

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

This is the current report. Report generated on: 5/6/2019

La Galleria Restaurant

Reference **LN/200500282**

Adur Premises Licence (LA 2003)
Licensing Act 2003

Licensed Date 24/11/2018

La Galleria Restaurant, 22 East Street, Shoreham-By-Sea, West Sussex, BN43 5ZE

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Restaurant Licence Conditions

Intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons taking table meals there or for consumption by such a person as an ancillary to his meal.

It is an implied condition of this licence that suitable beverages other than intoxicating liquor (including drinking water) shall be equally available for consumption with or otherwise as an ancillary to meals served in the premises.

Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

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4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Embedded Restrictions

Restaurant:

The restrictions in Schedule One do not prohibit

(a) during the first twenty minutes after the above hours the consumption of alcohol on the premises

(b) during the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel

(c) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals

(d) consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the premises.

The premises must be bona fide used for the purpose of habitually providing the customary main meal at midday or in the evening, or both, for the accommodation of persons frequenting the premises.

Recorded Music

Premises licensed for the sale and supply of alcohol may provide, at any time, regulated entertainment by the reproduction of wireless, including television broadcast and of public entertainment by way of music and singing only which is provided solely by the reproduction of recorded sound.

Late Night Refreshment

The Licence may also provide and permit the consumption of late night refreshment for a period of 30 minutes after the permitted hours set out above, and on New Years Eve until 5am on New Years Day .

Restaurant Licence Conditions

Intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons taking table meals there or for consumption by such a person as an ancillary to his meal.

It is an implied condition of this licence that suitable beverages other than intoxicating liquor (including drinking water) shall be equally available for consumption with or otherwise as an ancillary to meals served in the premises.

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This is the current report. Report generated on: 5/6/2019

Lancing Beach Green

Reference **LN/201900158**

Adur Premises Licence (LA 2003)

Licensed Date 2/5/2019

Licensing Act 2003

Lancing Beach Green, Beach Green, Brighton Road, Lancing, West Sussex

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Annex 1

Mandatory Conditions

All Premises Licence authorising supply of alcohol

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence -

(a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or

(b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.

2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.

3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.

a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

(a) a holographic mark or

(b) an ultraviolet feature.

6. The responsible person must ensure that -

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

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- (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 -
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) "permitted price" is the price found by applying the formula -
$$P = D + (D \times V)$$
Where -
 - (i) P is the permitted price
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994 .
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
 - (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
3. Where
 - (a) The film classification body is not specified in the licence, or
 - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the

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film in question,
admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section "children" means any person aged under 18; and
"film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification) .

If the Premises Licence has conditions in respect of Door Supervision -
except theatres, cinemas, bingo halls and casinos

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of the Act .

2. But nothing in subsection (1) requires such a condition to be imposed:

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
- (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

3. For the purposes of this section:

- (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Embedded Restrictions

N/A

Annex 2 - Conditions consistent with the Operating Schedule

General

" The conditions of hire prohibit the sale of alcohol at events, as well as gaming and unlawful activity.

The Prevention of Crime & Disorder

" Sussex Police shall be advised in advance of all events.

" It shall be a condition imposed on all hirers that adequate numbers of stewards and safety marshals shall be present.

Public Safety

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- " Regular inspections of the area shall be carried out before, during and after each event.
- " In addition to stewards and safety marshals, hirers shall make adequate provision for first aid, and fire precautions.

The Prevention of Public Nuisance

- " No licensable activities shall be carried out within 50 metres of any residential property.
- " Licensable activities authorised by the premises licence or by the service of a temporary event notice shall not be carried out on any part of the premises on more than 28 days in any calendar year.
- " Noise nuisance and noise control shall be included in hiring conditions.
- " Adur District Council Environmental Health shall be advised of all events that are taking place.
- " No political party meetings or gatherings shall be permitted.

The Protection of Children from Harm

- " No adult entertainment of any description is permitted.
- " No gaming or unlawful activities are permitted.
- " Hiring conditions include the need for stewarding.

