



ADUR & WORTHING
COUNCILS

Application form: Joint Independent Remuneration Panel

Please read the terms and conditions overleaf
Please complete in BLOCK CAPITALS

If you wish to be considered for appointment as a Member of the Joint Independent Remuneration Panel (JIRP) please complete the following form. Please continue on a separate page if you wish to expand upon your answers to the questions.

All information provided will be treated in the strictest confidence and will only be used for the purposes of selection.

If you have any questions about this form please contact:

Chris Cadman-Dando, Democratic Services Officer:

chris.cadman-dando@adur-worthing.gov.uk 01903 221364

Please return completed forms to:

Democratic Services, Adur & Worthing Councils, Town Hall, Chapel Road, Worthing, BN11 1HA
or Democratic.services@adur-worthing.gov.uk

Your details:	
Title	
Forename(s)	
Surname	
Address	
Phone Number	
E-mail Address	

Qualifications, experience and expertise:

Please list below any relevant qualifications you hold, as well as any previous experience or skills and expertise you have, which you believe would be of benefit to the work of the panel.

(the box below will expand to take all your information, or continue on a separate sheet if handwriting)

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Additional information:

Please give your reasons for wishing to be considered for appointment, as well as any other information you may wish to provide in support of your application.

(the box below will expand to take all your information, or continue on a separate sheet if handwriting)

References: References will be taken up for all applicants invited to an interview

Reference 1:

Title		
Forename(s)		
Surname		
Address		
		Postcode
Phone Number		
E-mail Address		
Capacity in which known		

Reference 2:

Title		
Forename(s)		
Surname		
Address		
		Postcode
Phone Number		
E-mail Address		
Capacity in which known		

I wish to apply to be a Member of the Joint Independent Remuneration Panel
In submitting this application I declare that: • I am not a member or co-opted member of either of the councils or a parish council in respect of which the panel makes recommendations. • I am not disqualified from being or becoming a member of either of the councils or a parish council in respect of which the panel makes recommendations.
Signed:
Date:

Selection criteria:

Required:

- A broad range of experience, in either public, private, voluntary or charitable sector employment or service, including self-employed, employed and voluntary positions.
- Good analytical skills and able to demonstrate clarity of thought. The ability to assimilate information quickly and arrive at balanced judgments.
- Good numeracy skills.
- Independence of mind, objectivity and impartiality.
- A high level of personal integrity.
- A commitment to the general principles governing the role of councillors.

Desirable:

- Working knowledge/experience of local government or some other aspect of the public sector and/or of large, complex organisations at a senior level.
- Good knowledge and understanding of the political process.

Role description:

Responsible to:

- Joint Audit and Governance Committee.

Liaison with:

- Adur District and Worthing Borough elected members.
- Representatives of other relevant bodies.

Duties and responsibilities:

- To attend meetings of the Joint Independent Remuneration Panel (JIRP).
- As a member of the panel to assist in making recommendations to the Joint Audit and Governance Committee for the annual setting of Members' Allowances as defined in the terms of reference of the JIRP.