

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

This is the current report. Report generated on: 5/6/2019

The Plaice in the Square

Reference **LN/200500258**

Adur Premises Licence (LA 2003)

Licensed Date 24/11/2018

Licensing Act 2003

The Plaice in the Square, 3 Southwick Square, Southwick, West Sussex, BN42 4FP

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : RESTAURANT LICENCE CONDITIONS

Intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons taking table meals there or for consumption by such a person as an ancillary to his meal.

It is an implied condition of this licence that suitable beverages other than intoxicating liquor (including drinking water) shall be equally available for consumption with or otherwise as an ancillary to meals served in the premises.

Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

- (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner.

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

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4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Embedded Restrictions

Restaurant:

The restrictions in Schedule One do not prohibit

(a) during the first twenty minutes after the above hours the consumption of alcohol on the premises

(b) during the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel

(c) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals

(d) consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the premises.

Suitable non-alcoholic beverages, including drinking water, shall be equally available for consumption with or otherwise as an ancillary to meals served in the licensed premises.

The premises must be bona fide used for the purpose of habitually providing the customary main meal at midday or in the evening, or both, for the accommodation of persons frequenting the premises.

Recorded Music

Premises licensed for the sale and supply of alcohol may provide, at any time, regulated entertainment by the reproduction of wireless, including television broadcast and of public entertainment by way of music and singing only which is provided solely by the reproduction of recorded sound.

Late Night Refreshment

The Licence may also provide and permit the consumption of late night refreshment for a period of 30 minutes after the permitted hours set out above, and on New Years Eve until 5am on New Years Day .

Specific Restaurant Licence Conditions

Intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons taking table meals there or for consumption by such a person as an ancillary to his meal.

It is an implied condition of this licence that suitable beverages other than intoxicating liquor (including drinking water) shall be equally available for consumption with or otherwise as an ancillary to meals served in the premises.

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The Railway Inn

Reference **LN/200500360**

Adur Premises Licence (LA 2003)

Licensed Date 24/11/2018

Licensing Act 2003

The Railway Inn, 1 North Road, Lancing, West Sussex, BN15 9AH

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Annex 1
Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Exhibition of films

Children shall only be admitted to any film in accordance with the classification given by the British Board of Film Classification or in accordance with any recommendation given by the Licensing Authority .
In this case 'children' means persons aged under 18

Embedded Restrictions

None

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

- (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is

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reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Annex 2 - Conditions consistent with the Operating Schedule

General

Staff will be trained on the requirements of the Licensing Act 2003 when they are recruited . They will also be given training in drug awareness as part of their induction.

Prevention of Crime & Disorder

" Access to the sanitary facilities will be maintained during the period following permitted hours for the sale of alcohol.

" A Personal Licence holder will be present on the premises whenever open after 22.00 hours.

" At least 5 working days notice will be given to the Police, if they require, when "event days" are planned to occur.

" CCTV will be installed to a standard specification, following consultation with the Police.

Public Safety

" One Personal Licence holder will be on site to ensure no overcrowding.

" A written evacuation policy will be kept on site.

Prevention of Public Nuisance

" Recorded music level will be reduced to background level during the "wind down" period.

" All windows will be kept closed after 23.30 hours

" A notice requesting customers to leave quietly will be displayed prominently at exits .

" External noise levels will be monitored periodically.

" Doors and windows will be kept closed during regulated entertainment

Protection of Children from Harm

" Photographic proof of age will be required to be shown by customers who appear to be under 20 years of age.

" No unaccompanied person under the age of 18 years will be permitted on the premises.

HISTORY

Date	Reference	Transaction	Details
8/2/2019	WK/201900981	Miscellaneous/Admin Charge	Miscellaneous/Admin Charge: Adur Premises Licence: LA 2003 LN/2

Opening Hours

Opening Hours (O)

	Times
<u>Sunday</u>	10:00 00:00
<u>Monday</u>	10:00 00:00
<u>Tuesday</u>	10:00 00:00
<u>Wednesday</u>	10:00 00:00
<u>Thursday</u>	10:00 00:00
<u>Friday</u>	10:00 01:00
<u>Saturday</u>	10:00 01:00

Trading hours may be extended on Bank Holidays & Event days between 09.00 and 11.00 to between 00.00 and 01.30 the following day.

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Bars

Alcohol ON&OFF Sales/Supply (N)	Times	
<u>Sunday</u>	10:00	23:30
<u>Monday</u>	10:00	23:30
<u>Tuesday</u>	10:00	23:30
<u>Wednesday</u>	10:00	23:30
<u>Thursday</u>	10:00	23:30
<u>Friday</u>	10:00	00:00
<u>Saturday</u>	10:00	00:00

New Year's Eve 10.00 (or 12noon if New Year's Eve falls on a Sunday) until the authorised commencement hour for the sale of alcohol the following day. 11.00 - 01.00 Friday to Monday on Bank Holiday weekends, Christmas Eve & Boxing Day.

In the event of a recognised Event ("the Event" (not exceeding 12 annually)) which falls outside the current permitted hours on the premises licence to permit licensable activities commencing one hour before the start of the Event and ending one hour after the end of the Event, the details of the event to be notified to the Licensing Authority and the Police (nominated licensing Police station) 10 days beforehand, with the Police giving their prior written consent in each case. (ACPO Guidelines)

External Areas

Alcohol ON Sales/Supply (M)	Times	
<u>Sunday</u>	10:00	23:00
<u>Monday</u>	10:00	23:00
<u>Tuesday</u>	10:00	23:00
<u>Wednesday</u>	10:00	23:00
<u>Thursday</u>	10:00	23:00
<u>Friday</u>	10:00	23:00
<u>Saturday</u>	10:00	23:00

Bars

Exhibit Film (B)	Times	
Indoor Sports Event (C)	<u>Sunday</u>	10:00 23:00
Live Music (E)	<u>Monday</u>	10:00 23:00
Recorded Music (F)	<u>Tuesday</u>	10:00 23:00
Anything similar to E,F,G (H)	<u>Wednesday</u>	10:00 23:00
Music Making Facilities (I)	<u>Thursday</u>	10:00 23:00
Dance Facility (J)	<u>Friday</u>	10:00 00:00
	<u>Saturday</u>	10:00 00:00

New Year's Eve 10.00 (or 12noon if New Year's Eve falls on a Sunday) until the authorised commencement hour for the sale of alcohol the following day.

Trading hours may be extended on Bank Holidays & Event days between 09.00 and 11.00 to between 00.00 and 01.30 the following day.

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The Red Lion

Reference **LN/200500357**

Adur Premises Licence (LA 2003)

Licensed Date 24/11/2018

Licensing Act 2003

The Red Lion, Old Shoreham Road, Shoreham-By-Sea, West Sussex, BN43 5TE

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

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3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Embedded Restrictions

Restrictions

The restrictions in Schedule 1 do not prohibit:

a) during the first twenty minutes after the above hours the consumption of alcohol on the premises;

b) during the first twenty minutes after the above hours, the taking of alcohol from the premises unless the alcohol is supplied or taken in an open vessel;

c) during the first thirty minutes after the above hours the consumption of alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;

d) consumption of alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;

e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of alcohol so ordered;

f) the sale of alcohol to a trader or club for the purposes of the trade or club;

g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;

h) the taking of alcohol from the premises by a person residing there; or

i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or

j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of alcohol so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Recorded Music

Premises licensed for the sale and supply of alcohol may provide, at any time, regulated entertainment by the reproduction of wireless, including television broadcast and of public entertainment by way of music and singing only which is provided solely by the reproduction of recorded sound.

Late Night Refreshment

The Licence may also provide and permit the consumption of late night refreshment for a period of 30

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minutes after the permitted hours set out above, and on New Years Eve until 5am on New Years Day .

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

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Annex 2 - Conditions consistent with the Operating Schedule

General

Staff will be trained on the requirements of the Licensing Act 2003 when they are recruited .

The Prevention of Crime & Disorder

During the period between the end of permitted times for the sale of alcohol and the terminal time for closing, customers will have access to the pub's sanitary facilities, and there will be access to non-alcoholic refreshment.

The DPS will be a member of the Shoreham Pubwatch scheme if in existence.

Public Safety

The indoor function booking will be limited to events involving no more than 50 persons.

The Prevention of Public Nuisance

The volume of recorded music will be reduced to background level during the wind down period.

A notice will be placed prominently at the exits asking customers to leave quietly .

The Protection of Children from Harm

Photographic proof of age will be required of anyone seeking to purchase alcohol who appears to be under 20 years old.

Annex 3 - Conditions attached after a hearing by the Licensing authority

- i) the standard start and finish hours when the premises are open to the public shall be from 1000 hours to 0000 hours on Sundays to Thursdays and from 1000 hours to 0100 on Fridays and Saturdays
- (ii) customers shall not be allowed to use the beer garden after 2300 hours
- (iii) whenever live music, recorded music or anything of a similar description to live or recorded music is performed or played within the premises, the back door of the premises leading out into the beer garden and the back window of the bar shall be kept closed.
- (iv) the back door of the premises leading out into the beer garden shall be fitted with an automatic closing mechanism.
- (v) it shall be ensured that any sound from music from inside the premises does not exceed the ambient noise level at the premises' boundary with the residential premises nearest to the source of noise and regular patrols shall be undertaken along the boundaries to the premises to ensure compliance with this condition.
- (vi) where recorded music or anything of a similar description is played after 2300 hours, it shall also be ensured that any sound therefrom does not exceed the ambient noise level within any noise sensitive premises which have one or more windows open for ventilation.
- (vii) recorded music or anything of a similar description shall not be played in the beer garden after 2230 hours.
- (viii) no more than 2 performers at any time shall perform live music or anything of a similar description outdoors
- (ix) no entry or re-entry into the premises shall be allowed after 0000 hours and signs advising customers of this shall be displayed in a prominent place at all entrance doors.
- (x) no more than one drink shall be sold for consumption by any one customer in the 15 minutes immediately prior to the finish time for the supply of alcohol.
- (xi) a notice shall be displayed in a prominent position at all exits requesting customers to leave quietly.

