,410
Grounds Maintenance Replacement of operational vehicles Vehicles were replaced in 2015/2016. Underspend resulted from competitive prices being obtained.	(14,171)								
Public Conveniences DDA compliance and refurbishment of the Dome Public Conveniences The scheme completed in September 2015 and overspent by £34,792. The project was beset with site issues and delays to the works caused by the discovery of asbestos and used hypodermic needles hidden in the fabric. These delays had an additional knock on effect as the works extended into the summer holidays causing availability problems / material delivery delays.	34,792								

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) Public Conveniences (Continued) DDA compliance and refurbishment of the Dome Public Conveniences (Continued) The initial specification of works was fairly basic in quality and appearance. The site downtime caused by the above issues provided time to further consider some of the materials / fittings chosen, and their upgrade to provide better compliance to regulations, to be more aesthetically pleasing, and to be more vandal resistant. The specification also had to be varied where lead times on materials would have caused further delays or ultimately stopped the works. Improvements included installing a larger door to the changing places room and a pivot door to the ladies disabled WC to cause less of an obstruction to other users when it opens. A shower and water heater was added to the changing places room to better assist carers with cleaning. Other improvements included a magnetic lock and intercom so that access could be controlled by the beach office and upgrades to the electrics.									

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) Public Conveniences (Continued) <i>Improvement works at Beach House Park and the Guildbourne Centre Sites</i> Refurbishment of the public convenience at Beach House Park complete. Remaining budget requested to be carried forward for improvement works in 2016/2017 at a site to be agreed with the Executive Member instead of the Guildbourne Centre; it is proposed to provide a fully DDA compliant facility at the Guildbourne Centre, which will require a larger budget and a capital bid is to be submitted in 2016/2017 for this scheme.	(11,362)	11,360		11,360					11,360
Parks and Open Spaces <i>Homefield Park - Improvements to Skate Park to include an improved surface and the provision of a range of features/ramps to encourage a wider range of users</i> Timescales for approval, design and tendering meant that construction works had to be phased after the winter. Works have commenced on site and are anticipated to complete June 2016.	(57,500)	57,500			57,500				57,500

WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2015/16
CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE

Scheme	Variations		Analysis of Slippage Carried Forward to and (Brought Forward) from 2015/2016						
	2015/16 (Under- spend)/ Overspend £	Slippage C/F (Budget B/F) £	1 Outside the Council's control £	2 Change in scheme site required £	3 Internal delays* £	4 Additional works added to original scheme £	5 Works completed in advance of budget profile £	6 Works funded from revenue resources £	7 TOTAL £
CABINET MEMBER FOR THE ENVIRONMENT (Continued) Parks and Open Spaces (Continued) Pond Lane Recreation Ground - Pavilion roof renewal Works completed May 2015. Additional funding allocated was not required resulting in an underspend.	(10,000)								
Pond Lane Recreation Ground and Homefield Park - Provision of outdoor fitness equipment Equipment has been installed at Pond Lane. The original budget was to provide equipment alongside the Waterwise Play Area. However this was not a feasible option and it has been agreed that the budget would be used to provide outdoor fitness equipment at Homefield Park. The works will be undertaken in 2016/2017.	(31,298)	31,300		31,300					31,300

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) Worthing Leisure Centre Replacement of astroturf and conversion of the area into 6 pitches, upgrade the current changing area and install floodlighting The scheme has completed. The actual cost of replacing the astroturf and conversion of the pitches was less than the original budget. Some of the underspend was used to extend the car park to absorb the increase in parking required from this scheme.	(46,589)								
Miscellaneous Minor Variations	(82,205)	(22,120)			30,640		(4,260)	(48,500)	(22,120)
TOTAL - Environment	(339,400)	183,620	55,380	42,660	153,230	-	(19,150)	(48,500)	183,620
Slippage C/f to 2016/17	251,270								
Budget B/f from 2016/17	(67,650)								
Net (Underspend)/Overspend	(155,780)								

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CABINET MEMBER FOR HEALTH AND WELLBEING									
Public Health									
Asbestos removal from Council buildings The budget has been allocated to the removal of asbestos from the Town Hall roof space. Costs are awaited for remedial works in 2016/2017.	(13,170)	13,170			13,170				13,170
Miscellaneous Minor Variations	(2,400)	1,400			1,400				1,400
TOTAL - Health, Safety & Well-Being	(15,570)	14,570	-	-	14,570	-	-	-	14,570
Slippage C/f to 2016/17	14,570								
Budget B/f from 2016/17	-								
Net (Underspend)/Overspend	(1,000)								

