



ADUR DISTRICT
COUNCIL



WORTHING BOROUGH
COUNCIL

Public Health & Regulation (Licensing Unit), Portland House, 44 Richmond Road, Worthing, BN11 1HS

Application for a Permit to hold a House to House Collection

Updated March 2017

HOUSE TO HOUSE COLLECTIONS ACT 1939 (& Regulations 1947)

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given below.

Dated 20.... Signed

PARTICULARS OF COLLECTION

1. Surname of applicant (in block letters) Other names	
2. Address of applicant	
3. Particulars of charitable purposes to which the proceeds of collection are to be applied. (Full particulars should be given and, where possible, the most recent account of any charity which is to benefit should be enclosed)	
4. Over what parts of the area is it proposed that the collection should be made? Please circle area required.	<div> <div>Worthing</div> <div>Shoreham-by-Sea</div> <div>Southwick</div> <div>Lancing</div> <div>Sompting</div> </div>
5. During what period of the year is it proposed that the collection should be made ?	
6. Is it proposed to collect money ?	Yes/No
7. Is it proposed to collect other property ? If so, of what Nature ? and is it proposed to sell such property or to give it Away or to use it ?	
8. Approximately how many persons is it proposed to authorise to act as collectors in the area of the authority to which the Application is addressed ?	
9. Is it proposed that remuneration should be paid out of the proceeds of the collection – (a) to collectors ? (b) to other persons ? If so at what rates and to what classes of persons?	a) b)
10. Is application being made for licences for collections for the same purpose in other areas ? If so, to what authorities ? And, approximately, how many persons in all is it proposed to authorise to act as collectors ?	
10. Has the applicant, or to the knowledge of the applicant, anyone associated with the promotion of the collection, been refused a licence or order under the Act, or had a licence or order revoked ? If so, give particulars.	
11. Is it proposed to promote this collection in conjunction with a street collection ? If so, is it desired that the accounts of this collection should be combined wholly or in part with the account of the street collection?	
13. If the collection is for a War Charity, state if such charity has been registered or exempted from registration under the War Charities Act, 1940, and give name of registration authority and date of registration or exemption.	