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HISTORY

Date	Reference	Transaction	Details
22/11/2005	WK/200501708	Conversion With Variation	Conversion With Variation : Premises Licence
11/10/2006	WK/200602502	Renewal	Renewal: Premises Licence (LA 2003) LN/200500357
19/10/2007	WK/200703331	Annual Fee	Renewal: Premises Licence (LA 2003) LN/200500357
25/9/2008	WK/200802580	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500357
29/9/2009	WK/200903259	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500357
28/9/2010	WK/201003518	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500357
30/9/2011	WK/201102552	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500357
8/11/2012	WK/201203106	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500357
15/11/2013	WK/201304319	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500357
10/9/2015	WK/201507002	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500357
9/1/2018	WK/201800769	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500357
10/1/2018	WK/201800972	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500357
10/1/2018	WK/201801099	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500357
11/12/2018	WK/201812483	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500357

Opening Hours

Opening Hours (O)

	Times
<u>Sunday</u>	10:00 00:00
<u>Monday</u>	10:00 00:00
<u>Tuesday</u>	10:00 00:00
<u>Wednesday</u>	10:00 00:00
<u>Thursday</u>	10:00 00:00
<u>Friday</u>	10:00 01:00
<u>Saturday</u>	10:00 01:00

10:00 New Years Eve to 02:00 2nd January. Friday, Saturday and Sunday of Bank Holidays, Christmas Eve and Boxing Day - these hours follow the opening hours to end at any time up to 02:00

Bar

Alcohol ON&OFF Sales/Supply (N)

	Times
<u>Sunday</u>	10:00 23:30
<u>Monday</u>	10:00 23:30
<u>Tuesday</u>	10:00 23:30
<u>Wednesday</u>	10:00 23:30
<u>Thursday</u>	10:00 23:30
<u>Friday</u>	10:00 00:30
<u>Saturday</u>	10:00 00:30

07:00 New Years Eve - 01:30 2nd January. 07:00 - 01:30 on Friday, Saturday & Sunday on Bank Holiday Weekends, Christmas Eve & Boxing Day

External Areas

Alcohol ON Sales/Supply (M)

	Times
<u>Sunday</u>	10:00 23:00
<u>Monday</u>	10:00 23:00
<u>Tuesday</u>	10:00 23:00
<u>Wednesday</u>	10:00 23:00
<u>Thursday</u>	10:00 23:00
<u>Friday</u>	10:00 23:00
<u>Saturday</u>	10:00 23:00

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

This is the current report. Report generated on: 5/6/2019

Bar

		Times	
Late Night Refresh (L)	<u>Sunday</u>	23:00	23:30
	<u>Monday</u>	23:00	23:30
	<u>Tuesday</u>	23:00	23:30
	<u>Wednesday</u>	23:00	23:30
	<u>Thursday</u>	23:00	23:30
	<u>Friday</u>	23:00	00:30
	<u>Saturday</u>	23:00	00:30

When opening hours are extended on Bank Holidays these hours follow the opening hours to end at any time up to 02:00hrs

Bar

		Times	
Indoor Sports Event (C) Recorded Music (F)	<u>Sunday</u>	10:00	23:30
	<u>Monday</u>	10:00	23:30
	<u>Tuesday</u>	10:00	23:30
	<u>Wednesday</u>	10:00	23:30
	<u>Thursday</u>	10:00	23:30
	<u>Friday</u>	10:00	00:30
	<u>Saturday</u>	10:00	00:30

When opening hours are extended on Bank Holidays these hours follow the opening hours to end at any time up to 02:00hrs

Bar

		Times	
Live Music (E) Music Making Facilities (I) Dance Facility (J)	<u>Sunday</u>	10:00	22:30
	<u>Monday</u>	10:00	22:30
	<u>Tuesday</u>	10:00	22:30
	<u>Wednesday</u>	10:00	22:30
	<u>Thursday</u>	10:00	22:30
	<u>Friday</u>	10:00	22:30
	<u>Saturday</u>	10:00	22:30

Live music will be extended to 01:30hrs on New Years Eve only

FOR MAKING MUSIC ONLY - When opening hours are extended on Bank Holidays these hours follow the opening hours to end at any time up to 02:00hrs

External Areas

		Times	
Live Music (E)	<u>Sunday</u>		
	<u>Monday</u>		
	<u>Tuesday</u>		
	<u>Wednesday</u>		
	<u>Thursday</u>		
	<u>Friday</u>		
	<u>Saturday</u>		

Easter Weekend only 18.00 - 23.00 Good Friday, Saturday, Easter Sunday, Easter Monday

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

This is the current report. Report generated on: 5/6/2019

The Romans Hotel

Reference **LN/200500362**

Adur Premises Licence (LA 2003)

Licensed Date 24/11/2018

Licensing Act 2003

The Romans Hotel, Manor Hall Road, Southwick, West Sussex, BN42 4NG

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

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3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Embedded Restrictions

Restrictions

The restrictions in Schedule 1 do not prohibit:

a) during the first twenty minutes after the above hours the consumption of alcohol on the premises;

b) during the first twenty minutes after the above hours, the taking of alcohol from the premises unless the alcohol is supplied or taken in an open vessel;

c) during the first thirty minutes after the above hours the consumption of alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;

d) consumption of alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;

e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of alcohol so ordered;

f) the sale of alcohol to a trader or club for the purposes of the trade or club;

g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;

h) the taking of alcohol from the premises by a person residing there; or

i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or

j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of alcohol so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Recorded Music

Premises licensed for the sale and supply of alcohol may provide, at any time, regulated entertainment by the reproduction of wireless, including television broadcast and of public entertainment by way of music and singing only which is provided solely by the reproduction of recorded sound.

Late Night Refreshment

The Licence may also provide and permit the consumption of late night refreshment for a period of 30 minutes after the permitted hours set out above, and on New Years Eve until 5am on New Years Day .

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

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Specific Justices' licence conditions

The "off Licence" department shown on the plan lodged with the Clerk to the Justices', shall not be used for the supply of intoxicating liquor for consumption on the premises.

Premises with no children's certificate

No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:

- a) He is the child of the holder of the premises licence.
- b) He resides in the premises, but is not employed there.
- c) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress.
- d) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.

In this condition "bar" includes any place exclusively or mainly used for the consumption of alcohol. But an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.

General

There will be a "drinking up" time to allow appropriate dispersion of customers, use of sanitary facilities etc. Any movement of fire fighting appliance, AWP machines, cigarette machines or any other similar objects may be moved but it will be ensured that they do not impact on the ability of individuals in the premises to use exits and escape routes without impediment.

Prevention of Crime & Disorder

Illumination will be provided to the exterior areas of the pub

Interior trading areas will be visible to staff from behind the bar servery

The toilets will be checked regularly.

Toilet access will be clearly visible from the bar

The licensee or its staff will monitor customer behaviour especially during busy periods

The burglar alarm system currently in place with alarmed doors and windows/secure windows will be maintained.

A drug use prevention measures will be employed and signs to that effect will be displayed .

A selection of soft drinks will always be available

The licensee or its staff will ensure that customers exiting the premises is a managed process .

No new entry after 23.00hours.

Public Safety

The emergency lighting, illuminated exit signs will be maintained in working order.

Fire fighting equipment will be serviced annually.

All portable electrical appliances will be tested annually

First aid facilities will be provided and an accident incident book, covering both staff and members of the public will be maintained

Certification of the safety of the electrical and gas installations will be maintained.

The mechanical extraction provided in the bar will be maintained

Licensed taxi services will be promoted to facilitate customers in their onward journeys.

A pest control contract with a pest control firm, will be maintained .

There will be a designated no smoking area

The Licensee's will adopt a disability policy and assistance will be available

Prevention of Public Nuisance

The windows in the bar will be maintained as fixed and entrance doors will be lobbied

A noise survey will be carried out regularly and especially when entertainment is being provided .

When required by customers, staff will assist in organising taxis for customers .

At closing time, customers will seen off the premises and encouraged to disperse

A sign requesting customers to respect neighbours and leave quietly will be displayed in a prominent

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

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position at all exits.

Food preparation will cease at 21.00 hrs to minimise the use of the kitchen extraction system.

The cellar cooling condenser will be adequately sound attenuated and/or positioned so as not cause nuisance to neighbours

Licensable activities and the consumption of alcohol will not take place outside after 23:00 hours every day.

Noise levels for regulated entertainment will be controlled by an amplifier behind the bar.

Protection of Children from Harm

Only children accompanied by an adult will be permitted on the premises.

Children shall not be permitted on the premises after 21.00 hours.

The garden will be maintained completely enclosed and accessible only through the lounge bar.

Children will only be permitted in a non-smoking area set aside for eating

Children will not be permitted in the bar except to access the sanitary facilities and access the garden.

AWP's will be positioned so that they can be sighted from the bar

Any AWP will not be sited in the eating area and will be positioned so that it can be easily observed from the bar

Children's table games will be provided.

The Licensee will maintain a policy of not permitting persons who he has reasonable grounds for believing to be under 18 years of age onto the premises to consume alcoholic drinks unless they have produced satisfactory proof of their age.

NOTE. Conditions in italics added after agreement between the applicant and Responsible Authorities .
(Following variation application dated 10 April 2007)

Annex 3 - Conditions attached after a hearing by the Licensing authority

(i) Fire escape routes shall be conspicuously marked.

(ii) A satisfactory system of emergency lighting will be provided for the fire escape routes and the beer garden.

(iii) All windows and doors shall be kept closed whenever music is performed or played or facilities provided for entertainment of a similar description to facilities for making music.

(iv) Toughened drinking glasses only shall be used from 1 January 2006 onwards .

HISTORY

Date	Reference	Transaction	Details
18/11/2013	WK/201304054	Variation Of DPS	Variation Of DPS: Premises Licence (LA 2003) LN/200500362
7/11/2013	WK/201304323	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500362
6/11/2015	WK/201507007	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500362
19/12/2017	WK/201709180	Change of Registered Addr	Change of registered licence holder name
9/1/2018	WK/201800774	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500362
10/1/2018	WK/201800977	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500362
10/1/2018	WK/201801104	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500362
5/6/2018	WK/201802941	Transfer	Transfer: Adur Premises Licence: LA 2003 LN/200500362
11/12/2018	WK/201812512	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500362

Opening Hours

Opening Hours (O)

	Times	
<u>Sunday</u>	12:00	23:30
<u>Monday</u>	10:00	23:30
<u>Tuesday</u>	10:00	23:30
<u>Wednesday</u>	10:00	23:30
<u>Thursday</u>	10:00	23:30
<u>Friday</u>	10:00	00:30
<u>Saturday</u>	10:00	00:30

A further additional hour into the morning following every Friday, Saturday, Sunday & Monday for each Bank Holiday, (inc Thursday at Easter). A further additional hour every Christmas Eve & Boxing Day. To reflect existing New Year's Eve/Day hours.