HISTORY

Date	Reference	Transaction	Details
22/8/2006	WK/200601135	New Application	New Application : Premises Licence
25/7/2007	WK/200702084	Annual Fee	Renewal: Premises Licence (LA 2003) LN/200600303
24/7/2008	WK/200801327	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600303
24/6/2009	WK/200902096	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600303
22/6/2010	WK/201002128	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600303
27/7/2011	WK/201101835	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600303
22/2/2012	WK/201200477	Miscellaneous/Admin Charge	Miscellaneous/Admin Charge: Premises Licence (LA 2003) LN/200600303
24/7/2012	WK/201202161	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600303
20/8/2013	WK/201301687	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600303
11/11/2015	WK/201506909	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600303
9/1/2018	WK/201800683	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200600303
10/1/2018	WK/201800886	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200600303
8/3/2018	WK/201801013	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200600303
12/7/2018	WK/201807988	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200600303
2/5/2019	WK/201902153	New Application	New Application: Adur Premises Licence: LA 2003

Beach Green & Foreshore

Opening Hours (O)

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Times

00:01 00:00

00:01 00:00

00:01 00:00

00:01 00:00

00:01 00:00

00:01 00:00

00:01 00:00

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Beach Green & Foreshore

		Times	
Perform Play (A)	<u>Sunday</u>	10:00	22:30
Exhibit Film (B)	<u>Monday</u>	10:00	22:30
Live Music (E)	<u>Tuesday</u>	10:00	22:30
Recorded Music (F)	<u>Wednesday</u>	10:00	22:30
Perform Dance (G)	<u>Thursday</u>	10:00	22:30
Anything similar to E,F,G (H)	<u>Friday</u>	10:00	22:30
	<u>Saturday</u>	10:00	22:30

1st March - 30th November

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This is the current report. Report generated on: 5/6/2019

Lancing College

Reference **LN/200600096**

Adur Premises Licence (LA 2003)

Licensed Date 22/5/2019

Licensing Act 2003

Lancing College, College Drive, Lancing, West Sussex, BN15 0RW

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : College Premises consist of:-

Great School & Balcony
Megarry Dining Room
The Dining Hall
Sanderson's Room
The Theatre & Cherry Hall complex
The open-air Amphitheatre
Lower Quadrangle
Swimming Pool
Sports Hall
The Pavilion

Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Exhibition of films

Children shall only be admitted to any film in accordance with the classification given by the British Board of Film Classification or in accordance with any recommendation given by the Licensing Authority .
In this case 'children' means persons aged under 18

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to

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an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

- (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka, whisky: 25ml or 35ml; and
 - (iii) still wine in a glass: 125ml; and
- (b) customers are made aware of the availability of these measures.

Embedded Restrictions

None

Annex 2 - Conditions consistent with the Operating Schedule

General

None.

The Prevention of Crime & Disorder

The existing CCTV system shall continue to be operated and properly maintained.

Specialist security patrols of the site during the evening and night shall be maintained.

Alcohol will only be supplied at occasions/functions directly linked to the school's activities or for events that have been pre-booked for private clients.

Public Safety

The following number limits have been agreed with West Sussex Fire and Rescue shall apply:

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Great School - 150 seated at tables, or 250 dancing or closing seated
Great School Balcony - 50 at any time
Megarry Dining Room - 100 at any time
The Dining Hall - 300 at any time
The Dining Hall Balcony - 50 at any time
Sandersons Room - 60 seated at tables, or 120 dancing or closely seated
The Theatre & Cherry Hall complex - Seated Audience 156, Gallery Audience 24, Performers, Technicians and Stewards 70
Swimming Pool - 50 swimmers and 100 spectators
Sports hall - 100 at any time
The Pavilion - 50 at any time

The Prevention of Public Nuisance
None.

The Protection of Children from Harm
For activities involving or attended by College pupils, suitable and sufficient adult supervision shall be provided.
At functions attended by young people not known to College staff, Proof of Age shall be required before alcohol is served to anyone who appears to be under 21 years old.

NOTE. Conditions in *italics* added after agreement between the applicant and Responsible Authorities .

HISTORY			
Date	Reference	Transaction	Details
22/5/2006	WK/200600688	New Application	New Application : Premises Licence
15/5/2007	WK/200701105	Annual Fee	Renewal: Premises Licence (LA 2003) LN/200600096
16/11/2007	WK/200703897	Variation Of DPS	Variation: Premises Licence (LA 2003) LN/200600096
8/5/2008	WK/200800529	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600096
16/4/2009	WK/200900856	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600096
7/5/2010	WK/201000793	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600096
31/5/2011	WK/201100867	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600096
22/5/2012	WK/201200970	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600096
22/4/2013	WK/201300730	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600096
25/6/2014	WK/201402284	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600096
25/11/2014	WK/201411702	Miscellaneous/Admin Charge	Miscellaneous/Admin Charge: Premises Licence (LA 2003) LN/200600096
23/2/2015	WK/201412396	Minor Variation Club or Prem	Minor Variation Club or Prem.: Premises Licence (LA 2003) LN/200600096
9/7/2015	WK/201507037	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200600096
9/1/2018	WK/201800797	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200600096
10/1/2018	WK/201800999	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200600096
24/4/2018	WK/201805103	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200600096
3/4/2019	WK/201901707	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200600096