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CABINET MEMBER FOR REGENERATION Regeneration Colonnade House - Refurbishment of building to provide artists studios <p>The brand new replacement 1st, 2nd and 3rd floor windows were installed in April 2016. The original plan for the building project was only to refurbish the original windows, but following serious vandalism by squatters who broke into the building rendered this plan as financially unviable. The manufacturing process in producing curved frames and glass to match the curved facade of the building is not only very specialised but also very complicated and there are not many firms around who offer this specialised service. Colonnade House is of historical interest to Worthing town and therefore planning protection insisted that any new windows matched the old window profile exactly. As the windows could not be purchased off the shelf the project incurred further unforeseen delays.</p> (Continued/...)	(16,692)	63,690				63,690			63,690

WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2015/16
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CABINET MEMBER FOR REGENERATION (Continued) Regeneration Colonnade House - Refurbishment of building to provide artists studios (Continued) Once the window works are concluded the external scaffolding can be removed. This will enable access for contractors to install the new shop front at ground level. The gallery space will then be decorated and new flooring laid. The rest of the internal refit to the remaining areas of the building has been completed and it is anticipated that the facility will be opened in June 2016.									
Worthing Pier Replacement of timber decking Works completed in previous years. The contractor went into liquidation last year and the Council has not been invoiced for this work.	(20,000)								
Miscellaneous Minor Variations	(2,050)	2,000			2,000				2,000
TOTAL - Regeneration	(38,742)	65,690	-	-	2,000	63,690	-	-	65,690
Slippage C/f to 2016/17	65,690								
Budget B/f from 2016/17	-								
Net (Underspend)/Overspend	26,948								

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CABINET MEMBER FOR RESOURCES Information and Communications Technology Contribution to CenSus Partnership Schemes 2015/16 Schemes complete. Overspend resulted from essential server replacements which has been offset by the underspend on the Corporate ICT hardware budget.	37,535								
Corporate hardware/infrastructure replacement programme 1. Data Centre Air Conditioning replacement complete. 2. Proprint Upgrade - Complete. 3. WAN - Complete. 4. ICT hardware / infrastructure replacements: IPADs for Heads of Services, switch replacements, purchase of telephony headsets for new system and ICT works at the Shoreham Centre. Underspend used to offset the overspend on the CenSus budget resulting from essential server replacements.	(44,320)	6,780			6,780				6,780

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CABINET MEMBER FOR RESOURCES (Continued)									
Information and Communications Technology (Continued)									
Electronic Document and Records System									
No further roll out of I@Work is planned pending a decision on the direction the Councils wish to take going forwards in terms of the new platforms being applied - Matsoft/Salesforce.	(13,855)								
Miscellaneous Minor Variations	(17,068)	3,620			7,940		(4,320)		3,620
TOTAL - Resources	(37,708)	10,400	-	-	14,720	-	(4,320)	-	10,400
Slippage C/f to 2015/16	14,720								
Budget B/f from 2015/16	(4,320)								
Net (Underspend)/Overspend	(27,308)								
TOTALS - ALL CABINETS	(672,466)	376,540	70,900	42,660	273,410	63,690	(25,620)	(48,500)	376,540
Slippage C/f to 2016/17	450,660								
Budget B/f from 2016/17	(74,120)								
Net (Underspend)/Overspend	(295,926)								

* Internal delays can result from a number of factors, e.g. re-prioritisation of work priorities due to the emergence of new priority schemes.

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CABINET MEMBER FOR CUSTOMER SERVICES Housing Disabled Facilities Grants These grants are mandatory and the Council has to approve all eligible grants. All approvals are for 12 months and works can be undertaken at any time in this period. The demand for these grants has continued to reduce in 2015/2016. In addition the Council has received an increased Better Care Fund allocation for 2016/2017 which is forecast to be sufficient to fund outstanding commitments at 31 March 2016 and all grant allocations in 2016/2017. Therefore no carry forward of budget is requested.	(138,787)								
Empty Property Grants and Loans to bring empty properties back into use Works are on-going. Slippage of £50,000 is requested for work on a 10 unit project in Grafton Road and for further grants and loans in 2016/2017.	(59,621)	59,620			59,620				59,620

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CABINET MEMBER FOR CUSTOMER SERVICES (Continued)									
Housing (Continued)									
Home Repair Assistance Grants This scheme is demand led and grant approvals are for 3-12 months and can be taken up at any time in this period. Slippage of £15,520 requested to fund outstanding commitments of £6,099 and an anticipated increased demand in 2016/2017.	(15,523)	15,520	15,520						15,520
Theatres									
Pavilion Audio Equipment Replacement This scheme is on hold whilst other Pavilion Theatre upgrades are taking place so that the equipment can be matched with the new layout. The replacement is anticipated to complete by March 2017.	(20,000)	20,000			20,000				20,000
Miscellaneous Minor Variations	(7,116)	7,120			9,270		(2,150)		7,120
TOTAL - Customer Services	(241,046)	102,260	15,520	-	88,890	-	(2,150)	-	102,260
Slippage C/f to 2016/17	104,410								
Budget B/f from 2016/17	(2,150)								
Net (Underspend)/Overspend	(138,786)								