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

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Bars

Alcohol ON&OFF Sales/Supply (N)		Times	
	<u>Sunday</u>	12:00	23:30
	<u>Monday</u>	10:00	23:30
	<u>Tuesday</u>	10:00	23:30
	<u>Wednesday</u>	10:00	23:30
	<u>Thursday</u>	10:00	23:30
	<u>Friday</u>	10:00	00:30
	<u>Saturday</u>	10:00	00:30

A further additional hour into the morning following every Friday, Saturday, Sunday & Monday for each Bank Holiday, (inc Thursday at Easter). A further additional hour every Christmas Eve & Boxing Day. To reflect existing New Year's Eve/Day hours.

External Areas

Alcohol ON Sales/Supply (M)		Times	
	<u>Sunday</u>	12:00	23:00
	<u>Monday</u>	10:00	23:00
	<u>Tuesday</u>	10:00	23:00
	<u>Wednesday</u>	10:00	23:00
	<u>Thursday</u>	10:00	23:00
	<u>Friday</u>	10:00	23:00
	<u>Saturday</u>	10:00	23:00

A further additional hour into the morning following every Friday, Saturday, Sunday & Monday for each Bank Holiday, (inc Thursday at Easter). A further additional hour every Christmas Eve & Boxing Day. To reflect existing New Year's Eve/Day hours.

Bars

Live Music (E)		Times	
Recorded Music (F)	<u>Sunday</u>	12:00	23:00
Entertain. similar to I/J (K)	<u>Monday</u>	10:00	23:00
	<u>Tuesday</u>	10:00	23:00
	<u>Wednesday</u>	10:00	23:00
	<u>Thursday</u>	10:00	23:00
	<u>Friday</u>	10:00	00:00
	<u>Saturday</u>	10:00	00:00

A further additional hour into the morning following every Friday, Saturday, Sunday & Monday for each Bank Holiday, (inc Thursday at Easter). A further additional hour every Christmas Eve & Boxing Day. To reflect existing New Year's Eve/Day hours.

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

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The Ropetackle Centre

Reference **LN/200700299**

Adur Premises Licence (LA 2003)

Licensed Date 11/9/2018

Licensing Act 2003

The Ropetackle Centre, Little High Street, Shoreham-By-Sea, West Sussex, BN43 5EG

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Annexe 1 : Mandatory Conditions

A. Mandatory conditions: Supply of Alcohol

1. No supply of alcohol may be made under the premises licence:-

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or
(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

B. Mandatory conditions: Door Supervision

Where employed each such individual must be licensed by the Security Industry Authority .

C. Mandatory conditions: Irresponsible Promotions

The responsible person must ensure that staff do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. An irresponsible promotion is any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises

" Drinking Games including any game or activity that requires or encourages (or is designed to require or encourage) individuals to drink a quantity of alcohol within a time limit, or to drink as much as possible. This does not include "drinking up time", shortly before the end of licensed hours.

" Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

" Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective.

" Promotional posters or promotional material on, or in the vicinity of, the premises which can be reasonably considered to condone, encourage or glamorise antisocial behaviour or refer to drunkenness favourably.

" Dispensing alcohol directly into the mouth of a customer by a member of staff. This includes activities such as the "dentist's chair". This prohibition does not apply where a person is not able to drink without assistance because of a disability.

D. Mandatory conditions: Free Drinking Water

Free potable water must be provided on request to customers where it is reasonably available on the premises.

?

E. Mandatory conditions: Age Verification

An age verification policy for the premises must be produced, implemented and details made available to authorised officers upon request. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:

" a holographic mark, or

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" an ultraviolet feature.

F. Mandatory conditions: Small Alcohol Measures

The responsible person must ensure that where any of the following alcoholic drinks are sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

These measures must be displayed in a menu, price list or other printed material which is available to customers on the premises. Customers must be made aware that these measures are available.

Where a customer orders a drink listed above but does not specify the alcohol measure, the customer must be made aware of the range of measures available. This can be either verbally or by ensuring they have seen the printed materials on which their availability is listed. If the responsible person is satisfied that the customer has been made, and continues to be, aware of the range of measures available, the responsible person does not need to repeat that information in relation to each sale.

G. Mandatory conditions: Permitted Price

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979; "permitted price" is the price found by applying the formula-

$$P = D + (D \times V)$$

Where -

- I. P is the permitted price
- II. D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- III. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

"relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- I. the holder of the premises licence
- II. the designated premises supervisor (if any) in respect of such a licence, or
- III. the personal licence holder who makes or authorises a supply of alcohol under such a licence;

Full details regarding this condition can be found in the Home office Guidance on banning the sale of alcohol below the cost of duty plus VAT for suppliers of alcohol and enforcement authorities in England & Wales dated May 2014.?

H. Mandatory conditions: Exhibition of Films

No film shall be exhibited unless it has received a "U", "PG", "12A", "15" or "18" certificate from the British Board of Film Censors or the British Board of Film Classification or has been approved, in writing, by the Licensing Authority, Worthing Borough Council.

Where a programme includes a film in an age limited category no person appearing to be under that age shall be admitted to any part of the programme; and the licence holder shall display in a conspicuous position a notice in the following terms -

PERSONS UNDER THE AGE OF (INSERT APPROPRIATE AGE) CANNNOT BE ADMITTED TO ANY PART OF THE PROGRAMME.

Where films of different categories form part of the same programme, the notice shall refer to the oldest

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age restriction. This condition does not apply to members of staff under the relevant age while on duty provided that the prior written consent of the person's parents or legal guardian has first been obtained.

Embedded Restrictions

None

Annexe 2 - Conditions consistent with the Operating Schedule

General

The venue will be run by responsible members of the Trust and employees who will be trained in the policies in place that will ensure the quiet and legal operation of the premises. If the Mezzanine Function Room is used for licensable activities, it will be subject to the same conditions and policies as the rest of the premises.

The Prevention of Crime & Disorder

When the main hall is in use, additional stewards and on occasions Registered Door Staff will be in attendance. To establish the need, risk assessments will be made depending on the nature of the licensable activity, the time of day and the numbers attending.

Public Safety

The responsible person will carry out a fire risk assessment in respect of the type and nature of each licensable activity, and will ensure that staff are trained to an appropriate level, and records kept. A full Health and Safety Policy will be in place, which will include First Aid and other training, and a requirement for outside operators to be aware of the policy and to be trained accordingly whilst on the premises. A full emergency evacuation plan will be in place.

The Prevention of Public Nuisance

There will be a strict policy of checking outside doors and windows to ensure that no unnecessary noise escape occurs. If outside operators are working at the premises, no loading or unloading will take place from the public entrances when members of the public are allowed on the premises, and no use of the backstage emergency exit will be allowed after 2300 hours. No bottles or rubbish will be put out for collection after 2300 hours.

The Protection of Children from Harm

A strict policy of Photo ID will be in place with respect to plays and films or other performances of an adult nature. Publicity through published information will indicate if this is applicable. A Challenge 21 policy will be in place in respect of the sale and consumption of alcohol. When audiences of a predominantly younger age are likely, additional staff will be employed in proportion to the likely numbers attending and CRB checks will be made for staff dealing with young persons where appropriate.

HISTORY

Date	Reference	Transaction	Details
11/9/2007	WK/200702739	New Application	New Application : Premises Licence
9/10/2008	WK/200801822	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200700299
20/7/2009	WK/200902394	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200700299
10/9/2010	WK/201002710	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200700299
16/8/2010	WK/201003172	Variation Of DPS	Variation Of DPS: Premises Licence (LA 2003) LN/200700299
16/9/2011	WK/201102279	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200700299
25/9/2012	WK/201202371	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200700299
27/8/2013	WK/201302089	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200700299
11/11/2015	WK/201506911	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200700299
1/6/2016	WK/201603761	Variation Of DPS	Variation Of DPS: Adur Premises Licence: LA 2003 LN/200700299
9/1/2018	WK/201800685	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700299
10/1/2018	WK/201800888	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700299
8/3/2018	WK/201801015	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700299
16/10/2018	WK/201809449	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700299
8/11/2018	WK/201811278	Miscellaneous/Admin Charge	Miscellaneous/Admin Charge: Adur Premises Licence: LA 2003 LN/200700299

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The Centre

Opening Hours (O)

	Times	
<u>Sunday</u>	08:30	00:00
<u>Monday</u>	08:30	00:00
<u>Tuesday</u>	08:30	00:00
<u>Wednesday</u>	08:30	00:00
<u>Thursday</u>	08:30	00:00
<u>Friday</u>	08:30	00:00
<u>Saturday</u>	08:30	00:00

The Centre

Alcohol ON Sales/Supply (M)

	Times	
<u>Sunday</u>	08:30	23:30
<u>Monday</u>	08:30	23:30
<u>Tuesday</u>	08:30	23:30
<u>Wednesday</u>	08:30	23:30
<u>Thursday</u>	08:30	23:30
<u>Friday</u>	08:30	23:30
<u>Saturday</u>	08:30	23:30

The Centre

Late Night Refresh (L)

	Times	
<u>Sunday</u>	23:00	00:00
<u>Monday</u>	23:00	00:00
<u>Tuesday</u>	23:00	00:00
<u>Wednesday</u>	23:00	00:00
<u>Thursday</u>	23:00	00:00
<u>Friday</u>	23:00	00:00
<u>Saturday</u>	23:00	00:00

The Centre

Perform Play (A)

Exhibit Film (B)

	Times	
<u>Sunday</u>	08:30	00:00
<u>Monday</u>	08:30	00:00
<u>Tuesday</u>	08:30	00:00
<u>Wednesday</u>	08:30	00:00
<u>Thursday</u>	08:30	00:00
<u>Friday</u>	08:30	00:00
<u>Saturday</u>	08:30	00:00

The Centre

Live Music (E)

Recorded Music (F)

Perform Dance (G)

Anything similar to E,F,G (H)

Music Making Facilities (I)

Dance Facility (J)

	Times	
<u>Sunday</u>	08:30	00:00
<u>Monday</u>	08:30	00:00
<u>Tuesday</u>	08:30	00:00
<u>Wednesday</u>	08:30	00:00
<u>Thursday</u>	08:30	00:00
<u>Friday</u>	08:30	00:00
<u>Saturday</u>	08:30	00:00

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The Schooner

Reference **LN/200500336**

Adur Premises Licence (LA 2003)

Licensed Date 24/11/2018

Licensing Act 2003

The Schooner, 146 Albion Street, Southwick, West Sussex, BN42 4AU

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner.