College Premises	
Opening Hours (O)	Times
<u>Sunday</u>	07:00 00:30
<u>Monday</u>	07:00 00:30
<u>Tuesday</u>	07:00 00:30
<u>Wednesday</u>	07:00 00:30
<u>Thursday</u>	07:00 00:30
<u>Friday</u>	07:00 00:30
<u>Saturday</u>	07:00 00:30

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College Premises

Alcohol ON&OFF Sales/Supply (N)

	Times	
<u>Sunday</u>	12:00	00:00
<u>Monday</u>	12:00	00:00
<u>Tuesday</u>	12:00	00:00
<u>Wednesday</u>	12:00	00:00
<u>Thursday</u>	12:00	00:00
<u>Friday</u>	12:00	00:00
<u>Saturday</u>	12:00	00:00

College Premises

Perform Play (A)

Exhibit Film (B)

Indoor Sports Event (C)

	Times	
<u>Sunday</u>	09:00	00:00
<u>Monday</u>	09:00	00:00
<u>Tuesday</u>	09:00	00:00
<u>Wednesday</u>	09:00	00:00
<u>Thursday</u>	09:00	00:00
<u>Friday</u>	09:00	00:00
<u>Saturday</u>	09:00	00:00

College Premises

Live Music (E)

Recorded Music (F)

Perform Dance (G)

Music Making Facilities (I)

Dance Facility (J)

	Times	
<u>Sunday</u>	09:00	00:00
<u>Monday</u>	09:00	00:00
<u>Tuesday</u>	09:00	00:00
<u>Wednesday</u>	09:00	00:00
<u>Thursday</u>	09:00	00:00
<u>Friday</u>	09:00	00:00
<u>Saturday</u>	09:00	00:00

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Lancing Manor Leisure Centre

Reference **LN/200500267**

Adur Premises Licence (LA 2003)

Licensed Date 24/11/2018

Licensing Act 2003

Lancing Manor Leisure Centre, Leisure Centre, Lancing Manor, Manor Road, Lancing, West Sussex, BN15 0PH

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : ON LICENCE CONDITIONS

Intoxicating liquor shall not be served other than to persons who have paid the appropriate Sports Centre fee, or to those who are attending an organised function to be held on the premises.

Intoxicating liquor shall not be served for consumption off the premises .

CONVERSION FROM PUBLIC ENTERTAINMENT LICENCE

MAXIMUM CAPACITY

The number of persons permitted on the licensed premises at any one time may not exceed:-

1. 720 (Main Hall, 100 (DeBrock Suite), 50 (Sportsman Bar), 100 (Function Room) when used for functions utilising seating at tables
2. 720 (Main Hall), 200 (DeBrock Suite), 50 (Sportsman Bar), 100 (Function Room) when used for dancing only or for closely seated audience

Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

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2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Embedded Restrictions

Intoxicating liquor shall not be served other than to persons who have paid the appropriate Sports Centre fee, or to those who are attending an organised function to be held on the premises.

Intoxicating liquor shall not be served for consumption off the premises .

(specific conditions to the Justices' licence)

General Restrictions

The above restrictions do not prohibit:

a) during the first twenty minutes after the above hours the consumption of alcohol on the premises;

b) during the first twenty minutes after the above hours, the taking of alcohol from the premises unless the alcohol is supplied or taken in an open vessel;

c) during the first thirty minutes after the above hours the consumption of alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;

d) consumption of alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;

e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of alcohol so ordered;

f) the sale of alcohol to a trader or club for the purposes of the trade or club;

g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;

h) the taking of alcohol from the premises by a person residing there; or

i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or

j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of alcohol so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Recorded Music

Premises licensed for the sale and supply of alcohol may provide, at any time, regulated entertainment by the reproduction of wireless, including television broadcast and of public entertainment by way of music

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and singing only which is provided solely by the reproduction of recorded sound.

Late Night Refreshment

The Licence may also provide and permit the consumption of late night refreshment for a period of 30 minutes after the permitted hours set out above, and on New Years Eve until 5am on New Years Day .

Premises with no children's certificate

No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:

- a) He is the child of the holder of the premises licence.
- b) He resides in the premises, but is not employed there.
- c) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress.
- d) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.

In this condition "bar" includes any place exclusively or mainly used for the consumption of alcohol. But an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.

The standard public entertainment and theatre licence conditions, attached.

