



ADUR DISTRICT  
COUNCIL

WORTHING BOROUGH  
COUNCIL

Permit No:

Public Health & Regulation (Licensing Unit), Portland House, 44 Richmond Road, Worthing, BN11 1HS

**FORM OF ACCOUNT OF EXPENSES, PROCEEDS & APPLICATION OF PROCEEDS OF  
HOUSE TO HOUSE COLLECTION (HOUSE TO HOUSE COLLECTIONS ACT 1939)**

Updated March 2017

Name of the person to whom the permit was granted: .....

Address of the person to whom the permit was granted: .....

.....

Name of the Charity or Fund which is to benefit: .....

Period to which account relates: .....

**All amounts to be entered gross - Show NIL entries**

Proceeds of Collection	Amount £	Total £	Expenses & Application of Proceeds	Amount £	Total £
From Collecting Boxes, as in lists of collectors & amounts attached hereto			Printing & Stationery		
			Postage		
			Advertising		
Interest on Proceeds			Other items (if any) :-		
			.....		
			.....		
Other items (if any) :-			.....		
.....			.....		
.....			Disposal of Balance		
.....			(insert particulars) :-		
.....			.....		
.....			.....		
<b>TOTAL</b>	<b>£</b>	<b>£</b>	<b>TOTAL</b>	<b>£</b>	<b>£</b>

**Certificate of Chief Promoter**

I certify that to the best of my knowledge & belief the above is a true account of the expenses, proceeds and application of the proceeds of the collection.

Date ..... (Signed) .....

**Certificate of Auditor**

I certify that I have obtained all the information and explanations required by me and that the above is in my opinion a true account of the proceeds, expenses and application of the proceeds of the collection to which it relates.

Date ..... (Signed) .....

Qualifications : .....

**Failure to complete & return this form of accounts could result in future permit applications being refused**