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other

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than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

- (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka, whisky: 25ml or 35ml; and
 - (iii) still wine in a glass: 125ml; and
- (b) customers are made aware of the availability of these measures.

Embedded Restrictions

Restrictions

The restrictions in Schedule 1 do not prohibit:

- a) during the first twenty minutes after the above hours the consumption of alcohol on the premises;
- b) during the first twenty minutes after the above hours, the taking of alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- c) during the first thirty minutes after the above hours the consumption of alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
- d) consumption of alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
- e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of alcohol so ordered;
- f) the sale of alcohol to a trader or club for the purposes of the trade or club;
- g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- h) the taking of alcohol from the premises by a person residing there; or
- i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
- j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of alcohol so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Recorded Music

Premises licensed for the sale and supply of alcohol may provide, at any time, regulated entertainment by the reproduction of wireless, including television broadcast and of public entertainment by way of music and singing only which is provided solely by the reproduction of recorded sound.

Late Night Refreshment

The Licence may also provide and permit the consumption of late night refreshment for a period of 30 minutes after the permitted hours set out above, and on New Years Eve until 5am on New Years Day .

Supper Hours Certificate

Where a supper hours certificate is in place under s. 68, add (depending on whether one or both of the extensions in square brackets have been granted):

"Alcohol may be sold or supplied [for one hour following the end of permitted hours and] [on Christmas day, between 3 p.m. and 7 p.m.] to persons taking table meals in the premises in a part of the premises usually set apart for the service of such persons and for consumption by such a person in that part of the premises as an ancillary to his meal. For other purposes or in other parts of the premises the permitted hours shall continue to apply."

Source Section 68 Licensing Act 1964

Annex 2 - Conditions consistent with the Operating Schedule

General

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Staff will be trained in the licensing objectives and in particular the prevention of underage drinking, drunkenness on the premises, public drunkenness, the prevention of the use of drugs, the prevention of violent and anti-social behaviour, and the protection of children from harm .
Effective management controls will be exercised in relation to the licensing objectives and in particular the prevention of underage drinking, drunkenness on the premises, public drunkenness, the prevention of the use of drugs, the prevention of violent and anti-social behaviour, and the protection of children from harm .

The Prevention of Crime & Disorder

Responsible management of the premises will be exercised at all times.
It will be ensured that the number of persons on the premises does not exceed the safe capacity.
Staff will be trained and supervised in drug awareness, prevention of drunkenness and violent behaviour .
As part of the prevention of under age drinking of alcoholic drinks, proof of age card schemes will be used.
The Licensee or its staff will join any Pubwatch scheme for the area .
Drinking vessels will be of toughened glass.

Public Safety

A risk management assessment will be made by the licensee and weekly checks resulting from this will be made.
Staff will be trained and supervised in matters affecting public safety
Toughened glass drinking vessels will be used .
plastic cups will be used in outside areas.
First aid kits will be regularly monitored and checked.
There will be adequate lighting to inside and outside areas.
There will be regular testing and certification of all procedures, appliances and systems pertinent to safety.

The Prevention of Public Nuisance

Staff will be trained and supervised to prevent incidents of public nuisance .
The Licensee or its staff will make regular visits to all parts of the premises, including exterior and delivery area outside opening hours.
The Licensee will adopt best practice, including the Control of Noise from Pubs and Clubs, National Alcohol Harm Reduction Strategy Toolkit and other voluntary codes including BBPA and Portman Group point of sale promotions.
People, including staff, vehicles arriving and leaving the premises will be managed, including liaison with public and private transport providers.
The external lighting and security lighting currently installed will be maintained in working order.
The Licensee will manage and if necessary arrange for the collection of litter arising from the use of the premises.

The Protection of Children from Harm

Sufficient staff, appropriately trained, will be provided to ensure children are protected from harm .
The Licensee will adopt best practice including the Public Places Charter.
No children will be allowed on the premises after 21.00 hours.
Children under 16 years of age must be accompanied by a responsible adult.
There will be no children in the bars when entertainment is provided.
When children are in the restaurant, the licensee will ensure that the area is controlled by a supervisor
If the Licensees or its staff have reason grounds to believe that a customer who intends to purchase or consume alcoholic drink is below the age of 18 years they will not provide alcoholic drink unless a "Proof of Age" scheme card or photo-driving licence is produced.
Annex 3 - Conditions attached after a hearing by the Licensing authority
(i) the noise from music performed or played from the premises shall not exceed LAeq(15 minutes) 55dB, as measured on the pavement on the north side of the A259 and
(ii) all windows and doors shall be kept closed whenever music is played or performed.:
(iii) in supplying alcohol at non-standard timings in respect of sports events on TV, World Cups and other national and international events shown, the then current guidance of the Association of Chief Officers of Police shall be complied with.
(iv) no entry into the premises shall be allowed after midnight on Fridays or Saturdays.
(v) toughened drinking glasses only shall be used.
(vi) the outside drinking area shall not be used after 2300 hours

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HISTORY

Date	Reference	Transaction	Details
14/4/2014	WK/201403636	Variation Of DPS	Variation Of DPS: Premises Licence (LA 2003) LN/200500336
13/10/2015	WK/201506986	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500336
31/7/2017	WK/201705719	Minor Variation Club or Pre	Minor Variation Club or Prem.: Adur Premises Licence: LA 2003 LN/200500336
9/1/2018	WK/201800754	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500336
10/1/2018	WK/201800957	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500336
10/1/2018	WK/201801084	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500336
11/12/2018	WK/201812473	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500336

Opening Hours

Opening Hours (O)

	Times
<u>Sunday</u>	07:00 00:30
<u>Monday</u>	07:00 00:30
<u>Tuesday</u>	07:00 00:30
<u>Wednesday</u>	07:00 00:30
<u>Thursday</u>	07:00 00:30
<u>Friday</u>	07:00 02:00
<u>Saturday</u>	07:00 02:00

A further additional hour into the morning following every Friday, Saturday, Sunday & Monday for each Bank Holiday, (inc Thursday at Easter). A further additional hour every Christmas Eve & Boxing Day. To reflect existing New Year's Eve/Day hours.

Bars

Alcohol ON&OFF Sales/Supply (N)

	Times
<u>Sunday</u>	10:00 00:00
<u>Monday</u>	10:00 00:00
<u>Tuesday</u>	10:00 00:00
<u>Wednesday</u>	10:00 00:00
<u>Thursday</u>	10:00 00:00
<u>Friday</u>	10:00 01:00
<u>Saturday</u>	10:00 01:00

A further additional hour into the morning following every Friday, Saturday, Sunday & Monday for each Bank Holiday, (inc Thursday at Easter). A further additional hour every Christmas Eve & Boxing Day. To reflect existing New Year's Eve/Day hours.

External Areas

Alcohol ON Sales/Supply (M)

	Times
<u>Sunday</u>	10:00 23:00
<u>Monday</u>	10:00 23:00
<u>Tuesday</u>	10:00 23:00
<u>Wednesday</u>	10:00 23:00
<u>Thursday</u>	10:00 23:00
<u>Friday</u>	10:00 23:00
<u>Saturday</u>	10:00 23:00

A further additional hour into the morning following every Friday, Saturday, Sunday & Monday for each Bank Holiday, (inc Thursday at Easter). A further additional hour every Christmas Eve & Boxing Day. To reflect existing New Year's Eve/Day hours.

Bars

Live Music (E)

Recorded Music (F)

	Times
<u>Sunday</u>	12:00 23:00
<u>Monday</u>	19:00 23:00
<u>Tuesday</u>	19:00 23:00
<u>Wednesday</u>	19:00 23:00
<u>Thursday</u>	19:00 23:00
<u>Friday</u>	19:00 23:00
<u>Saturday</u>	12:00 23:00

All Bank Holidays until 00.00midnight. New Year's Eve until 01.00.

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The Stanley Ale House

Reference **LN/201400624**

Adur Premises Licence (LA 2003)

Licensed Date 15/9/2018

Licensing Act 2003

The Stanley Ale House, 5 Queensway, Lancing, West Sussex, BN15 9AY

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Annex 1

Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.
 - (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

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2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Embedded Restrictions

N/A

Annex 2 - Conditions consistent with the Operating Schedule

General

These premises will be marketed as a niche "real ale" outlet with a strong emphasis on locally produced products.

The applicant will ensure that the premises are responsibly supervised at all times to ensure that appropriate steps are taken to promote the four licensing objectives.

The Prevention of Crime & Disorder

" The licensee and staff will at all times demonstrate a responsible attitude to the marketing and sale of alcohol.

" Active member of a Pub Watch scheme or similar.

" The need for CCTV to be installed and operated on the Premises will be subject to on-going Risk Assessments by the Premises Licence Holder. Such Risk Assessment will be made available to either Sussex Police or the Licensing Authority upon request. Should a need for the installation and operation of CCTV be identified by Sussex Police as a means of promoting the Licensing Objectives as a consequence of incidents occurring on the premises, CCTV will be installed within one month of the Premises Licence being given written notice to this effect.

" Should CCTV be required, either as a result of the Premises Licence Holders own Risk Assessment or following written notification of the requirement by Sussex Police, such CCTV will be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System with

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CCTV Images being retained for at least 28 days and except for mechanical breakdown beyond the control of the proprietor, shall be made available upon request to the police. Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable

Public Safety

" Off-sales shall only be permitted in sealed vessels

The Prevention of Public Nuisance

" The premises shall at all times, maintain and operate a sales refusals book and an incident log, which shall be reviewed by the Designated Premises Supervisor at intervals of no less than four (4) weeks and feedback given to staff as relevant.

" Both the refusals book and incident log will be kept on the premises to record all refusals and incidents of crime or disorder. These records shall be made available to the Police, Local Authority and Trading Standards staff upon request.

" Customers will be requested to leave the premises quietly

The Protection of Children from Harm

" The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age.

" The only form of ID that will be accepted are passports, driving licences with a photograph or, Citizen card or validate proof of age cards bearing the "PASS" mark hologram.

" Signage advertising the "Challenge 25" policy will be displayed in prominent locations within the premises including at the point of sale.

" All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs.

" Induction training must be completed, and fully documented, prior to the sale of alcohol by the staff member and refresher training thereafter.