MAXIMUM CAPACITY

The number of persons permitted on the licensed premises at any one time may not exceed:-

1. 720 (Main Hall, 100 (DeBrock Suite), 50 (Sportsman Bar), 100 (Function Room) when used for functions utilising seating at tables
2. 720 (Main Hall), 200 (DeBrock Suite), 50 (Sportsman Bar), 100 (Function Room) when used for dancing only or for closely seated audience

The premises may be used for the purpose of the Licence on:-

Weekdays: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday

From 09.00hrs until 00.00hrs (Midnight)

Sundays, Christmas Day and/or Good Friday from 09.00hrs until 23.00hrs

New Year's Eve from 1.00hrs until 01.30hrs New Year's Day

Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Embedded Restrictions

Intoxicating liquor shall not be served other than to persons who have paid the appropriate Sports Centre fee, or to those who are attending an organised function to be held on the premises.

Intoxicating liquor shall not be served for consumption off the premises .

(specific conditions to the Justices' licence)

General Restrictions

The above restrictions do not prohibit:

- a) during the first twenty minutes after the above hours the consumption of alcohol on the premises;
- b) during the first twenty minutes after the above hours, the taking of alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- c) during the first thirty minutes after the above hours the consumption of alcohol on the premises by

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persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;

d) consumption of alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;

e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of alcohol so ordered;

f) the sale of alcohol to a trader or club for the purposes of the trade or club;

g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;

h) the taking of alcohol from the premises by a person residing there; or

i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or

j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of alcohol so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Recorded Music

Premises licensed for the sale and supply of alcohol may provide, at any time, regulated entertainment by the reproduction of wireless, including television broadcast and of public entertainment by way of music and singing only which is provided solely by the reproduction of recorded sound.

Late Night Refreshment

The Licence may also provide and permit the consumption of late night refreshment for a period of 30 minutes after the permitted hours set out above, and on New Years Eve until 5am on New Years Day .

Premises with no children's certificate

No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:

- a) He is the child of the holder of the premises licence.
- b) He resides in the premises, but is not employed there.
- c) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress.
- d) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.

In this condition "bar" includes any place exclusively or mainly used for the consumption of alcohol. But an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.

The standard public entertainment and theatre licence conditions, attached.

MAXIMUM CAPACITY

The number of persons permitted on the licensed premises at any one time may not exceed:-

1. 720 (Main Hall, 100 (DeBrock Suite), 50 (Sportsman Bar), 100 (Function Room) when used for functions utilising seating at tables
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Weekdays: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday

From 09.00hrs until 00.00hrs (Midnight)

Sundays, Christmas Day and/or Good Friday from 09.00hrs until 23.00hrs

New Year's Eve from 1.00hrs until 01.30hrs New Year's Day

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2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

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Intoxicating liquor shall not be served other than to persons who have paid the appropriate Sports Centre fee, or to those who are attending an organised function to be held on the premises.

Intoxicating liquor shall not be served for consumption off the premises .

(specific conditions to the Justices' licence)

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The above restrictions do not prohibit:

- a) during the first twenty minutes after the above hours the consumption of alcohol on the premises;
- b) during the first twenty minutes after the above hours, the taking of alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- c) during the first thirty minutes after the above hours the consumption of alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
- d) consumption of alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
- e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of alcohol so ordered;
- f) the sale of alcohol to a trader or club for the purposes of the trade or club;
- g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- h) the taking of alcohol from the premises by a person residing there; or
- i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
- j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of alcohol so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Recorded Music

Premises licensed for the sale and supply of alcohol may provide, at any time, regulated entertainment by the reproduction of wireless, including television broadcast and of public entertainment by way of music and singing only which is provided solely by the reproduction of recorded sound.

Late Night Refreshment

The Licence may also provide and permit the consumption of late night refreshment for a period of 30 minutes after the permitted hours set out above, and on New Years Eve until 5am on New Years Day .

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No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:

- a) He is the child of the holder of the premises licence.
- b) He resides in the premises, but is not employed there.
- c) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar

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and to or from which there is no other convenient means of access or egress.

d) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.

In this condition "bar" includes any place exclusively or mainly used for the consumption of alcohol. But an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.

The standard public entertainment and theatre licence conditions, attached.

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Weekdays: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday

From 09.00hrs until 00.00hrs (Midnight)

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Mandatory conditions

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2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

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Intoxicating liquor shall not be served for consumption off the premises .

(specific conditions to the Justices' licence)

General Restrictions

The above restrictions do not prohibit:

- a) during the first twenty minutes after the above hours the consumption of alcohol on the premises;
- b) during the first twenty minutes after the above hours, the taking of alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- c) during the first thirty minutes after the above hours the consumption of alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
- d) consumption of alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
- e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of alcohol so ordered;
- f) the sale of alcohol to a trader or club for the purposes of the trade or club;
- g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- h) the taking of alcohol from the premises by a person residing there; or
- i) the supply of alcohol for consumption on the premises to any private friends of a person residing there

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who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or

j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of alcohol so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Recorded Music

Premises licensed for the sale and supply of alcohol may provide, at any time, regulated entertainment by the reproduction of wireless, including television broadcast and of public entertainment by way of music and singing only which is provided solely by the reproduction of recorded sound.