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CABINET MEMBER FOR THE ENVIRONMENT Beach House Park <i>New Pavilion - Refurbishment of changing facilities</i> The main refurbishment works completed in 2015/2016. Snagging and other minor works to be undertaken at the beginning of 2016/2017.	(11,677)	11,680			11,680				11,680
Car Parks <i>Multi Storey Car Parks - Renewal of CCTV</i> Tender documents are being drafted for the renewal of the CCTVs in 2016/2017 and the budget was reprofiled to 2016/2017. However, ICT switches needed to be replaced in 2015/2016 and budget has been brought forward to fund this work.	14,886	(14,890)					(14,890)		(14,890)
Car Parks <i>Surface Car Parks - Replacement of pay and display equipment</i> The equipment has been installed at a lower price than originally budgeted.	(15,485)								

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) Cemeteries <i>Durrington Cemetery - Provision of additional burial spaces</i> The Environment Agency is consulting with Southern Water regarding the acceptability of the additional burial spaces. If the proposal is acceptable it is likely to require continuous ground water monitoring and will require an agreement between the Environment Agency and Worthing Borough Council. Proposed infrastructure to be considered for staged construction in case the contamination increase is realised and burials are stopped.	(55,380)	55,380	55,380						55,380
Crematorium <i>Provision of a car parking surface for the overflow car park</i> Scheme to be progressed summer 2016 around the service requirements of the crematorium when the overflow car park is least likely to be required.	(26,000)	26,000			26,000				26,000

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) Field Place Car Park Extension The main construction works completed in 2015/2016. Shrub planting by the Parks Section to be undertaken in 2016/2017.	(27,411)	27,410			27,410				27,410
Grounds Maintenance Replacement of operational vehicles Vehicles were replaced in 2015/2016. Underspend resulted from competitive prices being obtained.	(14,171)								
Public Conveniences DDA compliance and refurbishment of the Dome Public Conveniences The scheme completed in September 2015 and overspent by £34,792. The project was beset with site issues and delays to the works caused by the discovery of asbestos and used hypodermic needles hidden in the fabric. These delays had an additional knock on effect as the works extended into the summer holidays causing availability problems / material delivery delays.	34,792								

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) Public Conveniences (Continued) DDA compliance and refurbishment of the Dome Public Conveniences (Continued) The initial specification of works was fairly basic in quality and appearance. The site downtime caused by the above issues provided time to further consider some of the materials / fittings chosen, and their upgrade to provide better compliance to regulations, to be more aesthetically pleasing, and to be more vandal resistant. The specification also had to be varied where lead times on materials would have caused further delays or ultimately stopped the works. Improvements included installing a larger door to the changing places room and a pivot door to the ladies disabled WC to cause less of an obstruction to other users when it opens. A shower and water heater was added to the changing places room to better assist carers with cleaning. Other improvements included a magnetic lock and intercom so that access could be controlled by the beach office and upgrades to the electrics.									

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) Public Conveniences (Continued) Improvement works at Beach House Park and the Guildbourne Centre Sites Refurbishment of the public convenience at Beach House Park complete. Remaining budget requested to be carried forward for improvement works in 2016/2017 at a site to be agreed with the Executive Member instead of the Guildbourne Centre; it is proposed to provide a fully DDA compliant facility at the Guildbourne Centre, which will require a larger budget and a capital bid is to be submitted in 2016/2017 for this scheme.	(11,362)	11,360		11,360					11,360
Parks and Open Spaces Homefield Park - Improvements to Skate Park to include an improved surface and the provision of a range of features/ramps to encourage a wider range of users Timescales for approval, design and tendering meant that construction works had to be phased after the winter. Works have commenced on site and are anticipated to complete June 2016.	(57,500)	57,500			57,500				57,500

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CABINET MEMBER FOR THE ENVIRONMENT (Continued) Parks and Open Spaces (Continued) Pond Lane Recreation Ground - Pavilion roof renewal Works completed May 2015. Additional funding allocated was not required resulting in an underspend.	(10,000)								
Pond Lane Recreation Ground and Homefield Park - Provision of outdoor fitness equipment Equipment has been installed at Pond Lane. The original budget was to provide equipment alongside the Waterwise Play Area. However this was not a feasible option and it has been agreed that the budget would be used to provide outdoor fitness equipment at Homefield Park. The works will be undertaken in 2016/2017.	(31,298)	31,300		31,300					31,300