" All restricted sales training undertaken by staff members shall be fully documented and recorded. All training records shall be made available to the Sussex Police Local Authority Licensing officers and the local Trading Standards service upon request.

HISTORY

Date	Reference	Transaction	Details
13/5/2019	WK/201903314	Variation Of DPS	Variation Of DPS: Adur Premises Licence: LA 2003 LN/201400624

Ale House

Opening Hours (O)

	Times
<u>Sunday</u>	10:00 22:30
<u>Monday</u>	10:00 22:30
<u>Tuesday</u>	10:00 22:30
<u>Wednesday</u>	10:00 22:30
<u>Thursday</u>	10:00 22:30
<u>Friday</u>	10:00 22:30
<u>Saturday</u>	10:00 22:30

On Christmas Eve and New Year's Eve until 01:30hrs the following day

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Ale House

Alcohol ON&OFF Sales/Supply (N		Times	
	<u>Sunday</u>	10:00	22:00
	<u>Monday</u>	10:00	22:00
	<u>Tuesday</u>	10:00	22:00
	<u>Wednesday</u>	10:00	22:00
	<u>Thursday</u>	10:00	22:00
	<u>Friday</u>	10:00	22:00
	<u>Saturday</u>	10:00	22:00

On Christmas Eve and New Year's Eve until 01:00hrs the following day

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The Tap House

Reference **LN/200600051**

Adur Premises Licence (LA 2003)

Licensed Date 5/4/2019

Licensing Act 2003

The Tap House, Ground Floor, 16-18 East Street, Shoreham-By-Sea, West Sussex, BN43 5ZE

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Door Supervision

Where this licence requires that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual shall be licensed by the Security Industry Authority .

(Note: not required in respect of premises licence authorising plays or films, club premises certificate where premises used exclusively by the club, or temporary event notice authorising plays or films)

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -

- (i) the outcome of a race, competition or other event or process, or

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(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Embedded Restrictions

None

Annex 2 - Conditions consistent with the Operating Schedule

General

" None.

The Prevention of Crime & Disorder

" Staff will receive training in the requirements of the Licensing Act 2003 and the operation of the licence, so as to be aware of their responsibility to intervene early and refuse service when appropriate.

" A CCTV system shall be installed and maintained to the satisfaction of the Sussex Police, with cameras covering the main bar area, the servery, the entrance/exit including the immediate area outside of the door, with image storage for at least 28 days.

Public Safety

" Toughened glass to be used for beer glasses and wine glasses where practical .

The Prevention of Public Nuisance

.

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- " Signs will be displayed requesting that customers leave the premises quietly
- " Customers will be requested to leave the premises quietly.

The Protection of Children from Harm

" Young persons under the age of 21 years shall be checked for proof of age . Service and/or entry shall be refused if such proof is not forthcoming.

NOTE

Conditions in italics added after agreement between the applicant and Responsible Authorities .

Annex 3 - Conditions attached after a hearing by the Licensing authority

1. At all times the premises is open, then a minimum of 20 covers at tables will be available for use by customers requiring food.
2. One written risk assessment must document all activities and events carried out at the premises during operating hours. This assessment shall implement effective control measures to minimise the risk of crime and disorder. This risk assessment must specifically identify the times when SIA Door supervisors are to be provided and must be agreed in writing with Sussex Police.
3. The premises shall be a fully participating member of any Pubwatch scheme in operation in the locality.
4. The premises shall operate at all times a Challenge 25 policy. Suitable and sufficient signage advertising the Challenge 25 policy shall be displayed at prominent locations within the premises.
5. No bottles or glasses to be taken outside the premises from 7.00pm every evening, other than sealed containers, such as unopened bottles, which are to be taken from the premises as "off-sales" .
6. Within 6 weeks of the amended licence being issued, the premises licence holder, having regard to the guidance from the British beer and Pub Association "Effective Management of Noise from Licensed Premises", shall provide a noise action plan to minimise noise emanating from the rear and front of the premises. A copy of the action plan shall be sent to Adur District Council for approval prior to implementation.

HISTORY

Date	Reference	Transaction	Details
20/8/2018	WK/201807655	Variation Of DPS	Variation Of DPS: Adur Premises Licence: LA 2003 LN/200600051
30/5/2019	WK/201901704	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200600051

Bar

Opening Hours (O)

	Times
<u>Sunday</u>	10:00 23:30
<u>Monday</u>	10:00 23:30
<u>Tuesday</u>	10:00 23:30
<u>Wednesday</u>	10:00 23:30
<u>Thursday</u>	10:00 23:30
<u>Friday</u>	10:00 23:30
<u>Saturday</u>	10:00 23:30

On New Years Eve from the end of permitted hours on New Years Eve to the start of permitted hours on the following day.

Bar

Alcohol ON&OFF Sales/Supply (N)

	Times
<u>Sunday</u>	10:00 23:00
<u>Monday</u>	10:00 23:00
<u>Tuesday</u>	10:00 23:00
<u>Wednesday</u>	10:00 23:00
<u>Thursday</u>	10:00 23:00
<u>Friday</u>	10:00 23:00
<u>Saturday</u>	10:00 23:00

On New Years Eve from the end of permitted hours on New Years Eve to the start of permitted hours on the following day.

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Bar

Recorded Music (F)

Music Making Facilities (I)

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Times

10:00 23:30

10:00 23:30

10:00 23:30

10:00 23:30

10:00 23:30

10:00 23:30

10:00 23:30

On New Years Eve from the end of permitted hours on New Years Eve to the start of permitted hours on the following day.

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Tides Pizzeria

Reference **LN/201800296**

Adur Premises Licence (LA 2003)

Licensed Date 10/10/2018

Licensing Act 2003

Tides Pizzeria, 21 Ferry Road, Shoreham-By-Sea, West Sussex, BN43 5RA

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Annex 1

Mandatory Conditions

All Premises Licence authorising supply of alcohol

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence -

- (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
- (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.

2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.

3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.

a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

- (a) a holographic mark or
- (b) an ultraviolet feature.

6. The responsible person must ensure that -

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

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- (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 -
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) "permitted price" is the price found by applying the formula -
$$P = D + (D \times V)$$
Where -
 - (i) P is the permitted price
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994 .
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
 - (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
3. Where
 - (a) The film classification body is not specified in the licence, or
 - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the

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film in question,
admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section "children" means any person aged under 18; and
"film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification) .

If the Premises Licence has conditions in respect of Door Supervision -
except theatres, cinemas, bingo halls and casinos

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of the Act .

2. But nothing in subsection (1) requires such a condition to be imposed:

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
- (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

3. For the purposes of this section:

- (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Embedded Restrictions

N/A

Annex 2 - Conditions consistent with the Operating Schedule

General

This modest application for The Sale of Alcohol is submitted to allow an enhancement of the customer offer whereby the sale of alcohol will be alongside a substantial food offer with a delivery service .
The applicant proposes to rely upon the existing Regulated Entertainment exemption.
The applicant has consulted the Responsible Authorities in advance of this application and HMB & BMH LTD and the conditions in the boxes following have been agreed with Sussex Police - they relate to all four Licensing Objectives.
The applicant is committed to working in partnership with all parties to the Licensing process in support of the Licensing Objectives and regards this application as 'Low Risk' in relation to the Licensing Objectives.

The Prevention of Crime & Disorder

" Alcohol will be supplied by waiter/waitress service to persons seated at tables.

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- " Substantial food will be available to customers during opening hours.
- " Patrons will not be permitted to take drinks in open containers beyond the outside licensed area to consume whilst smoking or congregating outside.
- " Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally (including the front of house customer area) to cover all public areas, including the entrance to the premises. The system shall be on and recording at all times the premises licence is in operation.
- " The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.
- " CCTV images will be stored for a minimum of 31 days.
- " The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.
- " A member of staff must be present at all times who can operate the system and supply copies of these images on request to an officer of a Responsible Authority.
- " The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.
- " Subject to Data Protection guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk for the police without difficulty or delay and without charge to Sussex Police.
- " Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable.
- " In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Sussex Police or for any other reason, the premises will be expected to install a replacement hard drive within a time to be agreed with Sussex Police.

Public Safety

- " A daily diary will be kept at the site.

The Prevention of Public Nuisance

- " Attention will be paid to litter in the immediate vicinity of the premises.

The Protection of Children from Harm

- " The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age.
- " The recommended forms of ID that will be accepted are passports, driving licenses with a photograph, photographic military ID or proof of age cards bearing the 'PASS' mark hologram.
- " Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.
- " The Premises Licence Holder shall ensure that all staff members engaged or to be engaged, in selling alcohol at the premises or via the alcohol delivery service shall receive the following induction training. This training will take place prior to the selling of such products:
 - o The lawful selling of age restricted products
 - o Refusing the sale of alcohol to a person who is drunk
- " Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed 8 weeks, with the date and time of the verbal reinforcement/refresher training documented.
- " All such training undertaken by staff members shall be fully documented and recorded. All training records shall be made available to an officer of a Responsible Authority.
- " The premises shall at all times maintain and operate a refusals recording system (either in book or

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electronic form) for sales both on the premises and for refusals at point of delivery when taking alcohol to customers' homes.

" The refusals recording system shall be reviewed by the Designated Premises Supervisor at intervals of no less than 4 weeks and feedback given to staff as relevant. This refusals book shall be available upon request to an officer of a Responsible Authority.

Conditions for alcohol delivery service:

" Alcohol will only be delivered to the person who paid for it; such deliveries will only be made to a residential or business address.

" The person accepting the delivery must be aged 18 years or over. Where the person accepting delivery appears to be under 25, a recognised photographic ID must be produced prior to delivery.

" Customers ordering alcohol for delivery to a residential or business address must have their age verified. This process will be documented, the records of which must be retained for no less than twelve months and produced on request to an officer of a Responsible Authority.

Annex 3 - Conditions attached after a hearing by the Licensing authority

The licence holder is required to place signs at the exits from the building advising patrons that this is a residential area, and requesting them to leave the area in a quiet and orderly manner, and to respect the rights of the people living nearby.