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- a) He is the child of the holder of the premises licence.
- b) He resides in the premises, but is not employed there.
- c) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress.
- d) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.

In this condition "bar" includes any place exclusively or mainly used for the consumption of alcohol. But an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.

The standard public entertainment and theatre licence conditions, attached.

MAXIMUM CAPACITY

The number of persons permitted on the licensed premises at any one time may not exceed:-

1. 720 (Main Hall, 100 (DeBrock Suite), 50 (Sportsman Bar), 100 (Function Room) when used for functions utilising seating at tables
2. 720 (Main Hall), 200 (DeBrock Suite), 50 (Sportsman Bar), 100 (Function Room) when used for dancing only or for closely seated audience

The premises may be used for the purpose of the Licence on:-

Weekdays: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday

From 09.00hrs until 00.00hrs (Midnight)

Sundays, Christmas Day and/or Good Friday from 09.00hrs until 23.00hrs

New Year's Eve from 1.00hrs until 01.30hrs New Year's Day

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

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HISTORY

Date	Reference	Transaction	Details
14/11/2005	WK/200501819	Conversion	Conversion : Premises Licence
17/11/2006	WK/200602442	Renewal	Renewal: Premises Licence (LA 2003) LN/200500267
16/11/2007	WK/200703275	Annual Fee	Renewal: Premises Licence (LA 2003) LN/200500267
15/1/2009	WK/200802525	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500267
2/12/2009	WK/200903203	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500267
10/2/2011	WK/201003465	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500267
20/1/2012	WK/201102498	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500267
26/11/2012	WK/201203051	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500267
4/2/2013	WK/201300275	Variation Of DPS	Variation Of DPS: Premises Licence (LA 2003) LN/200500267
13/11/2013	WK/201304265	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500267
6/11/2015	WK/201506948	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500267
10/1/2018	WK/201800718	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500267
10/1/2018	WK/201800921	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500267
10/1/2018	WK/201801048	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500267
11/12/2018	WK/201812499	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500267

Bars, Main Hall & Function Rooms

Alcohol ON Sales/Supply (M)

	Times
<u>Sunday</u>	12:00 22:30
<u>Monday</u>	10:00 23:00
<u>Tuesday</u>	10:00 23:00
<u>Wednesday</u>	10:00 23:00
<u>Thursday</u>	10:00 23:00
<u>Friday</u>	10:00 23:00
<u>Saturday</u>	10:00 23:00

Good Friday 12noon - 22:30

Christmas Day 12noon - 15:00 & 19:00 - 22:30

New Year's Eve 10:00 (or 12noon if New Years Eve falls on a Sunday) until the authorised commencement hour for the sale of alcohol the following day.

Bars, Main Hall & Function Rooms

Entertain. similar to I/J (K)

	Times
Boxing/Wrestling (D)	<u>Sunday</u> 09:00 23:00
Indoor Sports Event (C)	<u>Monday</u> 09:00 00:00
Perform Dance (G)	<u>Tuesday</u> 09:00 00:00
Live Music (E)	<u>Wednesday</u> 09:00 00:00
Recorded Music (F)	<u>Thursday</u> 09:00 00:00
Music Making Facilities (I)	<u>Friday</u> 09:00 00:00
	<u>Saturday</u> 09:00 00:00

Good Friday and/or Christmas Day 09:00 - 23.00

New Year's Eve 11:00 - 01.30 New Year's Day

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

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Lancing Parish Council

Reference **LN/200500287**

Adur Premises Licence (LA 2003)

Licensed Date 24/11/2018

Licensing Act 2003

Lancing Parish Council, Lancing Parish Hall, 96-98 South Street, Lancing, West Sussex, BN15 8AJ

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : ON LICENCE CONDITIONS

This licence shall operate only during the course and times of functions being held at the said premises and that sales of intoxicating liquor should be limited to people attending such functions or at the Parish Hall in connection with such functions.

Intoxicating liquor shall be sold, supplied or consumed only in the Jubilee Hall and/or South Hall described on the plan deposited with the Licensing Authority.

Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner.

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

REGISTER OF PREMISES LICENCES AND CLUB CERTIFICATE LICENCES

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- (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka, whisky: 25ml or 35ml; and
- (iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Embedded Restrictions

Sales of alcohol

Sales of alcohol shall only take place during the course and times of functions being held at the premises and sales of intoxicating liquor should be limited to people attending such functions or at the Parish Hall in connection with such functions.