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Miscellaneous Minor Variations	(82,205)	(22,120)			30,640		(4,260)	(48,500)	(22,120)
TOTAL - Environment	(339,400)	183,620	55,380	42,660	153,230	-	(19,150)	(48,500)	183,620
Slippage C/f to 2016/17	251,270								
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CABINET MEMBER FOR HEALTH AND WELLBEING									
Public Health									
Asbestos removal from Council buildings The budget has been allocated to the removal of asbestos from the Town Hall roof space. Costs are awaited for remedial works in 2016/2017.	(13,170)	13,170			13,170				13,170
Miscellaneous Minor Variations	(2,400)	1,400			1,400				1,400
TOTAL - Health, Safety & Well-Being	(15,570)	14,570	-	-	14,570	-	-	-	14,570
Slippage C/f to 2016/17	14,570								
Budget B/f from 2016/17	-								
Net (Underspend)/Overspend	(1,000)								

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Worthing Pier Replacement of timber decking Works completed in previous years. The contractor went into liquidation last year and the Council has not been invoiced for this work.	(20,000)								
Miscellaneous Minor Variations	(2,050)	2,000			2,000				2,000
TOTAL - Regeneration	(38,742)	65,690	-	-	2,000	63,690	-	-	65,690
Slippage C/f to 2016/17	65,690								
Budget B/f from 2016/17	-								
Net (Underspend)/Overspend	26,948								

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Corporate hardware/infrastructure replacement programme 1. Data Centre Air Conditioning replacement complete. 2. Proprint Upgrade - Complete. 3. WAN - Complete. 4. ICT hardware / infrastructure replacements: IPADs for Heads of Services, switch replacements, purchase of telephony headsets for new system and ICT works at the Shoreham Centre. Underspend used to offset the overspend on the CenSus budget resulting from essential server replacements.	(44,320)	6,780			6,780				6,780

WORTHING BOROUGH COUNCIL FINAL ACCOUNTS 2015/16
CAPITAL OUTTURN - DETAILS OF MAJOR VARIATIONS TO BUDGET AND ANALYSIS OF SLIPPAGE

Scheme	Variations		Analysis of Slippage Carried Forward to and (Brought Forward) from 2015/2016						
	2015/16 (Under- spend)/ Overspend £	Slippage C/F (Budget B/F) £	1 Outside the Council's control £	2 Change in scheme site required £	3 Internal delays* £	4 Additional works added to original scheme £	5 Works completed in advance of budget profile £	6 Works funded from revenue resources £	7 TOTAL £
CABINET MEMBER FOR RESOURCES (Continued) Information and Communications Technology (Continued) Electronic Document and Records System No further roll out of I@Work is planned pending a decision on the direction the Councils wish to take going forwards in terms of the new platforms being applied - Matsoft/Salesforce.	(13,855)								
Miscellaneous Minor Variations	(17,068)	3,620			7,940		(4,320)		3,620
TOTAL - Resources	(37,708)	10,400	-	-	14,720	-	(4,320)	-	10,400
Slippage C/f to 2015/16	14,720								
Budget B/f from 2015/16	(4,320)								
Net (Underspend)/Overspend	(27,308)								
TOTALS - ALL CABINETS	(672,466)	376,540	70,900	42,660	273,410	63,690	(25,620)	(48,500)	376,540
Slippage C/f to 2016/17	450,660								
Budget B/f from 2016/17	(74,120)								
Net (Underspend)/Overspend	(295,926)								

* Internal delays can result from a number of factors, e.g. re-prioritisation of work priorities due to the emergence of new priority schemes.



FINAL ACCOUNTS 2015/16		
Analysis of Capital Receipts		
	£	£
A. GENERAL FUND		
1. Grant Repayments:		
Housing Renewal Grants	4,070	
Empty Property Grants	3,465	
		7,535
B. HOUSING REVENUE ACCOUNT		
1. Council House Sales:		
Houses and Flats	920,310	
2. Loan Repayments:		
Council House Mortgages	1,504	
3. Less Pooling Requirement	(598,846)	322,968
TOTAL CAPITAL RECEIPTS		330,503

FINAL ACCOUNTS 2015/16		
Analysis of Capital Receipts		
	£	£
A. GENERAL FUND		
1. Sales of Land and Other Assets*:		
Rampion Offshore Wind Farm Leasehold Consideration	142,342	
Sea Place Overage Payments	571,610	
		713,952
B. HOUSING RECEIPTS (RINGFENCED)		
2. Loan Repayments:		
Council House Mortgages	413	
Housing Act Advances	35	
3. Housing Grant Repayments:		
Grant Repayments	1,159	
		1,608
TOTAL CAPITAL RECEIPTS		715,560
*Sale of Land and Other Assets:		
The Council has exchanged contracts for the sale of the Aquarena but the sale is subject to Planning Permission.		