HISTORY

Date	Reference	Transaction	Details
11/10/2018	WK/201808628	New Application	New Application: Adur Premises Licence: LA 2003

Tides

Opening Hours (O)

	Times
<u>Sunday</u>	09:00 22:30
<u>Monday</u>	09:00 22:30
<u>Tuesday</u>	09:00 22:30
<u>Wednesday</u>	09:00 22:30
<u>Thursday</u>	09:00 22:30
<u>Friday</u>	09:00 22:30
<u>Saturday</u>	09:00 22:30

Tides

Alcohol ON&OFF Sales/Supply (N)

	Times
<u>Sunday</u>	10:00 22:30
<u>Monday</u>	10:00 22:30
<u>Tuesday</u>	10:00 22:30
<u>Wednesday</u>	10:00 22:30
<u>Thursday</u>	10:00 22:30
<u>Friday</u>	10:00 22:30
<u>Saturday</u>	10:00 22:30

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Toast by the Coast

Reference **LN/200700334**

Adur Premises Licence (LA 2003)

Licensed Date 19/10/2018

Licensing Act 2003

Toast by the Coast, 8-10 East Street, Shoreham-By-Sea, West Sussex, BN43 5ZE

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Annex 1

Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Exhibition of films

Children shall only be admitted to any film in accordance with the classification given by the British Board of Film Classification or in accordance with any recommendation given by the Licensing Authority .

In this case 'children' means persons aged under 18

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

- (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

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The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Embedded Restrictions

None

Annex 2 - Conditions consistent with the Operating Schedule

General

None.

The Prevention of Crime & Disorder

" All staff are to be fully aware of the following offences, and ensure the prevention of these on the premises;

Allowing disorderly conduct on licensed premises

Sale of alcohol to a person who is drunk

Obtaining alcohol for a person who is drunk

Failure to leave licensed premises

Keeping of smuggled goods

Presence of children

" The licence holder and/or the DPS will carry out the functions listed in the "Guidance notes for good operating policies" (pp 27-29 of Operating Schedule)

" The licence holder and/or the DPS will carry out the "Precautions to be Taken" in the Risk Assessment (General) and Risk Assessment (Specific): Prevention of Crime & Disorder. (pp30-34 of the Operating Schedule)

Public Safety

" The licence holder and/or the DPS will carry out the functions listed in the "Guidance notes for codes of good Operating Policy" (pp 36-37 of the Operating Schedule)

" The licence holder and/or the DPS will carry out the "Precautions to be Taken" in the Risk Assessment (General) and Risk Assessment (Specific): Public Safety. (pp38-39 of the Operating Schedule)

" The licence holder and/or the DPS will carry out their responsibilities and duties listed in the Health & Safety Policy (pp 40-64 of the Operating Schedule)

The Prevention of Public Nuisance

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" The licence holder and/or the DPS will carry out the functions listed in the "Guidance notes for Codes of good Operating Policy" (pp66-67 of the Operating Schedule)

" The licence holder and/or the DPS will carry out the "Precautions to be taken" in the Risk Assessment: Prevention of Public Nuisance (pp 68-69 of the Operating Schedule)

The Protection of Children from Harm

" The licence holder and/or the DPS will carry out the functions listed in the "Guidance notes for Codes of Good Operating Policy" (pp71-72 of the Operating Schedule)

" The licence holder and/or the DPS will carry out the "Precautions to be taken" in the Risk Assessment: Protection of Children from harm (pp73-74 of the Operating Schedule)

Annex 3 - Conditions attached after a hearing by the Licensing authority

(i) There shall only be performances of live acoustic music and dance on the ground floor of the premises.

(ii) All drinks must be consumed whilst seated at the tables provided.

HISTORY

Date	Reference	Transaction	Details
23/9/2015	WK/201509539	Variation Of DPS	Variation Of DPS: Adur Premises Licence: LA 2003 LN/200700334
9/1/2018	WK/201800691	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700334
10/1/2018	WK/201800894	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700334
11/1/2018	WK/201801021	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700334
16/10/2018	WK/201811364	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700334

Deli/Cafe/Bar

Opening Hours (O)

	Times	
<u>Sunday</u>	07:30	22:30
<u>Monday</u>	07:30	22:30
<u>Tuesday</u>	07:30	22:30
<u>Wednesday</u>	07:30	22:30
<u>Thursday</u>	07:30	22:30
<u>Friday</u>	07:30	22:30
<u>Saturday</u>	07:30	22:30

Deli/Cafe/Bar

Alcohol ON&OFF Sales/Supply (N)

	Times	
<u>Sunday</u>	07:30	22:00
<u>Monday</u>	07:30	22:00
<u>Tuesday</u>	07:30	22:00
<u>Wednesday</u>	07:30	22:00
<u>Thursday</u>	07:30	22:00
<u>Friday</u>	07:30	22:00
<u>Saturday</u>	07:30	22:00

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Deli/Cafe/Bar

Perform Play (A)

Exhibit Film (B)

Live Music (E)

Perform Dance (G)

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Times

09:00 22:00

09:00 22:00

09:00 22:00

09:00 22:00

09:00 22:00

09:00 22:00

09:00 22:00

Deli/Cafe/Bar

Recorded Music (F)

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Times

07:30 22:30

07:30 22:30

07:30 22:30

07:30 22:30

07:30 22:30

07:30 22:30

07:30 22:30

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Tom Foolery Coffee Co

Reference **LN/201600154**

Adur Premises Licence (LA 2003)

Licensed Date 8/6/2019

Licensing Act 2003

Tom Foolery Coffee Co, 6 High Street, Shoreham-By-Sea, West Sussex, BN43 5DA

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Tom Foolery Coffee Co.

Annexe 1 : Mandatory Conditions

A. Mandatory conditions: Supply of Alcohol

1. No supply of alcohol may be made under the premises licence:-

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

B. Mandatory conditions: Door Supervision

Where employed each such individual must be licensed by the Security Industry Authority .

C. Mandatory conditions: Irresponsible Promotions

The responsible person must ensure that staff do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. An irresponsible promotion is any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises

" Drinking Games including any game or activity that requires or encourages (or is designed to require or encourage) individuals to drink a quantity of alcohol within a time limit, or to drink as much as possible. This does not include "drinking up time", shortly before the end of licensed hours.

" Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

" Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective.

" Promotional posters or promotional material on, or in the vicinity of, the premises which can be reasonably considered to condone, encourage or glamorise antisocial behaviour or refer to drunkenness favourably.

" Dispensing alcohol directly into the mouth of a customer by a member of staff. This includes activities such as the "dentist's chair". This prohibition does not apply where a person is not able to drink without assistance because of a disability.

D. Mandatory conditions: Free Drinking Water

Free potable water must be provided on request to customers where it is reasonably available on the premises.

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E. Mandatory conditions: Age Verification

An age verification policy for the premises must be produced, implemented and details made available to authorised officers upon request. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol,

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identification bearing their photograph, date of birth and either:

- " a holographic mark, or
- " an ultraviolet feature.

F. Mandatory conditions: Small Alcohol Measures

The responsible person must ensure that where any of the following alcoholic drinks are sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

These measures must be displayed in a menu, price list or other printed material which is available to customers on the premises. Customers must be made aware that these measures are available.

Where a customer orders a drink listed above but does not specify the alcohol measure, the customer must be made aware of the range of measures available. This can be either verbally or by ensuring they have seen the printed materials on which their availability is listed. If the responsible person is satisfied that the customer has been made, and continues to be, aware of the range of measures available, the responsible person does not need to repeat that information in relation to each sale.

G. Mandatory conditions: Permitted Price

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979; "permitted price" is the price found by applying the formula-

$$P = D + (D \times V)$$

Where -

- I. P is the permitted price
- II. D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- III. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

"relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- I. the holder of the premises licence
- II. the designated premises supervisor (if any) in respect of such a licence, or
- III. the personal licence holder who makes or authorises a supply of alcohol under such a licence;

Full details regarding this condition can be found in the Home office Guidance on banning the sale of alcohol below the cost of duty plus VAT for suppliers of alcohol and enforcement authorities in England & Wales dated May 2014.?

H. Mandatory conditions: Exhibition of Films

No film shall be exhibited unless it has received a "U", "PG", "12A", "15" or "18" certificate from the British Board of Film Censors or the British Board of Film Classification or has been approved, in writing, by the Licensing Authority, Adur District Council.

Where a programme includes a film in an age limited category no person appearing to be under that age shall be admitted to any part of the programme; and the licence holder shall display in a conspicuous position a notice in the following terms -

PERSONS UNDER THE AGE OF (INSERT APPROPRIATE AGE) CANNNOT BE ADMITTED TO ANY PART OF THE PROGRAMME.

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Where films of different categories form part of the same programme, the notice shall refer to the oldest age restriction. This condition does not apply to members of staff under the relevant age while on duty provided that the prior written consent of the person's parents or legal guardian has first been obtained.

Annexe 2 : Conditions Consistent with the Operating Schedule

1. Alcohol only to be sold and supplied to customers seated at tables.
2. Evening events to be ticketed. The number of customers to be admitted at any time into the venue to be limited to 60 persons.
3. All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard age restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs. Induction training must be completed and refresher training thereafter at intervals of no more than twelve (12) weeks. All restricted sales training undertaken by staff members shall be fully documented and signed by the employee and the DPS. All training records shall be made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Officers or Licensing staff.
4. The premises shall at all times maintain and operate a sales refusals log and an incident log which shall be kept to record all refusals and incidents of crime or disorder. These shall be reviewed and signed by the Designated Premises Supervisor at intervals of no more than four (4) weeks. Feedback shall be given to staff to ensure these are used on each occasion that a refusal or incident occurs at the premises. These records shall be kept for a minimum of twenty four (24) months, and made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Officers or Licensing staff.
5. A documented risk assessment must be written, which identifies the activities undertaken at the premises and the controls necessary to promote the licensing objectives. This will include but shall not be restricted to, the need for SIA door supervisors, Polycarbonate drinking vessels for use both externally and internally. It will include written emendations demonstrating what considerations have been made for any additional special events which may arise during the year. This document shall be immediately available for inspection by the Police and the Licensing Authority, upon request.
6. The premise will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises and shall include the point of sale and the area where alcohol is displayed as a minimum. The only form of ID that will be accepted are passports, driving licences with a photograph or Portman Group, Citizen card or validate proof of age cards bearing the "PASS" mark hologram.
7. CCTV to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System. CCTV Images shall be retained for at least 28 days and except for mechanical breakdown beyond the control of the proprietor, shall be made available upon request to the police. Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable. It will be the responsibility of the DPS, or duty manager, to ensure that any request from the police for a recording to be made for evidential purposes, is carried out as soon as possible in compliance with data protection legislation.
8. Notices to be displayed requesting customers when leaving to respect local residents and leave quietly. Management will monitor noise from the premise.
9. There shall be no adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.
10. At evening events all Children under the age of 18 must be accompanied by a responsible adult. No

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children admitted to evening events that might contain unsuitable entertainment.