Intoxicating liquor shall be sold, supplied or consumed only in the Jubilee Hall and/or South Hall described in the plan deposited with the Clerk to the Justices.

Restrictions

The restrictions in Schedule One do not prohibit:

- a) during the first twenty minutes after the above hours the consumption of alcohol on the premises;
- b) during the first twenty minutes after the above hours, the taking of alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- c) during the first thirty minutes after the above hours the consumption of alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
- d) consumption of alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
- e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of alcohol so ordered;
- f) the sale of alcohol to a trader or club for the purposes of the trade or club;
- g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- h) the taking of alcohol from the premises by a person residing there; or
- i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
- j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of alcohol so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Recorded Music

Premises licensed for the sale and supply of alcohol may provide, at any time, regulated entertainment by the reproduction of wireless, including television broadcast and of public entertainment by way of music and singing only which is provided solely by the reproduction of recorded sound.

Late Night Refreshment

The Licence may also provide and permit the consumption of late night refreshment for a period of 30

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minutes after the permitted hours set out above, and on New Years Eve until 5am on New Years Day .

Premises with no children's certificate

No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:

- a) He is the child of the holder of the premises licence.
- b) He resides in the premises, but is not employed there.
- c) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress.
- d) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.

In this condition "bar" includes any place exclusively or mainly used for the consumption of alcohol. But an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.

MAXIMUM CAPACITY

The number of persons permitted on the licensed premises at any one time may not exceed:-

1. 60 (South Hall) or 160 (Jubilee Hall) when used for functions utilising seating at tables
2. 120 (South Hall) or 300 (Jubilee Hall) when used for dancing only or for closely seated audience

The standard Public Entertainment Licence and Theatre Licence conditions (attached)

CONVERSION FROM PUBLIC ENTERTAINMENT LICENCE

MAXIMUM CAPACITY

The number of persons permitted on the licensed premises at any one time may not exceed:-

1. 60 (South Hall) or 160 (Jubilee Hall) when used for functions utilising seating at tables
2. 120 (South Hall) or 300 (Jubilee Hall) when used for dancing only or for closely seated audience

HISTORY			
Date	Reference	Transaction	Details
16/11/2005	WK/200501820	Conversion	Conversion : Premises Licence
29/11/2006	WK/200602461	Renewal	Renewal: Premises Licence (LA 2003) LN/200500287
22/10/2007	WK/200703292	Annual Fee	Renewal: Premises Licence (LA 2003) LN/200500287
22/9/2008	WK/200802543	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500287
24/9/2009	WK/200903221	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500287
23/9/2010	WK/201003482	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500287
27/9/2011	WK/201102515	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500287
11/10/2012	WK/201203067	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500287
13/11/2013	WK/201304281	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500287
25/8/2014	WK/201404818	Miscellaneous/Admin Charge	Miscellaneous/Admin Charge: Premises Licence (LA 2003) LN/200500287
6/11/2015	WK/201506963	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200500287
9/1/2018	WK/201800733	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500287
10/1/2018	WK/201800936	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500287
10/1/2018	WK/201801063	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500287
15/11/2018	WK/201812550	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200500287
10/12/2018	WK/201813465	Change of Name	Change of Name: Adur Premises Licence: LA 2003 LN/200500287

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Jubilee & South Halls		Max No.	300.00
Entertain. similar to I/J (K)		Times	
Perform Dance (G)	<u>Sunday</u>		
Dance Facility (J)	<u>Monday</u>	09:00	23:45
Music Making Facilities (I)	<u>Tuesday</u>	09:00	23:45
Live Music (E)	<u>Wednesday</u>	09:00	23:45
Recorded Music (F)	<u>Thursday</u>	09:00	23:45
Perform Play (A)	<u>Friday</u>	09:00	23:45
	<u>Saturday</u>	09:00	23:45
Jubilee & South Halls		Max No.	300.00
Boxing/Wrestling (D)		Times	
Indoor Sports Event (C)	<u>Sunday</u>		
Exhibit Film (B)	<u>Monday</u>	09:00	23:45
	<u>Tuesday</u>	09:00	23:45
	<u>Wednesday</u>	09:00	23:45
	<u>Thursday</u>	09:00	23:45
	<u>Friday</u>	09:00	23:45
	<u>Saturday</u>	09:00	23:45
On Sales		Times	
Alcohol ON Sales/Supply (M)			
	<u>Sunday</u>	12:00	22:30
	<u>Monday</u>	10:00	23:00
	<u>Tuesday</u>	10:00	23:00
	<u>Wednesday</u>	10:00	23:00
	<u>Thursday</u>	10:00	23:00
	<u>Friday</u>	10:00	23:00
	<u>Saturday</u>	10:00	23:00
Good Friday	12noon - 22.30		
Christmas Day	12noon - 15.00 & 19.00 - 22.30		
New Year's Eve	10.00 (or 12noon if New Year's Eve falls on a Sunday) until the authorised commencement hour for the sale of alcohol the following day.		