Annexe 3 : Conditions attached after a hearing by the Licensing Authority

None

Annexe 4 : Plans

See attached plan

HISTORY

Date	Reference	Transaction	Details
9/6/2016	WK/201603730	New Application	New Application: Adur Premises Licence: LA 2003
3/7/2017	WK/201706240	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/201600154
20/8/2018	WK/201807990	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/201600154
21/5/2019	WK/201902477	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/201600154

Coffee Shop

Opening Hours (O)

	Times
<u>Sunday</u>	08:00 23:00
<u>Monday</u>	08:00 23:30
<u>Tuesday</u>	08:00 23:30
<u>Wednesday</u>	08:00 23:30
<u>Thursday</u>	08:00 23:30
<u>Friday</u>	08:00 23:30
<u>Saturday</u>	08:00 23:30

An extension of the terminal hour until 01.00hrs of the following morning during:

Adur Arts Festival (3 events in May/June)
Beach Dreams (2 events June)
Shoreham River Fest (3 events in August)
Shoreham Word Fest (3 events in Sept/October)
Winter Dreams (2 events in December)
New Year's Eve

Coffee Shop

Alcohol ON Sales/Supply (M)

	Times
<u>Sunday</u>	08:00 22:30
<u>Monday</u>	08:00 23:00
<u>Tuesday</u>	08:00 23:00
<u>Wednesday</u>	08:00 23:00
<u>Thursday</u>	08:00 23:00
<u>Friday</u>	08:00 23:00
<u>Saturday</u>	08:00 23:00

An extension of the terminal hour until 00.30hrs of the following morning during:

Adur Arts Festival (3 events in May/June)
Beach Dreams (2 events June)
Shoreham River Fest (3 events in August)
Shoreham Word Fest (3 events in Sept/October)
Winter Dreams (2 events in December)
New Year's Eve

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Coffee Shop

Perform Play (A)

Exhibit Film (B)

	Times
<u>Sunday</u>	08:00 22:30
<u>Monday</u>	08:00 23:30
<u>Tuesday</u>	08:00 23:30
<u>Wednesday</u>	08:00 23:30
<u>Thursday</u>	08:00 23:30
<u>Friday</u>	08:00 23:30
<u>Saturday</u>	08:00 23:30

An extension of the terminal hour until 01.00hrs of the following morning during:

Adur Arts Festival (3 events in May/June)
Beach Dreams (2 events June)
Shoreham River Fest (3 events in August)
Shoreham Word Fest (3 eventds in Sept/October)
Winter Dreams (2 events in December)
New Year's Eve

Coffee Shop

Live Music (E)

Recorded Music (F)

Anything similar to E,F,G (H)

	Times
<u>Sunday</u>	08:00 23:00
<u>Monday</u>	08:00 23:30
<u>Tuesday</u>	08:00 23:30
<u>Wednesday</u>	08:00 23:30
<u>Thursday</u>	08:00 23:30
<u>Friday</u>	08:00 23:30
<u>Saturday</u>	08:00 23:30

An extension of the terminal hour until 01.00hrs of the following morning during:

Adur Arts Festival (3 events in May/June)
Beach Dreams (2 events June)
Shoreham River Fest (3 events in August)
Shoreham Word Fest (3 eventds in Sept/October)
Winter Dreams (2 events in December)
New Year's Eve

Coffee Shop

Late Night Refresh (L)

	Times
<u>Sunday</u>	23:00 00:30
<u>Monday</u>	23:00 00:30
<u>Tuesday</u>	23:00 00:30
<u>Wednesday</u>	23:00 00:30
<u>Thursday</u>	23:00 00:30
<u>Friday</u>	23:00 00:30
<u>Saturday</u>	23:00 00:30

An extension of the terminal hour until 01.00hrs of the following morning during:

Adur Arts Festival (3 events in May/June)
Beach Dreams (2 events June)
Shoreham River Fest (3 events in August)
Shoreham Word Fest (3 eventds in Sept/October)
Winter Dreams (2 events in December)
New Year's Eve

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Tosca Prosecco & Tapas Bar

Reference **LN/201600342**

Adur Premises Licence (LA 2003)

Licensed Date 19/10/2018

Licensing Act 2003

Tosca Prosecco & Tapas Bar, 20A Southwick Square, Southwick, West Sussex, BN42 4FJ

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Tosca Prosecco & Tapas Bar

Annexe 1 : Mandatory Conditions

A. Mandatory conditions: Supply of Alcohol

1. No supply of alcohol may be made under the premises licence:-

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

B. Mandatory conditions: Door Supervision

Where employed each such individual must be licensed by the Security Industry Authority .

C. Mandatory conditions: Irresponsible Promotions

The responsible person must ensure that staff do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. An irresponsible promotion is any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises

" Drinking Games including any game or activity that requires or encourages (or is designed to require or encourage) individuals to drink a quantity of alcohol within a time limit, or to drink as much as possible. This does not include "drinking up time", shortly before the end of licensed hours.

" Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

" Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective.

" Promotional posters or promotional material on, or in the vicinity of, the premises which can be reasonably considered to condone, encourage or glamorise antisocial behaviour or refer to drunkenness favourably.

" Dispensing alcohol directly into the mouth of a customer by a member of staff. This includes activities such as the "dentist's chair". This prohibition does not apply where a person is not able to drink without assistance because of a disability.

D. Mandatory conditions: Free Drinking Water

Free potable water must be provided on request to customers where it is reasonably available on the premises.

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E. Mandatory conditions: Age Verification

An age verification policy for the premises must be produced, implemented and details made available to authorised officers upon request. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol,

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identification bearing their photograph, date of birth and either:

- " a holographic mark, or
- " an ultraviolet feature.

F. Mandatory conditions: Small Alcohol Measures

The responsible person must ensure that where any of the following alcoholic drinks are sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

These measures must be displayed in a menu, price list or other printed material which is available to customers on the premises. Customers must be made aware that these measures are available.

Where a customer orders a drink listed above but does not specify the alcohol measure, the customer must be made aware of the range of measures available. This can be either verbally or by ensuring they have seen the printed materials on which their availability is listed. If the responsible person is satisfied that the customer has been made, and continues to be, aware of the range of measures available, the responsible person does not need to repeat that information in relation to each sale.

G. Mandatory conditions: Permitted Price

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979; "permitted price" is the price found by applying the formula-

$$P = D + (D \times V)$$

Where -

- I. P is the permitted price
- II. D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- III. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

"relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- I. the holder of the premises licence
- II. the designated premises supervisor (if any) in respect of such a licence, or
- III. the personal licence holder who makes or authorises a supply of alcohol under such a licence;

Full details regarding this condition can be found in the Home office Guidance on banning the sale of alcohol below the cost of duty plus VAT for suppliers of alcohol and enforcement authorities in England & Wales dated May 2014.

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Annexe 2 : Conditions Consistent with the Operating Schedule

1. The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The recommended forms of ID that will be accepted are passports, official Photographic Identity Cards issued by EU states bearing a hologram or ultraviolet feature, driving licences with a photograph, photographic military ID or proof of age cards bearing the 'PASS' mark hologram. The list of approved forms of ID maybe amended or revised with the prior written agreement of Sussex Police, the Licensing Authority and Trading Standards without the need to amend the licence or conditions attaching to it. Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.

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2. All staff members engaged (or to be engaged) in selling alcohol on the premises shall receive full training pertinent to the Licensing Act before being permitted to start selling alcohol, specifically in regard age restricted sales and the refusal of sales to persons believed to be under the influence of alcohol or drugs. Induction training must be completed and refresher training thereafter at intervals of no more than twelve (12) weeks. All restricted sales training undertaken by staff members shall be fully documented and signed by the employee and the Designated Premises Supervisor (DPS). All training records, including a list of persons authorised to make the sales dated and endorsed by the DPS, shall be made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Officers or Licensing staff.
3. The premises shall at all times maintain and operate a sales refusals log and an incident log (either in book or electric form) will be kept to record all refusals and incidents of crime or disorder. These shall be reviewed and signed by the DPS at intervals of no more than four (4) weeks. Feedback shall be given to staff to ensure these are used on each occasion that a refusal or incident occurs at the premises. These records shall be kept for a minimum of twenty four (24) months and made immediately available upon request to the Local Authority Licensing Officers, Weights & Measures and Sussex Police Officers or Licensing staff.
4. After 21:00 hours, all children under eighteen (18) years must be accompanied by a responsible adult and may only remain on the premises if partaking in a sit down meal.
5. Staff must ensure that surfaces in the public areas shall be regularly cleared all empty glasses and bottles so as to prevent accumulation of empty vessels.
6. Alcohol will normally be served to persons seated at tables or the servery on stools and by means of waiter/waitress service, however, where persons are waiting to meet others and/or to be shown to a seated position then it will be permissible for them to stand as long as the number standing does not exceed 15 persons at any one time.
7. Food and non-alcoholic drinks will always be available at all times the premise is open to the public.
8. Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas, including the entrance to the premises. The system shall be on and recording at all times the premises licence is in operation.
 - " The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.
 - " CCTV footage will be stored for a minimum of 31 days
 - " The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.
 - " The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.
 - " Subject to Data Protection guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk for the police without difficulty or delay and without charge to Sussex Police.
 - " Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable.
9. During the hours of 22.00 to 05.00 there will always be minimum of two staff on duty and in the premises.
10. There will be no regulated entertainment on the premises.
11. There will be a smoking policy in place guiding customers outside to the bottom of the stairs of the

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outside rear exit, they will not be permitted to take any drinks outside with them and notices will be displayed asking them to respect the neighbours and keep noise to a minimum

Annexe 3 : Conditions attached after a hearing by the Licensing Authority

None.

Annexe 4 : Plans

See attached plan dated 3 August 2016 .

HISTORY

Date	Reference	Transaction	Details
26/10/2016	WK/201608663	New Application	New Application: Adur Premises Licence: LA 2003
8/1/2018	WK/201800602	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/201600342
16/10/2018	WK/201811359	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/201600342

First Floor Restaurant

Opening Hours (O)

	Times
<u>Sunday</u>	09:00 23:30
<u>Monday</u>	09:00 23:30
<u>Tuesday</u>	09:00 23:30
<u>Wednesday</u>	09:00 23:30
<u>Thursday</u>	09:00 23:30
<u>Friday</u>	09:00 23:30
<u>Saturday</u>	09:00 23:30

Restaurant & Bar

Alcohol ON Sales/Supply (M)

	Times
<u>Sunday</u>	09:00 23:00
<u>Monday</u>	09:00 23:00
<u>Tuesday</u>	09:00 23:00
<u>Wednesday</u>	09:00 23:00
<u>Thursday</u>	09:00 23:00
<u>Friday</u>	09:00 23:00
<u>Saturday</u>	09:00 23:00

Restaurant & Bar

Late Night Refresh (L)

	Times
<u>Sunday</u>	23:00 23:30
<u>Monday</u>	23:00 23:30
<u>Tuesday</u>	23:00 23:30
<u>Wednesday</u>	23:00 23:30
<u>Thursday</u>	23:00 23:30
<u>Friday</u>	23:00 23:30
<u>Saturday</u>	23:00 23:30

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Tosca Ristorante

Reference **LN/200800232**

Adur Premises Licence (LA 2003)

Licensed Date 5/11/2018

Licensing Act 2003

Tosca Ristorante, 39-41 High Street, Shoreham-By-Sea, West Sussex, BN43 5DD

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Exhibition of films

Children shall only be admitted to any film in accordance with the classification given by the British Board of Film Classification or in accordance with any recommendation given by the Licensing Authority .
In this case 'children' means persons aged under 18

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age

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(or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Embedded Restrictions

None

Annex 2 - Conditions consistent with the Operating Schedule

General

This premises licence supersedes premises licences LN/200500240 and LN200500238 which must be surrendered to the Licensing Authority.

Staff shall be trained in both licensing law and the licence conditions.

Strict café bar conditions shall apply, with persons seated at tables with waiter/waitress service inside and on the private terrace.

No alcohol shall be sold for consumption away from the premises.

A small number of persons will be permitted to stand immediately in front of the servery indicated on the plan.

Substantial table meals and other refreshments will be available at all times the premises are open.

The Prevention of Crime & Disorder

Numbers on the premises will be controlled by the presence of tables and seating as shown on the plan which forms part of this licence.

CCTV will be installed to current Sussex Police specifications.

Public Safety

The refitted premises will be to current specifications and a full risk assessment will be carried out with subsequent training, and the maintenance of records including testing.

The Prevention of Public Nuisance

Whenever other than incidental music is being played, either live or recorded, management will monitor the outside of the premises to ensure that there is no noise escape likely to cause a nuisance.

The private terrace will have service to it stopped at 2230 and will be cleared of customers at 2300.

Off sales of takeaway food will only be by arrangement, with the order having previously been placed, and will not be available to persons coming in off the street.

The Protection of Children from Harm

Staff training will ensure that a Challenge 21 policy is in place, and service of alcohol will be refused to persons not able to produce satisfactory approved photo ID including 'Pass' approved cards or Passports or Driving Licences.

Films of age restricted categories will only be shown, if at all, when persons under the age limit have been cleared from the premises.

HISTORY

Date	Reference	Transaction	Details
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Cafe/Bar

Opening Hours (O)

	Times
<u>Sunday</u>	08:00 00:30
<u>Monday</u>	08:00 00:30
<u>Tuesday</u>	08:00 00:30
<u>Wednesday</u>	08:00 00:30
<u>Thursday</u>	08:00 00:30
<u>Friday</u>	08:00 00:30
<u>Saturday</u>	08:00 00:30

On New Year's Day to continue until 02.30.

Cafe/Bar

Alcohol ON Sales/Supply (M)

	Times
<u>Sunday</u>	08:00 00:00
<u>Monday</u>	08:00 00:00
<u>Tuesday</u>	08:00 00:00
<u>Wednesday</u>	08:00 00:00
<u>Thursday</u>	08:00 00:00
<u>Friday</u>	08:00 00:00
<u>Saturday</u>	08:00 00:00

On New Year's Day to continue until 02.00.

Cafe/Bar

Late Night Refresh (L)

	Times
<u>Sunday</u>	23:00 00:30
<u>Monday</u>	23:00 00:30
<u>Tuesday</u>	23:00 00:30
<u>Wednesday</u>	23:00 00:30
<u>Thursday</u>	23:00 00:30
<u>Friday</u>	23:00 00:30
<u>Saturday</u>	23:00 00:30

On New Year's Day to continue until 02.00.

Cafe/Bar

Exhibit Film (B)

	Times
<u>Sunday</u>	08:00 00:30
<u>Monday</u>	08:00 00:30
<u>Tuesday</u>	08:00 00:30
<u>Wednesday</u>	08:00 00:30
<u>Thursday</u>	08:00 00:30
<u>Friday</u>	08:00 00:30
<u>Saturday</u>	08:00 00:30

On New Year's Day to continue until 02.00.

Cafe/Bar

Live Music (E)

	Times
<u>Sunday</u>	12:00 22:30
<u>Monday</u>	12:00 22:30
<u>Tuesday</u>	12:00 22:30
<u>Wednesday</u>	12:00 22:30
<u>Thursday</u>	12:00 22:30
<u>Friday</u>	12:00 22:30
<u>Saturday</u>	12:00 22:30

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

This is the current report. Report generated on: 5/6/2019

Cafe/Bar

Recorded Music (F)

	Times	
<u>Sunday</u>	08:00	00:00
<u>Monday</u>	08:00	00:00
<u>Tuesday</u>	08:00	00:00
<u>Wednesday</u>	08:00	00:00
<u>Thursday</u>	08:00	00:00
<u>Friday</u>	08:00	00:00
<u>Saturday</u>	08:00	00:00

On New Year's Day to continue until 02.00.

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

This is the current report. Report generated on: 5/6/2019

Town Centre Public Space

Reference **LN/201200001**

Adur Premises Licence (LA 2003)

Licensed Date 23/12/2018

Licensing Act 2003

Town Centre Public Space, Street Record, East Street, Shoreham-By-Sea, West Sussex

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Annex 1

Mandatory conditions

Exhibition of films

Children shall only be admitted to any film in accordance with the classification given by the British Board of Film Classification or in accordance with any recommendation given by the Licensing Authority .

In this case 'children' means persons aged under 18

Embedded Restrictions

None

Annex 2 - Conditions consistent with the Operating Schedule

General

- " Applicant has a clear understanding of the terms and implications of the Licensing Act 2003 .
- " Clear instructions will be given to hirer/user re. Application checks and monitoring of all events .
- " Hirer/user to complete and supply application forms, insurance documentation, relevant licences, health & safety policy and basic risk assessment.
- " Any events/acts that are likely to cause concern will be subject to consultation with the relevant Council departments and authorities including Sussex Police, West Sussex Fire & Rescue, Environmental Health, Licensing, etc. either individually or via a SAG (Safety Action Group) meeting .

The Prevention of Crime & Disorder

- " A responsible member of Adur & Worthing Council staff will monitor and supervise all authorised events held in the areas covered by this premises licence.
- " A responsible member of Adur & Worthing Council staff will be present at all events involving the supply/sale of alcohol.
- " A CCTV camera covers part of the area.
- " Close consultation and co-operation with Sussex Police at both senior and local levels.
- " Any person, who serves a Temporary Event Notice (TEN) on the Council and the Police for the sale/supply of alcohol, must be present for all such sales.

Public Safety

- " A detailed Health, Safety & Security policy is in place and is updated regularly .
- " Constant checks will be made by a member of Adur & Worthing Council staff .
- " Relevant responsible authorities, in particular Sussex police and West Sussex Fire & Rescue, to be involved in the planning of all larger events.
- " Sussex police, West Sussex Fire & Rescue, and Adur District Council have the right to veto any event .

The Prevention of Public Nuisance

- " A responsible member of Adur & Worthing Council staff will be on duty during events .

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

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- " Noise from events will be regularly monitored and any problems addressed immediately.
- " A policy is in place of contacting Sussex Police and/or Adur & Worthing Environmental/Licensing Unit regarding any incidences. A complaint procedure is in place.

The Protection of Children from Harm

- " All events are checked to ensure suitability for family audience.

HISTORY

Date	Reference	Transaction	Details
17/1/2012	WK/201103402	New Application	New Application: Premises Licence (LA 2003)
5/12/2012	WK/201203340	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/201200001
8/11/2013	WK/201304985	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/201200001
16/9/2015	WK/201507018	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/201200001
21/12/2017	WK/201709314	Variation	Variation: Adur Premises Licence: LA 2003 LN/201200001
9/1/2018	WK/201800784	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/201200001
10/1/2018	WK/201800986	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/201200001
10/1/2018	WK/201801113	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/201200001
5/2/2019	WK/201813482	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/201200001

Public Spaces

		Times	
Perform Play (A)	<u>Sunday</u>	10:00	21:00
Exhibit Film (B)	<u>Monday</u>	10:00	21:00
Live Music (E)	<u>Tuesday</u>	10:00	21:00
Recorded Music (F)	<u>Wednesday</u>	10:00	21:00
Perform Dance (G)	<u>Thursday</u>	10:00	21:00
Anything similar to E,F,G (H)	<u>Friday</u>	10:00	21:00
	<u>Saturday</u>	10:00	21:00

Activities may start one hour earlier (09.00hrs) when Farmer's or Continental Markets occur and on Bank Holidays.

Public Spaces

		Times	
Music Making Facilities (I)	<u>Sunday</u>	10:00	21:00
Dance Facility (J)	<u>Monday</u>	10:00	21:00
Entertain. similar to I/J (K)	<u>Tuesday</u>	10:00	21:00
	<u>Wednesday</u>	10:00	21:00
	<u>Thursday</u>	10:00	21:00
	<u>Friday</u>	10:00	21:00
	<u>Saturday</u>	10:00	21:00

Activities may start one hour earlier (09.00hrs) when Farmer's or Continental Markets occur and on Bank Holidays.

Public Spaces

		Times	
Alcohol ON&OFF Sales/Supply (N)	<u>Sunday</u>	10:00	21:00
	<u>Monday</u>	10:00	21:00
	<u>Tuesday</u>	10:00	21:00
	<u>Wednesday</u>	10:00	21:00
	<u>Thursday</u>	10:00	21:00
	<u>Friday</u>	10:00	21:00
	<u>Saturday</u>	09:00	21:00

Activities on Bank Holiday weekends may start one hour earlier for a specific outdoor event, which has been approved by the council through the event application process.