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Lancing Sailing Club

Reference **LN/200500309**

Adur Club Premises Certificate (LA 2003)

Licensed Date 24/11/2018

Licensing Act 2003

Lancing Sailing Club, Shopsdam Road, Lancing, West Sussex, BN15 8ES

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Mandatory conditions
None

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

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Laylands News & Off Licence

Reference **LN/200700228**

Adur Premises Licence (LA 2003)

Licensed Date 15/6/2019

Licensing Act 2003

Laylands News & Off Licence, Former 4, Laylands Road, Southwick, West Sussex, BN41 1PP

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

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The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Embedded Restrictions

None

Annex 2 - Conditions consistent with the Operating Schedule

General

None.

The Prevention of Crime & Disorder.

A CCTV system shall be installed by 30th June 2007, and maintained to the satisfaction of the Sussex Police, with cameras covering the alcohol displays, the counter, and entrance. Image storage to be for at least 28 days.

A refusals recording mechanism, book or computer, shall be maintained at the premises, and to make those records available for inspection by Police Officers, the Police Licensing Officer and PCSOs.

Public Safety

All outward opening doors on escape routes to be fitted with a single form of release device.

Portable fire extinguisher equipment to be available in accordance with British Standards and the Fire Risk assessment.

A satisfactory system of emergency lighting, complying with the relevant part of British Standard 5266 is to be provided, covering the shop area, both storage areas, and the rear lobby. Such installation to be the subject of a suitable completion certificate, which can be inspected as required.

The Prevention of Public Nuisance

None

The Protection of Children from Harm

Children shall not have access to the alcohol shelves.

NOTE

Conditions in italics added after agreement between the applicant and Responsible Authorities.

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HISTORY			
Date	Reference	Transaction	Details
23/6/2011	WK/201101131	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200700228
8/6/2011	WK/201101566	Variation Of DPS	Variation Of DPS: Premises Licence (LA 2003) LN/200700228
15/8/2011	WK/201101771	Variation	Variation: Premises Licence (LA 2003) LN/200700228
1/6/2012	WK/201201335	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200700228
24/7/2013	WK/201301030	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200700228
5/9/2013	WK/201302835	Miscellaneous/Admin Charge	Miscellaneous/Admin Charge: Premises Licence (LA 2003) LN/200700228
11/11/2015	WK/201506902	Annual Fee	Annual Fee: Premises Licence (LA 2003) LN/200700228
9/1/2018	WK/201800677	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700228
10/1/2018	WK/201800880	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700228
8/3/2018	WK/201801007	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700228
18/5/2018	WK/201806013	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700228
14/5/2019	WK/201902478	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/200700228

Shop

Opening Hours (O)

	Times	
<u>Sunday</u>	06:30	22:00
<u>Monday</u>	06:30	22:00
<u>Tuesday</u>	06:30	22:00
<u>Wednesday</u>	06:30	22:00
<u>Thursday</u>	06:30	22:00
<u>Friday</u>	06:30	22:00
<u>Saturday</u>	06:30	22:00

Shop

Alcohol OFF Sales/Supply (M)

	Times	
<u>Sunday</u>	08:00	22:00
<u>Monday</u>	08:00	22:00
<u>Tuesday</u>	08:00	22:00
<u>Wednesday</u>	08:00	22:00
<u>Thursday</u>	08:00	22:00
<u>Friday</u>	08:00	22:00
<u>Saturday</u>	08:00	22:00

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Lidl

Reference **LN/201500335**

Adur Premises Licence (LA 2003)

Licensed Date 9/11/2018

Licensing Act 2003

Lidl, Unit 1, Malthouse Trading Estate, Brighton Road, Shoreham-By-Sea, West Sussex, BN43 6RJ

Fully detailed plans were provided with the application and are available for viewing at the licensing office

Conditions : Annex 1

Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor for the premises. Or at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The order, made on 16th March 2010 came into force on 6th April with the exception of paragraphs 4 & 5 of the Schedule which will come into force on 1st October 2010.

The conditions in paragraphs 1 to 3 and 5 of the Schedule applying to existing and future premise licences and club premises certificates where the licence or certificate authorises the supply of alcohol but NOT where the licence or certificate authorises the sale by retail or supply of alcohol ONLY FOR CONSUMPTION OFF THE PREMISES.

MANDATORY LICENSING CONDITIONS (ADDITIONAL)

1.

- (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance or harm to children -
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where the provision is dependent on -
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effect of drunkenness in any favourable manner .

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2.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3.

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5.

The responsible person shall ensure that -

(a) there any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka, whisky: 25ml or 35ml; and

(iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

Embedded Restrictions

N/A

Annex 2 - Conditions consistent with the Operating Schedule

Prevention of Crime & Disorder

" A comprehensive digital CCTV system shall be installed at the premises, covering all areas within the store that the public have access to including the checkouts and the entry/ exit of the premises.

" Signs advising customers and visitors to the premises that a CCTV system is in use will be displayed at the premises.

" The CCTV system must be operating at all times whilst the premises are open to the public for licensable activities provided that the recording of images will be activated by motion sensors. All equipment shall have a constant and accurate time and date generation. Any malfunction of the system will be reported to the Licensing Unit of the Local Authority and repairs made as soon as practicable .

" The recording system will be also be able to capture images of evidential quality in all lighting levels inside the premises at all times and will be activated by motion and such recordings shall be retained for at least 28 days. In particular, an image of the head and shoulders of all persons entering the premises will be captured.

" The CCTV system must be kept in a secure environment under the control of the District Manager or other responsible named individual. Images will be supplied to the police as soon as possible and in any event within 48 hours of request.

" Any images recovered and provided to the police must be in a viewable format on either a disc or VHS or other appropriate format approved by the police. Images in a digital format must be supplied with a copy of any system software necessary to allow playback.

" The operators of the premises will ensure that no alcohol is displayed within the enclosed entrance foyer area at the premises.

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" All Duty Managers will either hold a personal licence or would be working towards a personal licence.

Public Safety

" Fire safety equipment is provided at the premises, and staff are trained on the use of this equipment .

Prevention of Public Nuisance

" All staff will be trained prior to making sales of any age restricted products including alcohol . The training includes the prevention of under-age sales, proxy purchasing, sales to drunks, conflict resolution, the Challenge 25 policy and acceptable forms of identification.

Protection of children from harm

" There will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older.

" Acceptable identification for the purposes of age verification will include a driving licence with a photograph, photographic military ID, passport or photographic identification bearing the "PASS" logo and the person's date of birth. The list of approved forms of identification may be amended or revised with the prior written agreement of Sussex Police and the Licensing Authority without the need to amend the licence or conditions attached to it.

" If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.

" Challenge 25 posters shall be displayed in prominent positions at the premises.

" Staff will be trained regarding appropriate precautions to prevent the sale of alcohol to persons under the age of 18, the signs and symptoms of drunken persons and the refusal of sale due to intoxication. Records will be kept of such training which must be signed and dated by the member of staff who has received that training.

" Staff will also be trained to recognise the signs of proxy purchases .

" All staff will receive refresher training every six months as a minimum and records are to be kept of this refresher training which should be signed and dated by the member of staff who received that training .

" All training records will be kept centrally at the operator's head office or regional office as appropriate and made available to the Licensing Authority or Sussex Police as soon as possible and in any event within 7 days of request.

" All staff must sign an Alcohol Policy Register confirming that they have understood the training and that they will comply with the procedures. They are made aware that any breach of procedure is considered to amount to misconduct which may, in some cases, lead to dismissal for gross misconduct .

HISTORY

Date	Reference	Transaction	Details
9/11/2015	WK/201508102	New Application	New Application: Premises Licence (LA 2003)
31/3/2016	WK/201602771	Variation Of DPS	Variation Of DPS: Adur Premises Licence: LA 2003 LN/201500335
3/7/2017	WK/201706234	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/201500335
8/1/2018	WK/201800604	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/201500335
30/7/2018	WK/201806844	Variation Of DPS	Variation Of DPS: Adur Premises Licence: LA 2003 LN/201500335
16/10/2018	WK/201811360	Annual Fee	Annual Fee: Adur Premises Licence: LA 2003 LN/201500335
26/2/2019	WK/201900931	Transfer	Transfer: Adur Premises Licence: LA 2003 LN/201500335

Shop

Opening Hours (O)

	Times
<u>Sunday</u>	07:00 23:00
<u>Monday</u>	07:00 23:00
<u>Tuesday</u>	07:00 23:00
<u>Wednesday</u>	07:00 23:00
<u>Thursday</u>	07:00 23:00
<u>Friday</u>	07:00 23:00
<u>Saturday</u>	07:00 23:00

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